



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 04-14-2022

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0805 0805 PTR1900000006 4	Procurement Folder:	522404
Document Name:	Public Transportation Agency Safety Plan	Reason for Modification:	Change Order #3 is issued to renew the contract.
Document Description:	Public Transportation Agency Safety Plan		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2019-02-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-02-14

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000013500 TRANSPORTATION RESOURCE ASSOCIATES INC 1608 WALNUT ST STE 1602 PHILADELPHIA PA 19103-5410 US Vendor Contact Phone: 215-279-6735 Extension:	Requestor Name: John S Caldwell Requestor Phone: (304) 558-9578 Requestor Email: john.s.caldwell@wv.gov																				
Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			<h1>22</h1> <p>FILE LOCATION _____</p>
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US	AUTHORIZED RECEIVER PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US

mjs 4-15-22

Total Order Amount:	Open End
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara G 4/15/2022*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Caldwell 4/19/2022*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *4/19/2022*
 ELECTRONIC SIGNATURE ON FILE

4/19/2022

Extended Description:

Change Order

Change Order No. 3 is issued to renew the contract according to all terms, conditions, and specifications contained in the original contract and all authorized change orders.

Effective date of renewal February 15, 2022 through February 14, 2023.

Renewals remaining: 0

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	94131503			EA	15352.350000
	Service From	Service To			

Commodity Line Description: Supporting Planning Process for one Transit Provider

Extended Description:

4.1.1 Assisting Small Urban Area Transit Providers in Compiling Internal Information Necessary to Support Planning Process

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	94131503			EA	10741.070000
	Service From	Service To			

Commodity Line Description: Cost Per Safety Plan

Extended Description:

4.1.2 Develop Small urban Transit Provider Safety Plan from an FTA Template Utilizing Safety Management Systems Safety Methodology

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	94131503			EA	14841.290000
	Service From	Service To			

Commodity Line Description: Technical Assistance to one Trans Provider

Extended Description:

4.1.3 Technical Assistance to Small urban Transit Providers for Implementing New Safety Plan

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	94131503			EA	23670.980000
	Service From	Service To			

Commodity Line Description: Cost per Program

Extended Description:

4.1.6.3 Development of an Organizational SMS Program Scaled to the Size and Capabilities of the Subject Small urban transit Organization Including SMS Training

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	94131503			EA	4793.390000
	Service From	Service To			

Commodity Line Description: Cost per Set of Performance Targets

Extended Description:

4.1.6.4 Develop Safety Performance targets for Small Urban Transit Providers

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	94131503			EA	11220.350000
	Service From	Service To			

Commodity Line Description: Developing One Transit Provider's Curriculum

Extended Description:

4.1.6.5 Develop SMS Safety Training Curriculum for Employees

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	94131503			EA	2820.770000
	Service From	Service To			

Commodity Line Description: Providing Support to Small Urban Transit Providers

Extended Description:

4.1.6.6 MPO Coordination Assistance

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	94131503			EA	4599.160000
	Service From	Service To			

Commodity Line Description: Developing One Transit Provider's Annual Review Schedule

Extended Description:

4.1.6.7 Develop Process and Schedule for Conducting Annual Programmatic/ Plan Reviews

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	94131503			EA	3939.260000
	Service From	Service To			

Commodity Line Description: Per Review

Extended Description:

4.2 Technical Assistance/ review Service to the Division for Safety Plans



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Public Transit

1900 Kanawha Boulevard East • Building Five • Room 663

Charleston, West Virginia 25305-0432

Telephone: (304) 558-0428 FAX: (304) 558-0174

TDD: (800) 742-6991

William C. Robinson
Executive Director

Jimmy D. Wriston, P.E.
Secretary of Transportation
Commissioner of Highways

March 30, 2022

MEMORANDUM

TO: Jessica Hovanec, Buyer Supervisor
Purchasing Division

FROM: John Caldwell, Purchasing Officer
Division of Public Transit

SUBJECT: Renewal Request of CMA PTR 19*6

The Division of Public Transit is requesting the renewal of CMA PTR 19*6 with Transportation Resource Associates Inc., (TRA) for one year beginning February 15, 2022, through February 14, 2023, with utilizing the same terms and conditions as outline in the original agreement. There are no more renewals remaining on this contract.

The Federal Transit Administration, (FTA) has mandated changes that the utilization of this contract will ensure that these new changes will be met to their satisfaction.

The untimely delay in requesting this renewal was due to delay in receiving these mandates from FTA. Due to the Coronavirus, their offices are still working from home.

IF you have any questions or need additional information, please call me at 304-414-8976 or email me at John.S.Caldwell@wv.gov

Backdate
APR 1 11 2022
JCA

1002 Walnut Street
Suite 1602
Philadelphia, Pa.
19103
215-279-6811
Fax: 215-546-9120
www.traonline.com



March 7, 2022

Neal Vance
Planning and Safety Coordinator
Division of Public Transit
1900 Kanawha Boulevard, East
Building 5, Room 650
Charleston, WV 25305

**Re: Request for extension of Order Number: CMA 0805 0805 PTR
1900000006**

Dear Mr. Vance:

As you know, TRA has assisted the West Virginia Department of Transportation, and its Division of Public Transit (DPT), in developing public transportation agency safety plans (PTASPs) for eight bus agencies throughout the state. By way of this letter, I would like to request an extension of this project (CMA 0805 0805 PTR 1900000006) so that TRA can continue to offer its services, including assisting DPT and bus agencies in the state as they navigate recent and upcoming changes to federal PTASP requirements. We anticipate that any extension of our work would be utilizing the same terms and conditions as the original agreement.

We are very grateful for the opportunity to work with the State of West Virginia, with DPT, and with and its urban bus transit providers. Please contact me with any questions about this request, or any aspect of TRA's work.

Sincerely Yours,


Daniel T. Hauber
Vice President

