



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 04-06-2022

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0803 0085 DOT2100000047 2	Procurement Folder:	854648
Document Name:	CHANGE ORDER #1	Reason for Modification:	CHANGE ORDER #1
Document Description:	MOBILE RETROREFLECTIVITY TETING FOR PAVEMENT MARKINGS	TO RENEW CONTRACT - DOT21*47 FOR MOBILE RETROREFLECTIVITY TESTING	
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-06-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-06-14

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000022162	Requestor Name:	Ted J Whitmore
APPLIED RESEARCH ASSOCIATES INC 100 TRADE CENTRE DRIVE, SUITE 200		Requestor Phone:	(304) 558-9468
CHAMPAIGN IL 61820 US		Requestor Email:	ted.j.whitmore@wv.gov
Vendor Contact Phone:	217-356-4500	<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>	
Extension:			
Discount Details:			

INVOICE TO	SHIP TO
DIVISION OF HIGHWAYS TRAFFIC ENGINEERING DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A550 CHARLESTON WV 25305-0430 US	DIVISION OF HIGHWAYS TRAFFIC ENGINEERING DIVISION 1900 KANAWHA BLVD E, BLDG 5 RM A550 CHARLESTON WV 25305 US

4-8-22 BAT

Total Order Amount:	Open End
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Purchasing Division's file Copy

ENTERED

JE 4/1/22

PURCHASING DIVISION AUTHORIZATION
 DATE: *T. W. [Signature]* 4/1/2022
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John D. Gray [Signature]*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Beverly Toler [Signature]* 4-11-2022
 ELECTRONIC SIGNATURE ON FILE

4/11/2022

Extended Description:

CHANGE ORDER #1

TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

EFFECTIVE DATE OF RENEWAL: 06/15/2022 THROUGH 06/14/2023

RENEWAL REMAINING: 2

ALL PROVISIONS OF THE ORIGINAL CONTRACT AND SUBSEQUENT CHANGE ORDERS NOT MODIFIED HEREIN SHALL REMAIN IN FULL FORCE AND EFFECT.

NO OTHER CHANGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	78141600			EA	21.050000
	Service From	Service To			

Commodity Line Description: MOBILE RETROREFLECTIVITY TESTING FOR PAVEMENT MARKINGS

Extended Description:

MOBILE RETROREFLECTIVITY TESTING FOR PAVEMENT MARKING MOBILE - EXPRESSWAY LINE MILES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	78141600			EA	24.000000
	Service From	Service To			

Commodity Line Description: MOBILE RETROREFLECTIVITY TESTING FOR PAVEMENT MARKINGS

Extended Description:

MOBILE RETROREFLECTIVITY TESTING FOR PAVEMENT MARKING MOBILE - SECONDARY LINE MILES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	78141600			EA	4000.000000
	Service From	Service To			

Commodity Line Description: MOBILE RETROREFLECTIVITY TESTING FOR PAVEMENT MARKINGS

Extended Description:

MOBILE RETROREFLECTIVITY TESTING FOR PAVEMENT MARKING MOBILE - MOBILIZATION PER RELEASE ORDER



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION
Division of Highways

D. Alan Reed, P.E.
State Highway Engineer

1900 Kanawha Boulevard East • Building Five • Room 110
Charleston, West Virginia 25305-0430 • (304) 558-3505

Jimmy Wriston, P. E.
Secretary of Transportation
Commissioner of Highways

Subject Contract Renewal: DOT2100000047 mobile retro testing
Procurement folder: 854648

The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

The renewal dates are 6/15/22 through 6/14/23 . If your company agrees to this renewal, please sign below and return as soon as possible. You may return all renewal documents via email to ted.j.whitmore@wv.gov

Also attached is an Affidavit that is to be part of the renewal change order and is required to be signed.

Please contact the email listed above if you have any questions.

Thank you,

Ted Whitmore

WVDOH

Attachment

We agree to renew the contract for the period as state above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

Michael J. Harrell / *Michael J. Harrell*
Name/Signature

03/02/2022
Date

Division Manager
Title

PROCUREMENT USE ONLY
Cathy Smith, HOM 3/29/22
Signature/Title/Date



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

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Charleston, West Virginia 25305-0430 • (304) 558-3505

D. Alan Reed, P.E.
State Highway Engineer

Jimmy Wriston, P. E.
Secretary of Transportation
Commissioner of Highways

March 8, 2022

W. Michael Sheets
Director - Purchasing Division
State Capitol Complex - Building 15
2019 Washington Street East
Charleston, West Virginia 25305

Purchase Order DOT21-47 (8521C2038)
Mobile Retro Testing

Dear Mr. Sheets:

The West Virginia Division of Highways requests that you renew the subject purchase order contract for another year under the same terms, prices, and conditions as the original. The vendor is a reputable company that has provided good service to the Division of Highways. The current Contract prices are reasonable for the material being provided.

Should you have further questions or comments, please feel free to contact Ted Whitmore at 304-414-7373.

Very truly yours,

A handwritten signature in cursive script that reads "Jimmy Wriston, P.E.".

Jimmy Wriston, P.E.
Secretary of Transportation/
Commissioner of Highways

JW:C:w

cc: Dusty Smith



MARK D. SCOTT
CABINET SECRETARY


STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION

W. MICHAEL SHEETS
DIRECTOR

PURCHASING DIVISION

MEMORANDUM

TO: Frank Whittaker, CPPB, Assistant Director, WV Purchasing Division

FROM: James Meadows, CPPO, General Counsel, WV Purchasing Division 

DATE: April 4, 2022

RE: HB 4499; Purchasing Affidavit; Interested Party Disclosure

Pursuant to your request, I have investigated the impact of the recently passed House Bill 4499 on the bidding/contract award process as it relates to the Purchasing Affidavit and the Interested Party Disclosure Form. More specifically, you asked if the buying staff would need to continue collecting the two forms for contracts put out to bid, but not yet awarded, prior to the law change. My conclusion is that continuing to collect those forms is not necessary.

House Bill 4499 was a bill sponsored by the Governor's office, and made effective from passage, that made changes to various provisions of the West Virginia Code to make the procurement process more efficient. Two notable changes are the elimination of the need to collect the Purchasing Affidavit (previously found in W. Va. § Code 5A-3-10a) and the Interested Party Disclosure form (previously found in W. Va. Code § 6D-1-2) prior to award. Since the need for those forms prior to award was statutorily driven, and the statutes have now been modified, I see no reason to continue collecting them.

Once concern was that the solicitations issued prior to the laws passage reference the applicable statutes and indicate that the two forms will be needed prior to award. Those references were found in term 37 and term 43 of the General Terms and Conditions. From a priority standpoint, the change to the law would certainly trump the solicitation's terms and conditions. To help explain that inaccurate statement and the lack of the two forms in the procurement file,

however, please request that procurement staff include a copy of this memo in all solicitation files that went out to bid prior to HB 4499 passing and contain the old versions of term 37 and term 43.



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