



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 06-03-2022

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CMA 0803 0063 DOT2100000046 2	<b>Procurement Folder:</b>	854389
<b>Document Name:</b>	PROGRAMMER ANALYST	<b>Reason for Modification:</b>	Change Order No. 1 - to renew contract
<b>Document Description:</b>	PROGRAMMER ANALYST		
<b>Procurement Type:</b>	Central Master Agreement		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2021-06-15
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2023-06-14

VENDOR		DEPARTMENT CONTACT			
<b>Vendor Customer Code:</b>	VS0000009860	<b>Requestor Name:</b>	Lisa L DiNallo		
SMART SHARED SERVICES LLC PO Box 1187		<b>Requestor Phone:</b>	304-352-0540		
Charleston WV 25324-1187		<b>Requestor Email:</b>	lisa.l.dinallo@wv.gov		
US		<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>			
<b>Vendor Contact Phone:</b>	304-720-5151			<b>Extension:</b>	229
<b>Discount Details:</b>					
	<b>Discount Allowed</b>			<b>Discount Percentage</b>	<b>Discount Days</b>
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
STRATEGIC DATA MANAGEMENT & TECHNOLOGY DIVISION DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720  CHARLESTON WV 25305  US	STRATEGIC DATA MANAGEMENT & TECHNOLOGY DIVISION DEPT. OF TRANSPORTATION 1900 KANAWHA BLVD E, BLD. 5 RM-720  CHARLESTON WV 25305  US

*JA*  
6/15/2022

Purchasing Division's File Copy

<b>Total Order Amount:</b>	Open End
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ENTERED

*JE* 6/11/22

**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *Tara Hyle 6/14/2022*  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
*John S. Gray*  
 DATE: \_\_\_\_\_  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
*Beverly Tolson*  
 DATE: *6-21-22*  
 ELECTRONIC SIGNATURE ON FILE

*Le/16/2022*

**Extended Description:**

Change Order No. 1 - Year 2

Change Order No. 1 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective Dates: 06/15/22 - 06/14/23

Renewals remaining: 1

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Year 2 pricing: \$68.97

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81111600			HOUR	64.940000
	<b>Service From</b>	<b>Service To</b>			
	2021-06-15	2022-06-14			

**Commodity Line Description:** APPLICATION PROGRAMMER ANALYST

**Extended Description:**

APPLICATION PROGRAMMER ANALYST

Unit Price of \$68.97 for Year 2. Optional renewal for Year 3 will be issued by change order upon mutual agreement between the agency and vendor.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81111600			HOUR	68.970000
	<b>Service From</b>	<b>Service To</b>			
	2022-06-15	2023-06-14			

**Commodity Line Description:** APPLICATION PROGRAMMER ANALYST

**Extended Description:**

APPLICATION PROGRAMMER ANALYST

Unit Price of \$68.97 for Year 2. Optional renewal for Year 3 will be issued by change order upon mutual agreement between the agency and vendor.



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

1900 Kanawha Boulevard East • Building Five • Room 110  
Charleston, West Virginia 25305-0430 • (304) 558-3505

D. Alan Reed, P.E.  
State Highway Engineer

Jimmy Wriston, P. E.  
Secretary of Transportation  
Commissioner of Highways

04/25/2022

SMART SHARED SERVICES LLC  
PO Box 1187  
Charleston WV 25324-1187

Subject Contract Renewal: CMA DOT21\*46  
Procurement folder: 854389

The Department of Transportation of West Virginia is offering to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

The renewal dates are 6/15/22 through 6/14/23 . If your company agrees to this renewal, please sign below and return as soon as possible. You may return the renewal document via email to Lisa DiNallo lisa.l.dinallo@wv.gov

Please contact the email listed above if you have any questions.

Thank you,

Lisa DiNallo - Strategic Data Mgmt & Technology

We agree to renew the contract for the period as state above under the same terms, conditions, prices, and specifications in the original purchase order and any change orders thereto.

Eva Kordyusky / Eva Kordyusky  
Name/Signature

4-28-2022  
Date

VP of Business Ops.  
Title

PROCUREMENT USE ONLY
 Signature/Title/Date
ADM 5/13/21



STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
OFFICE OF TECHNOLOGY  
State Capitol  
Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

Joshua D. Spence  
Chief Information Officer

**M E M O R A N D U M**

**TO: Lisa DiNallo, Highway Information Systems Consultant  
Department of Transportation**

**FROM: Joshua D. Spence, Chief Information Officer  
Office of Technology**

A handwritten signature in black ink, appearing to read "JDS", positioned to the right of the "FROM:" line.

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT  
CMA DOT21\*46 IS&C NUMBER: 2022-2060**

**DATE: May 5, 2022**

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to “evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units.”

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve “a major information technology project.”

West Virginia Code §5A-6-5 requires that “any state spending unit that pursues an information technology purchase that does not meet the definition of a ‘major technology project’ and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request to renew CMA DOT21\*46 Effective 6/15/22 - 6/14/23, the Office of Technology has determined:

**X** That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at [Consulting.Services@wv.gov](mailto:Consulting.Services@wv.gov).