



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 06-24-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 0708 0700 ABC2200000001 4	Procurement Folder:	901439
Document Name:	ABCA Warehouse Fire Prevention Renovations	Reason for Modification:	
Document Description:	ABCA Warehouse Fire Prevention Renovations	Change Order #3 to deduct the cost of material and labor for installation of a temporary generator and to add labor and material costs for two steel pipes bollards in front on an exposed 4" electrical conduit to protect from possible damage	
Procurement Type:	Central Purchase Order		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-11-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-07-31

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000037778	Requestor Name:	Fredric Wooton
SQP CONSTRUCTION GROUP INC 281 SMILEY DR		Requestor Phone:	(304) 541-4336
ST ALBANS WV 25177 US		Requestor Email:	fredric.l.wooton@wv.gov
Vendor Contact Phone:	3045323659	22 FILE LOCATION _____	
Extension:			
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

INVOICE TO	SHIP TO
ACCOUNTING DEPARTMENT ALCOHOL BEVERAGE CONTROL COMMISSION 4TH FLOOR 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US	ABCA WAREHOUSE HUB INDUSTRIAL PARK 97 INDEPENDENT AVE NITRO WV 25143 US

Purchasing Division's File Copy

Total Order Amount:	\$875,042.34
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ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Junda Harper 6/29/22</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray 6/29/22</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>6/30/2022</i> ELECTRONIC SIGNATURE ON FILE
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6/29/2022

Extended Description:

Change Order #3 to deduct the cost of material and labor for installation of a temporary generator (\$17,150.81) and to add labor and material costs (\$1,084.53) for two steel pipes bollards in front on an exposed 4" electrical conduit to protect from possible damage. Total deduction is \$16,066.28

Effective Dates of Contract: 11/01/2021 through 7/31/2022

No other changes

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72121008	0.00000		0.000000	875042.34
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: ABCA Warehouse Fire Prevention Renovations

Extended Description:

Remove existing water storage tank and pump house, install fire water supply line, provide fire pump room in warehouse, and provide new electric power service for pump room, as more fully described in these specifications and the Specifications/Project Manual.



WEST VIRGINIA

ALCOHOL BEVERAGE CONTROL ADMINISTRATION
FREDRIC L. WOOTON, COMMISSIONER

June 21, 2022

*OK
Linda Harper
6-28-2022*

VIA E-MAIL

Joseph E Hager, III
Senior Buyer-Purchasing Division
2019 Washington St., East
Charleston, WV 25305
Joseph.E.HagerIII@wv.gov

RE: Change Order #3 Contract CPO ABC2200000001

Dear Mr. Hager,

I have reviewed the attached supplemental request and agree with the findings. It is my request to deduct the cost of material and labor for installation of a temporary generator that was previously granted in CO#2. The cost for the installation of the temporary generator was \$17,150.81 that was previously approved. The rental generator was not needed due to the delays in the project's completion related to other key equipment delays.

Change Order #3 also adds labor and material costs for two steel pipe bollards in front of exposed 4" electrical conduit inside the warehouse area to protect them from possible damage from forklifts. The actual location of these conduits could not have been anticipated during the design process. The cost add for this CO#3 is \$1,084.53.

The CO#3 total deduction is \$16,066.28.

If you have any questions or concerns, please contact Julia Jones at (304)356-5510

Sincerely,

Fredric L. Wooton
Fredric L. Wooton
Commissioner

Cc: Betty Hodge, Procurement Specialist

Michael Baker
INTERNATIONAL

Innovation Done Right...We Make a Difference

June 20, 2022

West Virginia Alcohol Beverage Control Administration
Attn: Mr. Wooton, Commissioner
900 Pennsylvania Avenue, 4th Floor
Charleston, West Virginia 25302

**Subject: WV ABCA Warehouse Fire Prevention Renovations
Change Order # 3 Description / substantiation**

Mr. Wooton,
Enclosed is the substantiation information for Change Order CO #3. Changes were identified during the course of construction on the WV ABCA Warehouse Fire Prevention Renovations project. The following is a summary of the additional work items.

General
Change Order scope and costs were checked and approved by both Michael Baker International and the WV ABCA before the additional work began. All work associated with the Change Orders listed below is necessary and is found acceptable.

CO #3
Deduct material (Temporary generator rental would have been by ABCA) and labor for installation of a temporary generator that was previously granted in CO#2 (the cost-add for labor and materials to install a temporary generator until the permanent generator could be installed was \$17,150.81). The rental generator was not needed due to delays in the project's completion related to other key equipment delays. Therefore, this CO deducts the \$(17,150.81) that was previously approved.

Change Order #3 also adds labor and material costs for two steel pipe bollards in front of exposed 4" electrical conduit in the warehouse area to protect them from possible damage from forklifts. The actual location of these conduits could not have been anticipated during the design process. The cost add for this CO#3 is \$1,084.53.

The CO #3 total deduct is \$(16,066.28)

See the attached Change Order Proposals and AIA document from SQP Construction Group. The submitted cost for each item includes all equipment, labor, materials and overhead and profit. These costs are reasonable for the proposed work items and are acceptable.

Should you have any questions or require additional information, please contact me at (304) 539-8356 or by email at dhilliard@mbakerintl.com.

Very truly yours,
MICHAEL BAKER INTERNATIONAL, INC.



David Hilliard, P.E., LEED[®]AP
Senior Project Engineer

AIA® Document G701® - 2017

Change Order

PROJECT: (Name and address)
 ABCA Warehouse
 97 Independent Avenue
 Nitro, WV 25143

CONTRACT INFORMATION:
 Contract For: General Construction
 Date: 11-01-2021

CHANGE ORDER INFORMATION:
 Change Order Number: 003
 Date: 05-24-2022

OWNER: (Name and address)
 Alcohol Beverage Control Commission
 4th Floor, 900 Pennsylvania Ave
 Charleston, WV 25302

ARCHITECT: (Name and address)
 Michael Baker International, Inc.
 400 Washington Street East, Suite 301
 Charleston, WV 25301

CONTRACTOR: (Name and address)
 SQP Construction Group, Inc.
 281 Smiley Drive
 St. Albans, WV 25177

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

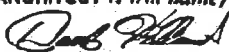
This change order includes extra expense for providing and installing two (2) new steel pipe bollards and paint yellow in the warehouse to protect exposed conduit. Also, there is a deduct for previously approved temporary generator costs from Change Order #2 that are no longer needed. Substantial Completion date remains the same.

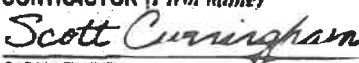
The original Contract Sum was	\$ 858,482.00
The net change by previously authorized Change Orders	\$ 32,626.62
The Contract Sum prior to this Change Order was	\$ 891,108.62
The Contract Sum will be decreased by this Change Order in the amount of	\$ 16066.28
The new Contract Sum including this Change Order will be	\$ 875,042.34


The Contract Time will be unchanged by (0) days.
 The new date of Substantial Completion will be 7-31-2022

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Michael Baker International, Inc.
ARCHITECT (Firm name)

SIGNATURE

SQP Construction Group Inc.
CONTRACTOR (Firm name)

SIGNATURE

Alcohol Beverage Control Commission
OWNER (Firm name)

SIGNATURE

David Hilliard, Architect
PRINTED NAME AND TITLE

Scott Cunningham, Estimator
PRINTED NAME AND TITLE

Fred Wooten, Commissioner
PRINTED NAME AND TITLE

6/20/22
DATE

5/24/2022
DATE

5/24/2022
DATE



Project:

ABCA Warehouse
21011 - ABCA Warehouse Fire Prevention Project

May 24, 2022

Change Order Proposal: 003

SQP Construction Group, Inc.

281 Smiley Drive, St. Albans, West Virginia 25177
Phone: (304) 440-9200 • Cell: (304) 532-3659
Contact: Scott Cunningham, Project Manager

Proposal Description:

Change Order for adding two steel pipe bollards and installing them in front of exposed conduit in warehouse. Deduct parts and labor for temporary generator that was previously granted in CO#2 due to no longer needing temporary generator.

Change Order Proposal Summary

Description	Totals	Labor	Material	Equipment	Subcontractor	OH&P	Bonds and Insurance	B&O Taxes
						15%	2.50%	
Install 2 steel pipe bollards and paint (4 hours Carpenter 1 HR PM Time)	\$ 1,084.53	\$ 265.00	\$ 675.00			\$ 141.00	\$ 3.53	
Deduct Burdette's Labor and parts to Install Temp Generator	(17,150.81)				(14,550.00)	(2,182.50)	(418.31)	
Totals	\$ (16,066.28)	\$ 265.00	\$ 675.00	\$ -	\$ (14,550.00)	\$ (2,041.50)	\$ (414.78)	\$ -

Submitted By

Scott Cunningham
[NAME]

Scott Cunningham
[SIGNATURE]

Project Manager
[TITLE]

May 24, 2022
[DATE]