



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 04-06-2022

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CCT 0601 0601 MAP2100000001 2	<b>Procurement Folder:</b>	814114
<b>Document Name:</b>	Intelligence and Investigative Management Software	<b>Reason for Modification:</b>	Change Order No. 1 - to revise the contract term due to implementation delays per the attached documentation.
<b>Document Description:</b>	Intelligence and Investigative Management Software		
<b>Procurement Type:</b>	Central Sole Source		
<b>Buyer Name:</b>	David H Pauline		
<b>Telephone:</b>	304-558-0067		
<b>Email:</b>	david.h.pauline@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2021-12-31
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2022-12-30

VENDOR			DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000213810		<b>Requestor Name:</b>	Larry D McDonnell
SAS INSTITUTE INC			<b>Requestor Phone:</b>	304-414-3422
SAS CAMPUS DRIVE			<b>Requestor Email:</b>	LARRY.MCDONNELL@WV.GOV
CARY	NC	27513	<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION</div>	
US				
<b>Vendor Contact Phone:</b>	919-531-9405	<b>Extension:</b>		
<b>Discount Details:</b>				
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>	
#1	No	0.0000	0	
#2	Not Entered			
#3	Not Entered			
#4	Not Entered			

INVOICE TO	SHIP TO
PROCUREMENT OFFICER 304-558-2930 DEPARTMENT OF HOMELAND SECURITY BLDG 1 RM W400 1900 KANAWHA BLVD E CHARLESTON WV 25305 US	ADMINISTRATIVE SECRETARY 304-558-4831 FUSION CENTER 4TH FLOOR SOUTH WING 1700 MACCORKLE AVE SE CHARLESTON WV 25314 US

4-8-22 Box

<b>Total Order Amount:</b>	\$231,000.00
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Purchasing Division's File Copy

ENTERED

<b>PURCHASING DIVISION AUTHORIZATION</b>  DATE: 4/7/2022 ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b>  DATE: 4/11/2022 ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b>  DATE: 4-11-2022 ELECTRONIC SIGNATURE ON FILE
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4/11/2022

**Extended Description:**

Change Order No. 1 - to revise the contract term due to implementation delays per the attached documentation.

New contract dates are 12/31/2021 through 12/30/2022.

No change in contract total. Optional renewal years will be added by subsequent change order upon mutual written agreement by the parties.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232600	1.00000	EA	47000.000000	\$47,000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	

**Commodity Line Description:** SAS IIM Distributed Capacity Licenses

**Extended Description:**

Year 1 cost includes the following:

Intelligence and Investigative Management Software - Distributed Capacity Licenses (16 Processor Cores) Solution offering total Concurrent Users (10)

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	43232600	1.00000	EA	184000.000000	\$184,000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	

**Commodity Line Description:** SAS IIM Management Fixed Services

**Extended Description:**

Year 1 - Intelligence and Investigative Management Fixed Price Services, see attached Statement of Work



State of West Virginia  
**OFFICE OF THE SECRETARY**  
**DEPARTMENT OF HOMELAND SECURITY**  
**WEST VIRGINIA FUSION CENTER**  
 Building 1, Suite W-400  
 1900 Kanawha Blvd., East  
 Charleston, West Virginia 25305  
 Telephone: (304) 558-2930  
 Facsimile: (304) 558-6221

**JEFF S. SANDY CAMS, CFE**  
**CABINET SECRETARY**

**JACK LUIKART**  
**DIRECTOR**

December 3, 2021

To: Larry McDonnell,  
 Senior Procurement Specialist, Division of Administrative Services


From: Steven Patterson  
 Deputy Director, West Virginia Fusion Center (WVFC)


Re: SAS – IIM Update

Larry,

In regard to the CCTMAP21\*1 with SAS Institute Inc. we are currently working with the vendor (SAS) on building out IIM. SAS has also been working with the WV Office of Technology to resolve ongoing connectivity issues with the Azure servers that will host the system.

SAS issued a no cost extension and change to the licensing dates to account for these delays. The new expiration date for the first year of the IIM licenses is December 30, 2022. The software “keys” were issued to WVFC following this change with a start date December 31, 2021.

  
 Steven Patterson,  
 Deputy Director, WVFC  
 3/24/22  
 Date

  
 Steve Sachs  
 Senior Manager, SAS, Inc.  
 3/24/22  
 Date



Lyle, Tara L <tara.l.lyle@wv.gov>

**Re: SAS Memo**

1 message

**McDonnell, Larry** <larry.mcdonnell@wv.gov>  
To: "Lyle, Tara L" <tara.l.lyle@wv.gov>

Fri, Apr 1, 2022 at 1:38 PM

Good afternoon Tara,  
I just want to follow up and see if you needed anything else for this change order?

Thanks,



**Larry McDonnell, MSBC, WVPBC**

***Procurement Specialist, Senior***

**Division of Administrative Services**

**WV Department of Homeland Security**

**1124 Smith Street, 2nd Floor | Charleston, WV 25301**

**Main Line: 304.558.2350 | Direct Line: 304.414.3422**

**Email: Larry.McDonnell@wv.gov**

*Review Date  
added  
TFL*

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On Thu, Mar 24, 2022 at 10:18 AM McDonnell, Larry <larry.mcdonnell@wv.gov> wrote:

Tara,  
I finally got the memo signed by the Vendor. Let me know if you need anything else.



**Larry McDonnell, MSBC, WVPBC**

***Procurement Specialist, Senior***

**Division of Administrative Services**

**WV Department of Homeland Security**

**1124 Smith Street, 2nd Floor | Charleston, WV 25301**

**Main Line: 304.558.2350 | Direct Line: 304.414.3422**

**Email: Larry.McDonnell@wv.gov**

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On Wed, Dec 1, 2021 at 1:27 PM Lyle, Tara L <tara.l.lyle@wv.gov> wrote:

Good afternoon,

Actually looked over the request this morning. Good holiday for me - hope yours was as well.

Here's what we need -

1. We have the agency approval but we need 2-party agreement between the agency and the vendor. (see below)
2. Also, we need more justification or explanation why the contract did not start on time.

It would be ideal if we had the 2-party agreement/signatures, explanation/justification and dates (as provided on the 11/23/21 memo) all in one document.

If we could get all of this information, we should be able to process a change order to adjust the start dates on the contract.

Any questions, please let me know.

Thanks,  
Tara

On Wed, Dec 1, 2021 at 10:10 AM McDonnell, Larry <larry.mcdonnell@wv.gov> wrote:

Good morning Tara,

I hope you had a good Thanksgiving. I just want to follow up and see what all you will need from the Agency to do this change order?

Thanks,



**Larry McDonnell, MSBC, WVPBC**

***Procurement Specialist, Senior***

**Division of Administrative Services**

**WV Department of Homeland Security**

**1201 Greenbrier Street | Charleston, WV 25311**

**Main Line: 304.558.2350**

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On Tue, Nov 23, 2021 at 4:17 PM Lyle, Tara L <tara.l.lyle@wv.gov> wrote:

I'll pull the contract and review. I'll be out tomorrow but will get back with you early next week.

Have a great Thanksgiving!

Tara

On Tue, Nov 23, 2021 at 4:01 PM McDonnell, Larry <larry.mcdonnell@wv.gov> wrote:

Tara,

Can we do a change order to CCT MAP21\*01 to revise the effective start date? The Vendor is still building the Fusion Center's system and the agency has not used their license yet.

Please see attached request from the agency.

Let me know if you need any additional documentation from me.

Thanks,



**Larry McDonnell, MSBC, WVPBC**

***Procurement Specialist, Senior***

**Division of Administrative Services**

**WV Department of Homeland Security**

**1201 Greenbrier Street | Charleston, WV 25311**

**Main Line: 304.558.2350**

**Direct Line: 304.414.3422**

**Email: [Larry.McDonnell@wv.gov](mailto:Larry.McDonnell@wv.gov)**

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----- Forwarded message -----

**From: Patterson, Steven D** <[steven.d.patterson@wv.gov](mailto:steven.d.patterson@wv.gov)>

**Date:** Tue, Nov 23, 2021 at 8:39 AM

**Subject:** SAS Memo

**To:** McDonnell, Larry <[Larry.McDonnell@wv.gov](mailto:Larry.McDonnell@wv.gov)>

Larry,

Attached is the memo you requested.

Thank you.

--

Respectfully,

*Steven D. Patterson, CFE*

Deputy Director

West Virginia Fusion Center

Office: (304) 558-4831

Fax: (304) 558-6592

E-mail: [Steven.D.Patterson@wv.gov](mailto:Steven.D.Patterson@wv.gov)

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MARK D. SCOTT  
CABINET SECRETARY

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION


W. MICHAEL SHEETS  
DIRECTOR

PURCHASING DIVISION

MEMORANDUM

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TO: Frank Whittaker, CPPB, Assistant Director, WV Purchasing Division

FROM: James Meadows, CPPO, General Counsel, WV Purchasing Division 

DATE: April 4, 2022

RE: HB 4499; Purchasing Affidavit; Interested Party Disclosure

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Pursuant to your request, I have investigated the impact of the recently passed House Bill 4499 on the bidding/contract award process as it relates to the Purchasing Affidavit and the Interested Party Disclosure Form. More specifically, you asked if the buying staff would need to continue collecting the two forms for contracts put out to bid, but not yet awarded, prior to the law change. My conclusion is that continuing to collect those forms is not necessary.

House Bill 4499 was a bill sponsored by the Governor's office, and made effective from passage, that made changes to various provisions of the West Virginia Code to make the procurement process more efficient. Two notable changes are the elimination of the need to collect the Purchasing Affidavit (previously found in W. Va. § Code 5A-3-10a) and the Interested Party Disclosure form (previously found in W. Va. Code § 6D-1-2) prior to award. Since the need for those forms prior to award was statutorily driven, and the statutes have now been modified, I see no reason to continue collecting them.

Once concern was that the solicitations issued prior to the laws passage reference the applicable statutes and indicate that the two forms will be needed prior to award. Those references were found in term 37 and term 43 of the General Terms and Conditions. From a priority standpoint, the change to the law would certainly trump the solicitation's terms and conditions. To help explain that inaccurate statement and the lack of the two forms in the procurement file,



however, please request that procurement staff include a copy of this memo in all solicitation files that went out to bid prior to HB 4499 passing and contain the old versions of term 37 and term 43.