



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130


State of West Virginia  
**Contract**

Order Date: 04-29-2022

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CCT 0511 3084 HHR1900000002 10	Procurement Folder:	580445
Document Name:	Change Order 4	Reason for Modification:	CO 4 is issued to renew contract from 06/01/2022 through 05/31/2023
Document Description:	Change Order 4 for Renewal Year 4	Renewals Remaining:	Zero (0) No other changes
Procurement Type:	Central Sole Source	Effective Start Date:	2019-06-01
Buyer Name:	Crystal G Husted	Effective End Date:	2023-05-31
Telephone:	(304) 558-2402		
Email:	crystal.g.husted@wv.gov		
Shipping Method:	Best Way		
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR			
Vendor Customer Code:	000000174277		
NORTHWOODS CONSULTING PARTNERS INC 5200 RINGS RD			
DUBLIN	OH	43017	
US			
Vendor Contact Phone:	614-781-7800	Extension:	
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

DEPARTMENT CONTACT	
Requestor Name:	Kimberly A Beckett
Requestor Phone:	(304) 558-5906
Requestor Email:	kimberly.a.beckett@wv.gov
 <b>FILE LOCATION</b> _____	

INVOICE TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE ONE DAVIS SQUARE, RM 211 CHARLESTON WV 25301 US

SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES MANAGEMENT INFORMATION SERVICE 321 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

5-22-2022 BBT

Total Order Amount:	\$4,465,256.00
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Purchasing Division's File Cr

**ENTERED**

CH 5/2/22

PURCHASING DIVISION AUTHORIZATION <i>Linda Harper</i> DATE: 5/2/2022 ELECTRONIC SIGNATURE ON FILE
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ATTORNEY GENERAL APPROVAL AS TO FORM <i>John S. Gray</i> DATE: 5/4/2022 ELECTRONIC SIGNATURE ON FILE
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ENCUMBRANCE CERTIFICATION <i>[Signature]</i> DATE: 5/4/2022 ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

Change order 4 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 06/01/2022 through 05/31/2023

Renewals Remaining: Zero (0)

No other changes

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112200	0.00000		0.000000	\$923,264.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2019-06-01	2020-05-31				

**Commodity Line Description:** Software maintenance and support

**Extended Description:**

Electronic Content Management software maintenance (OnBase and Compass) and dedicated technical support.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112200	0.00000		0.000000	\$1,159,573.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2020-06-01	2021-05-31				

**Commodity Line Description:** Software Maintenance Support Year 2

**Extended Description:**

Software Maintenance Support Year 2

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112200	0.00000		0.000000	\$1,180,454.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-06-01	2022-05-31				

**Commodity Line Description:** Software Maintenance Support Year 3

**Extended Description:**

Software Maintenance Support Year 3

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81112200	0.00000		0.000000	\$1,201,965.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2022-06-01	2023-05-31				

**Commodity Line Description:** Software Maintenance Support Year 4

**Extended Description:**

Software Maintenance Support Year 4



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

**Bill J. Crouch**  
Cabinet Secretary

**Office of Management Information Services**

One Davis Square, Suite 200  
Charleston, W.V. 25301

Telephone: (304) 558-5906 Fax: (304) 558-0045

**Shaun Charles**  
Chief Information Officer

**MEMORANDUM**

Date: March 14, 2022

To: Northwoods Consulting Partners

From: Jason Dillon, Deputy Director of Integrated Eligibility Systems

RE: Northwoods Contract HHR19\*02 Renewal

This is to renew the Northwoods Contract HHR19\*02 for another year, effective 6/1/2022 to 5/31/2023, under the same terms and conditions as the original contract including any change orders. This will be the first of two potential renewals stipulated in the contract terms. This will cover the Software maintenance and support- Electronic Content Management software maintenance (OnBase and Compass) and dedicated technical support.

| 5200 Rings Road  
| Dublin, OH 43017



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***VIA ELECTRONIC MAIL***

March 14, 2022

WV DHHR Purchasing Department  
2019 Washington Street East  
Charleston, WV 25305-0130

Re: *Pricing & Terms Confirmation for Contract Renewal*

To Whom it May Concern:

This letter is to confirm that Northwoods Consulting Partners, Inc., would like to renew contract number CCT 0511 3084 HHR19\*2 with the State of West Virginia Department of Health and Human Resources, Bureau for Child and Families for another year, effective 6/1/2022 through 5/31/2023 under the same terms, conditions, prices and specifications as the original contract including any change orders.

Sincerely,

*Nick Patel*

Nick Patel  
Chief Financial Officer