



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 04-04-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

| | | | |
|-----------------------|--|--------------------------|---|
| Order Number: | CPO 0506 2833 HHR2200000002 2 | Procurement Folder: | 1007434 |
| Document Name: | CO 1 | Reason for Modification: | CO 1 - To issue NTP and set contract dates. |
| Document Description: | A/E SERVICES DIAMOND BUILDING ASSESSMENT | | |
| Procurement Type: | Central Purchase Order | | |
| Buyer Name: | Crystal G Hustead | | |
| Telephone: | (304) 558-2402 | | |
| Email: | crystal.g.hustead@wv.gov | | |
| Shipping Method: | Best Way | Effective Start Date: | 2022-04-04 |
| Free on Board: | FOB Dest, Freight Prepaid | Effective End Date: | 2022-06-02 |

| VENDOR | DEPARTMENT CONTACT | | | | | | | | | | | | | | | | | | | | |
|--|--------------------|---------------------|---------------------|---------------|----|----|--------|---|----|-------------|--|--|----|-------------|--|--|----|-------------|--|--|---|
| Vendor Customer Code: VS0000000330 WDP & ASSOCIATES CONSULTING ENGINEERS INC 10621 GATEWAY BLVD #200 MANASSAS VA 20110-2055 US Vendor Contact Phone: 703-257-9280 Extension: 118 Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table> | | Discount Allowed | Discount Percentage | Discount Days | #1 | No | 0.0000 | 0 | #2 | Not Entered | | | #3 | Not Entered | | | #4 | Not Entered | | | Requestor Name: George L Montgomery Requestor Phone: (304) 957-0217 Requestor Email: george.l.montgomery@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">22</div> <p>FILE LOCATION _____</p> |
| | Discount Allowed | Discount Percentage | Discount Days | | | | | | | | | | | | | | | | | | |
| #1 | No | 0.0000 | 0 | | | | | | | | | | | | | | | | | | |
| #2 | Not Entered | | | | | | | | | | | | | | | | | | | | |
| #3 | Not Entered | | | | | | | | | | | | | | | | | | | | |
| #4 | Not Entered | | | | | | | | | | | | | | | | | | | | |

| INVOICE TO | SHIP TO |
|--|--|
| 304-957-0211 HEALTH AND HUMAN RESOURCES OFFICE OF OPERATIONS 1 DAVIS SQUARE, STE 119 CHARLESTON WV 25301 US | STATE OF WEST VIRGINIA SEE SPECIFICATIONS FOR DELIVERY REQUIREMENTS No City WV 99999 US |

4-8-22 RBT

| | |
|---------------------|--------------|
| Total Order Amount: | \$166,001.50 |
|---------------------|--------------|

Purchasing Division's File Copy

ENTERED

CH 4/14/22

| | | |
|---|--|---|
| PURCHASING DIVISION AUTHORIZATION DATE: <i>Linda Harper 4/8/2022</i> ELECTRONIC SIGNATURE ON FILE | ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>[Signature]</i> ELECTRONIC SIGNATURE ON FILE | ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Toler 4-12-22</i> ELECTRONIC SIGNATURE ON FILE |
|---|--|---|

4/11/2022

Extended Description:

CHANGE ORDER 1

TO ESTABLISH THE CONTRACT EFFECTIVE START AND EFFECTIVE END DATES, AND TO ISSUE THE NOTICE TO PROCEED FOR THE CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

CONTRACT TERM: 04/04/2022 THROUGH 06/02/2022

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 1 | 81101508 | 0.00000 | | 0.000000 | 2700.00 |
| Service From | Service To | Manufacturer | | Model No | |
| 2022-04-04 | 2022-06-02 | | | | |

Commodity Line Description: TASK 1 DOCUMENT REVIEW AND INVESTIGATION PLAN

Extended Description:

PRINCIPAL HOURLY RATE: \$270.00

SENIOR ENGINEER I/ARCHITECT 1 HOURLY RATE: \$180.00

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 2 | 81101508 | 0.00000 | | 0.000000 | 138062.50 |
| Service From | Service To | Manufacturer | | Model No | |
| 2022-04-04 | 2022-06-02 | | | | |

Commodity Line Description: TASK 2-FIELD INVESTIGATION

Extended Description:

FIELD INVESTIGATION: \$\$46,313.50

ALLOWANCE FOR SUBCONTRACTOR SUPPORT: \$91,749.00

| Line | Commodity Code | Quantity | Unit | Unit Price | Total Price |
|---------------------|-------------------|---------------------|------|-----------------|-------------|
| 3 | 81101508 | 0.00000 | | 0.000000 | 25239.00 |
| Service From | Service To | Manufacturer | | Model No | |
| 2022-04-04 | 2022-06-02 | | | | |

Commodity Line Description: TASK 3-REPORT

Extended Description:

WDP TASK 3: \$16,160.00

ALLOWANCE FOR PROFESSIONAL COST ESTIMATOR: \$9,079.00



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Office of Operations

One Davis Square, Suite 100 West
Charleston, WV 25301

Telephone: (304) 558-0234 Fax: (304) 558-1571

Bill J. Crouch
Cabinet Secretary

George Montgomery
Executive Director of Operations

MEMORANDUM

April 1, 2022

WDP & Associates Consulting Engineers Inc.
33 Summers Hospital Road
Hinton, WV 25951

ATTN: Rex Cyphers, P.E.

NOTICE TO PROCEED

Per Issuance of Purchase Order CPO 0506 2833 HHR2200000002, this is your notification to commence work on April 4, 2022, to provide the services per the statement of qualifications, specifications, terms and conditions, and your proposal dated January 21, 2022.

Given the contract's allowance for sixty (60) days for the issuance for the project to be delivered to final completion, the contract's start date will be April 4, 2022 and the end date will be June 2, 2022.

If you have any questions or concerns on this issue, please contact me at 304-957-0217 or George.L.Montgomery@wv.gov.

Sincerely,

George L. Montgomery
Executive Director of Operations

OK
All
Greenhouse