



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 06-28-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0506 2896 WIC2200000005 2	Procurement Folder:	1026975
Document Name:	Advertising and Marketing Service - ONS	Reason for Modification:	CO 1 to correct extended description of CL11 to match referenced CMA HHR2200000001 CL12. No other changes.
Document Description:	CQ 1		
Procurement Type:	Central Delivery Order		
Buyer Name:	Crystal G Husted		
Telephone:	(304) 558-2402		
Email:	crystal.g.husted@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0506 HHR2200000001 2
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT																			
Vendor Customer Code:	000000109305	Requestor Name:	Billie S Hancock																		
THE MANAHAN GROUP LLC 222 CAPITOL ST STE 400		Requestor Phone:	304-356-4097																		
CHARLESTON WV 25301		Requestor Email:	billie.s.hancock@wv.gov																		
US		<div style="font-size: 48pt; font-weight: bold;">22</div> <div style="font-weight: bold;">FILE LOCATION _____</div>																			
Vendor Contact Phone:	999-999-9999 Extension:																				
Discount Details:																					
	<table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH - NUTRITION SERVICES 350 CAPITOL ST, RM 519 CHARLESTON WV 25301-3717 US	PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH - NUTRITION SERVICES 350 CAPITOL ST, RM 519 CHARLESTON WV 25301-3717 US

Total Order Amount:	\$810,503.50
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Purchasing Division's File Copy

CH 6/28/22
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Linda Harper 6/29/22*
 ELECTRONIC SIGNATURE ON FILE

ENTERED

ENCUMBRANCE CERTIFICATION
 DATE: *6/29/2022*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

CO 1 to correct extended description of CL11 to match referenced CMA HHR2200000001 CL12.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	82101800	24.00000	HOUR	\$105.0000	\$2,520.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-06-01	2023-05-30				

Commodity Line Description: Contract Administration/Consultation

Extended Description:

Contract Administration/Consultation

24 hours @ \$105.00 = \$2520.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	82101800	100.00000	HOUR	\$105.0000	\$10,500.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-06-01	2023-05-30				

Commodity Line Description: Account Services

Extended Description:

Account Services

100 hours @ \$105.00 = \$10,500.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	82101800	70.00000	HOUR	\$20.0000	\$1,400.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-06-01	2023-05-30				

Commodity Line Description: Video Production

Extended Description:

Video Production

70 hours @ \$20.00 = \$1400.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	82101800	20.00000	HOUR	\$20.0000	\$400.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-06-01	2023-05-30				

Commodity Line Description: Radio, TV, Cable Platform

Extended Description:

Radio, TV, Cable Platform

20 hours @ \$20.00 = \$400.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	82101800	20.00000	HOUR	\$20.0000	\$400.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-06-01	2023-05-30				

Commodity Line Description: Outdoor Advertising

Extended Description:
Outdoor Advertising

20 Hours x \$20.00 = \$400.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	82101800	300.00000	HOUR	\$105.0000	\$31,500.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-06-01	2023-05-30				

Commodity Line Description: Media Buys

Extended Description:
Media Buys

300 Hours x \$105.00 = \$31,500.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	82101800	20.00000	HOUR	\$20.0000	\$400.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-06-01	2023-05-30				

Commodity Line Description: Print Media

Extended Description:
Print Media

20 Hours x \$20.00 = \$400.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	82101800	75.00000	HOUR	\$75.0000	\$5,625.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-06-01	2023-05-30				

Commodity Line Description: Web Design

Extended Description:
Web Design

75 Hours x \$75.00 = \$5,625.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	82101800	410.00000	HOUR	\$105.0000	\$43,050.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-06-01	2023-05-30				

Commodity Line Description: Design & Copy

Extended Description:
Design & Copy

410 hours x \$105.00 = \$43,050.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	82101800	5.00000	HOUR	\$0.0000	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-06-01	2023-05-30				

Commodity Line Description: Data Acceptance & Transfer

Extended Description:

Data Acceptance & Transfer

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	82101800	0.00000		\$0.0000	\$714,708.50
Service From	Service To	Manufacturer		Model No	Delivery Date
2022-06-01	2023-05-30				

Commodity Line Description: Media Buying Add-On

Extended Description:

Percentage Add-On for Media Buying = 5%

Add on Multiplier: 1.05

\$189,000.00

\$525,708.50

\$714,708.50