



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Delivery Order**

Order Date: 04-19-2022

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CDO 0506 2868 EHP1800000001 9	<b>Procurement Folder:</b>	356405
<b>Document Name:</b>	CO 1 Balance Cancellation	<b>Reason for Modification:</b>	
<b>Document Description:</b>	CO 1 Balance Cancellation	CO 1 To cancel remaining balance per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.	
<b>Procurement Type:</b>	Central Delivery Order		
<b>Buyer Name:</b>	Crystal G Husted		
<b>Telephone:</b>	(304) 558-2402		
<b>Email:</b>	crystal.g.husted@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Master Agreement Number:</b>	CMA 0506 EHP1700000016 9
<b>Free on Board:</b>	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT			
<b>Vendor Customer Code:</b>	000000163944	<b>Requestor Name:</b>	Althea M Greenhowe		
FIRST CHOICE SERVICES INC 1 HILLCREST DR E STE 400		<b>Requestor Phone:</b>	(304) 356-4116		
CHARLESTON WV 25311		<b>Requestor Email:</b>	althea.m.greenhowe@wv.gov		
US		<div style="font-size: 48pt; font-weight: bold;">22</div> <div style="font-size: 24pt; font-weight: bold;">FILE LOCATION _____</div>			
<b>Vendor Contact Phone:</b>	3043442213			<b>Extension:</b>	
<b>Discount Details:</b>					
<b>Discount Allowed</b>	<b>Discount Percentage</b>			<b>Discount Days</b>	
#1 No	0.0000	0			
#2 No					
#3 No					
#4 No					

INVOICE TO	SHIP TO
PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH - EPIDEMIOLOGY AND HEALTH PROMOTION 350 CAPITOL ST, RM 515 CHARLESTON WV 25301-3715 US	PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH - EPIDEMIOLOGY AND HEALTH PROMOTION 350 CAPITOL ST, RM 515 CHARLESTON WV 25301-3715 US

<b>Total Order Amount:</b>	\$222,890.50
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Purchasing Division's File Copy

ENTERED

CH 4/29/22  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: *Linda Harper 4/29/22*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *Beverly Tolson 6/10/22*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

CO#1: To cancel remaining balance per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81111508	2776.00000	EA	\$43.0000	\$119,368.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2017-08-01	2018-06-30				

**Commodity Line Description:** Intake/Eligibility Verification

**Extended Description:**

Section 4.1.2 Intake eligibility verification

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81111508	1338.00000	EA	\$22.0000	\$29,436.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2017-08-01	2018-06-30				

**Commodity Line Description:** Coaching Call #1

**Extended Description:**

Section 4.1.4.1 Coaching call #1

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81111508	290.00000	EA	\$21.0000	\$6,090.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2017-08-01	2018-06-30				

**Commodity Line Description:** Coaching Call #2

**Extended Description:**

Section 4.1.4.1 Coaching call #2

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81111508	132.00000	EA	\$21.0000	\$2,772.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2017-08-01	2018-06-30				

**Commodity Line Description:** Coaching Call #3

**Extended Description:**

Section 4.1.4.1 Coaching call #3

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	81111508	67.00000	EA	\$21.0000	\$1,407.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2017-08-01	2018-06-30				

**Commodity Line Description:** Coaching Call #4

**Extended Description:**

Section 4.1.4.1 Coaching call #4

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	81111508	0.00000	EA	\$2.0000	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2017-08-01	2018-06-30				

**Commodity Line Description:** Reactive Calls #1-4

**Extended Description:**

Section 4.1.4.2 Reactive calls #1-4

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	81111508	931.50000	EA	\$36.0000	\$33,534.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2017-08-01	2018-06-30				

**Commodity Line Description:** Nicotine Patch 21mg-1 patch per day

**Extended Description:**

Section 4.4.1.4.2 Nicotine patch 21 mg 1 patch per day

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	81111508	333.50000	EA	\$36.0000	\$12,006.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2017-08-01	2018-06-30				

**Commodity Line Description:** Nicotine Patch 14mg-1 patch per day

**Extended Description:**

Section 4.4.1.4.2 Nicotine patch 14 mg 1 patch per day

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	81111508	178.00000	EA	\$36.0000	\$6,408.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2017-08-01	2018-06-30				

**Commodity Line Description:** Nicotine Patch 7mg-1 patch per day

**Extended Description:**

Section 4.4.1.4.2 Nicotine patch 7 mg 1 patch per day

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	81111508	38.50000	EA	\$39.0000	\$1,501.50
Service From	Service To	Manufacturer		Model No	Delivery Date
2017-08-01	2018-06-30				

**Commodity Line Description:** Nicotine Gum 2mg & 4mg-24 Pieces per day

**Extended Description:**

Section 4.4.1.4.1 Nicotine Gum 2mg and 4mg 24 pieces per day

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	81111508	85.50000	EA	\$60.0000	\$5,130.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2017-08-01	2018-06-30				

**Commodity Line Description:** Nicotine Lozenge 2mg & 4mg-20 lozenges per day

**Extended Description:**

Section 4.4.1.4.3 Nicotine Lozenge 2mg and 4mg 20 lozenges per day

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	81111508	82.00000	EA	\$39.0000	\$3,198.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2017-08-01	2018-06-30				

**Commodity Line Description:** Nicotine Gum 2mg & 4mg-24 Pieces per day

**Extended Description:**

Section 4.4.1.4.1 Nicotine Gum 2mg and 4mg 24 pieces per day

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	81111508	34.00000	EA	\$60.0000	\$2,040.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2017-08-01	2018-06-30				

**Commodity Line Description:** Nicotine Lozenge 2mg & 4mg-20 lozenges per day

**Extended Description:**

Section 4.4.1.4.3 Nicotine Lozenge 2mg and 4mg 20 lozenges per day



Ok

*Althea Greenhouse*

STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Bureau for Public Health  
Commissioner's Office

Bill J. Crouch  
Cabinet Secretary

Catherine C. Slomp, MD, MPH  
Commissioner & State Health Officer

May 10, 2021

*OK  
Linda Harper  
8/9/21*

First Choice Services Inc  
1 Hillcrest Dr E Ste 400  
Charleston, WV 25311

Re: Cancellation of Remaining Balance  
PO#: CDO EHP1800000001

Dear Vendor:

The above referenced Purchase Order in the amount of \$513,950.00 was issued on July 17, 2017. We are requesting your approval to cancel the remaining balance of \$291,059.50 that still exists on purchase order # CDO EHP1800000001.

Your signature on the line below will acknowledge that you concur with this action and there are no outstanding invoices against this purchase order. Please mail this letter back to my attention at 350 Capitol Street Room 206, Charleston, WV 25301, or email to me at [Timothy.A.Boyd@wv.gov](mailto:Timothy.A.Boyd@wv.gov), or fax it to me at (304) 558-8005. Failure to receive written exception to this cancellation by June 9, 2021 will also constitute your concurrence with our cancellation plan.

This cancellation does not impact current or future contracts which you may have with this office. It pertains to this specific purchase order only.

If you have questions or need additional information, please call me at (304) 352-4841.

Sincerely,

Timothy Boyd  
Bureau for Public Health

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Signature  
David K. Sheppard, CFO

5/10/2021  
Date