



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 05-11-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0506 2937 CME210000001 2	Procurement Folder:	748188
Document Name:	CO 1	Reason for Modification:	CO 1 - To cancel remaining balance per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.
Document Description:	Cancellation of remaining balance.		
Procurement Type:	Central Delivery Order		
Buyer Name:	Jessica L Hovanec		
Telephone:	304-558-2314		
Email:	jessica.l.hovanec@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0212 WVRFJAN19 2
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000204796 WEST VIRGINIA ASSOCIATION OF REHABILITATION FACILITIES INC 710 CENTRAL AVE CHARLESTON WV 25302-1702 US Vendor Contact Phone: 304-205-7970 Extension: 208 Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No			Requestor Name: Forrest D Daniel Requestor Phone: (304) 356-4057 Requestor Email: forrest.d.daniel@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">22</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No																				
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BUREAU FOR PUBLIC HEALTH OFFICE CHIEF MEDICAL EXAMINER 619 VIRGINIA ST WEST CHARLESTON WV 25302 US	PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BUREAU FOR PUBLIC HEALTH OFFICE CHIEF MEDICAL EXAMINER 619 VIRGINIA ST W CHARLESTON WV 25302 US

Total Order Amount:	\$41,415.37
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Purchasing Division's File Copy

ENTERED

JLH 5/13/2022

PURCHASING DIVISION AUTHORIZATION DATE: <i>May 13 5/13/2022</i> ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Tolson 5-13-22</i> ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order 1 is issued to reduce the hours on delivery order from 2083.2 to 1947.3274 (actual used hours) per attached document:

Original Contract Total: \$44,305.08
Change Order 1 Decrease: (\$2,889.71)
New Contract Total: \$41,415.37

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	76110000	1947.32740	HOUR	\$21.2678	\$41,415.37
Service From	Service To	Manufacturer	Model No	Delivery Date	
2020-07-01	2021-06-30				

Commodity Line Description: Clay County Region 3 and 4 Hourly Rate

Extended Description:

Clay County Services Unlimited Hourly Pricing per the attached.

To cancel remaining quantity balance to bring the dollar amount to zero per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
BUREAU FOR PUBLIC HEALTH
OFFICE OF CENTRAL FINANCE

Jim Justice
Governor

350 Capitol Street, Room 206
Charleston, WV 25301

Bill J. Crouch
Cabinet Secretary

May 2, 2022

West Virginia Association of Rehabilitation Facilities, Inc.
710 Central Ave.
Charleston, WV 25302

Re: Cancellation of Remaining Balance
PO#: CDO CME2100000001

Dear Vendor:

The above referenced Purchase Order in the amount of \$44,305.08 was issued on July 15, 2020. We are requesting your approval to cancel the remaining balance of \$2,889.71 that still exists on purchase order# CDO CME2100000001.

Your signature on the line below will acknowledge that you concur with this action and there are no outstanding invoices against this purchase order. Please mail this letter back to my attention at the address above, or email to me at April.N.Ray@wv.gov. Failure to receive written exception to this cancellation by June, 2, 2022, will also constitute your concurrence with our cancellation plan.

This cancellation does not impact current or future contracts which you may have with this office. It pertains to this specific purchase order only.

If you have questions or need additional information, please email me at April.N.Ray@wv.gov.

Sincerely,

Ok
Althea Greenhow

April Ray
Bureau for Public Health

DocuSigned by:
Tara Martinez
38DD08D99CE884EF...

Signature

5/6/2022

Date

4:04 PM

WV Association of Rehabilitation Facilities Inc.
Sales by Customer Detail

05/04/22

July 1, 2013 through May 4, 2022

Accrual Basis

Type	Date	Num	Memo	P. O. #	Open Balance	Amount
MEDEX-Charleston						
Invoice	07/31/2020	111176	Janitorial Services for the Month - 02.MDX.001.20	CME21*01		3,634.40
Invoice	08/31/2020	111565	Janitorial Services for the Month - 02.MDX.001.20	CME21*01		3,242.05
Invoice	09/30/2020	112224	Janitorial Services for the Month - 02.MDX.001.20	CME21*01		3,572.99
Invoice	10/31/2020	112692	Janitorial Services for the Month - 02.MDX.001.20	CME21*01		3,572.99
Invoice	11/30/2020	113343	Janitorial Services for the Month - 02.MDX.001.20	CME21*01		2,892.42
Invoice	12/31/2020	113635	Janitorial MEDICAL EXAMINER	CME21*01		3,743.13
Invoice	01/31/2021	114452	Janitorial MEDICAL EXAMINER January 2021	CME21*01		3,232.71
Invoice	02/28/2021	115206	Janitorial MEDICAL EXAMINER February 2021	CME21*01		3,232.71
Invoice	03/31/2021	115551	Janitorial MEDICAL EXAMINER March 2021	CME21*01		3,913.28
Invoice	04/30/2021	116215	Janitorial MEDICAL EXAMINER April 2021	CME21*01		3,572.99
Invoice	05/31/2021	116638	Janitorial MEDICAL EXAMINER May 2021	CME21*01		3,402.85
Invoice	06/30/2021	117424	Janitorial MEDICAL EXAMINER June 2021	CME21*01		3,751.64
Credit Memo	11/04/2021	117424CM	Janitorial MEDICAL EXAMINER	CME21*01		-348.79
Total MEDEX-Charleston					0.00	41,415.37
TOTAL					0.00	41,415.37