



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 05-02-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0506 2937 CME1700000003 16	Procurement Folder:	269308
Document Name:	Sole Source: Vertiq Software	Reason for Modification:	CO 4 Balance Cancellation
Document Description:	CO 4		
Procurement Type:	Central Sole Source		
Buyer Name:	Crystal G Husted		
Telephone:	(304) 558-2402		
Email:	crystal.g.husted@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2016-12-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2020-11-30

VENDOR		DEPARTMENT CONTACT			
Vendor Customer Code:	000000225331	Requestor Name:	Lesley E Walizer		
VERTIQ SOFTWARE LLC		Requestor Phone:	(304) 356-4545		
PO Box 787		Requestor Email:	lesley.e.walizer@wv.gov		
Morgan Hill	CA				
US	95038-0787				
Vendor Contact Phone:	408-778-0608				
Extension:					
Discount Details:		<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>			
Discount Allowed	Discount Percentage			Discount Days	
#1	No			0.0000	0
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
PURCHASING DIRECTOR 304-356-4116	PURCHASING DIRECTOR 304-356-4116
HEALTH AND HUMAN RESOURCES	HEALTH AND HUMAN RESOURCES
BUREAU FOR PUBLIC HEALTH OFFICE CHIEF MEDICAL EXAMINER	BUREAU FOR PUBLIC HEALTH OFFICE CHIEF MEDICAL EXAMINER
619 VIRGINIA ST WEST	619 VIRGINIA ST W
CHARLESTON	CHARLESTON
WV 25302	WV 25302
US	US

5-9-22 BMT

Purchasing Division's File Copy

Total Order Amount:	\$38,675.00
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ENTERED

PURCHASING DIVISION AUTHORIZATION <i>Linda Harper</i> DATE: <i>5/9/22</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>5/17/2022</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>Beverly Tolson</i> DATE: <i>5-17-2022</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order 4 is issued to cancel the unused balance of \$45,325.00.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112200	0.00000		0.000000	\$19,950.00
Service From	Service To	Manufacturer		Model No	
2016-12-01	2017-11-30				

Commodity Line Description: Basic Maintenance and supportYear 1

Extended Description:

Up to 114 hours per year.To provide additional basic maintenance and support to the CME system that could include but not be limited to the following tasks:Form change or customization.New Form DevelopmentReport change or customization.New Report DevelopmentInstallation of CME releases or bug fixes.Installation of CME enhancementsConversion of database to current CME releaseEnd User training and documentation to quoted separate.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112200	0.00000		0.000000	\$1,050.00
Service From	Service To	Manufacturer		Model No	
2016-12-01	2017-06-30				

Commodity Line Description: Special Project: Donor Email Request

Extended Description:

Special Project: Donor Email Request.Add an age validation for 91 years of age whenever the field is updated. If the age is under 91, gather the following info and send and auto email to DONORREFERRAL@core.org with the subject of WV OCME Potential Donor.1. Age2. First, Middle, and Last name of the deceased.3. Date of Birth4. Date and time of Death5. First, Middle, and Last name of the legal next of kin (LNOK)6. Relationship to the deceased7. Phone number of LNOK8. Agency NameEstimated development work with testing 4 HrsDeploying to dev and prod 2 hrs.West Virginia is responsible for setting up the SMTP service.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112200	0.00000		0.000000	\$17,675.00
Service From	Service To	Manufacturer		Model No	
2017-12-01	2018-11-30				

Commodity Line Description: Basic Maintenance and supportYear 2

Extended Description:

Up to 114 hours per year.To provide additional basic maintenance and support to the CME system that could include but not be limited to the following tasks:Form change or customization.New Form DevelopmentReport change or customization.New Report DevelopmentInstallation of CME releases or bug fixes.Installation of CME enhancementsConversion of database to current CME releaseEnd User training and documentation to quoted separate.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81112200	0.00000		0.000000	\$0.00
Service From	Service To	Manufacturer		Model No	
2017-12-01	2018-06-30				

Commodity Line Description: Special Project: Donor Email Request year 2

Extended Description:

Special Project: Donor Email Request.Add an age validation for 91 years of age whenever the field is updated. If the age is under 91, gather the following info and send and auto email to DONORREFERRAL@core.org with the subject of WV OCME Potential Donor.1. Age2. First, Middle, and Last name of the deceased.3. Date of Birth4. Date and time of Death5. First, Middle, and Last name of the legal next of kin (LNOK)6. Relationship to the deceased7. Phone number of LNOK8. Agency NameEstimated development work with testing 4 HrsDeploying to dev and prod 2 hrs.West Virginia is responsible for setting up the SMTP service.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	81112200	0.00000		0.000000	\$0.00
Service From	Service To	Manufacturer	Model No		
2018-12-01	2019-11-30				

Commodity Line Description: Basic Maintenance and supportYear 3

Extended Description:

Up to 114 hours per year.To provide additional basic maintenance and support to the CME system that could include but not be limited to the following tasks:Form change or customization.New Form DevelopmentReport change or customization.New Report DevelopmentInstallation of CME releases or bug fixes.Installation of CME enhancementsConversion of database to current CME releaseEnd User training and documentation to quoted separate.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	81112200	0.00000		0.000000	\$0.00
Service From	Service To	Manufacturer	Model No		
2018-12-01	2019-06-30				

Commodity Line Description: Special Project: Donor Email Request Year 3

Extended Description:

Special Project: Donor Email Request.Add an age validation for 91 years of age whenever the field is updated. If the age is under 91, gather the following info and send and auto email to DONORREFERRAL@core.org with the subject of WV OCME Potential Donor.1. Age2. First, Middle, and Last name of the deceased.3. Date of Birth4. Date and time of Death5. First, Middle, and Last name of the legal next of kin (LNOK)6. Relationship to the deceased7. Phone number of LNOK8. Agency NameEstimated development work with testing 4 HrsDeploying to dev and prod 2 hrs.West Virginia is responsible for setting up the SMTP service.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	81112200	0.00000		0.000000	\$0.00
Service From	Service To	Manufacturer	Model No		
2019-12-01	2020-11-30				

Commodity Line Description: Basic Maintenance and support Year 4

Extended Description:

Up to 114 hours per year.To provide additional basic maintenance and support to the CME system that could include but not be limited to the following tasks:Form change or customization.New Form DevelopmentReport change or customization.New Report DevelopmentInstallation of CME releases or bug fixes.Installation of CME enhancementsConversion of database to current CME releaseEnd User training and documentation to quoted separate.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	81112200	0.00000		0.000000	\$0.00
Service From	Service To	Manufacturer	Model No		
2019-12-01	2020-06-30				

Commodity Line Description: Special Project: Donor Email Request Year 4

Extended Description:

Special Project: Donor Email Request.Add an age validation for 91 years of age whenever the field is updated. If the age is under 91, gather the following info and send and auto email to DONORREFERRAL@core.org with the subject of WV OCME Potential Donor.1. Age2. First, Middle, and Last name of the deceased.3. Date of Birth4. Date and time of Death5. First, Middle, and Last name of the legal next of kin (LNOK)6. Relationship to the deceased7. Phone number of LNOK8. Agency NameEstimated development work with testing 4 HrsDeploying to dev and prod 2 hrs.West Virginia is responsible for setting up the SMTP service.



STATE OF WEST VIRGINIA
 DEPARTMENT OF HEALTH AND HUMAN RESOURCES
 Bureau for Public Health
 Commissioner's Office

Bill J. Crouch
 Cabinet Secretary

Ayne Amjad, MD, MPH
 Commissioner & State Health Officer

April 27, 2022

Vertiq Software LLC
 PO Box 787
 Morgan Hill, CA 95038-0787

Re: Cancellation of Remaining Balance
 PO#: CCT CME1700000003

Dear Vendor:

The above referenced Purchase Order in the amount of \$84,000.00 was issued on October 11, 2019. We are requesting your approval to cancel the remaining balance of \$45,325.00 that still exists on purchase order # CCT CME1700000003.

Your signature on the line below will acknowledge that you concur with this action and there are no outstanding invoices against this purchase order. Please mail this letter back to my attention at 350 Capitol Street Room 206, Charleston, WV 25301, or email to me at Lesley.E.Walizer@wv.gov , or fax it to me at (304) 558-8005. Failure to receive written exception to this cancellation by May 27, 2022 will also constitute your concurrence with our cancellation plan.

This cancellation does not impact current or future contracts which you may have with this office. It pertains to this specific purchase order only.

If you have questions or need additional information, please call me at (304) 352-4814.

Sincerely,

Lesley Walizer
 Bureau for Public Health

Signature

04/29/2022

Date

Ok