



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 05-23-2022

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0432 2202 DCH2200000002 4	Procurement Folder:	916772
Document Name:	SHPO: Grant Monitoring Consulting Service	Reason for Modification:	Change Order No. 2 - issued to extend contract.
Document Description:	Change Order No. 2		
Procurement Type:	Central Purchase Order		
Buyer Name:	Toby L. Welch		
Telephone:	(304) 558-8802		
Email:	toby.l.welch@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-08-18
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-08-17

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000112161 MILLS GROUP LLC 88 HIGH ST MORGANTOWN WV 26505 US Vendor Contact Phone: 3042961010 Extension: Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Christina J Moore Requestor Phone: 304-558-0220 Requestor Email: christina.j.moore@wv.gov <div>22 FILE LOCATION</div>
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
RECEIVING DEPARTMENT DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV 25305-0300 US	VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

6-8-22 BOT

Purchasing Division's File Copy

Total Order Amount: \$57,076.16

PURCHASING DIVISION AUTHORIZATION DATE: Linda Harper 5/27/22 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: John S. Gray ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: JUN 13 2022 ELECTRONIC SIGNATURE ON FILE
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6/13/2022

Extended Description:

Change Order No. 02 is issued to extend the original contract to August 17, 2023, according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to complete the project only.

Effective date of change: August 17, 2022

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101606	0.00000		0.000000	4369.51
Service From	Service To	Manufacturer	Model No		
2021-08-18	2023-08-17				

Commodity Line Description: Anderson House (Franklin)

Extended Description:

New Soffit, fascia, gutters and downspouts

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80101606	0.00000		0.000000	3729.98
Service From	Service To	Manufacturer	Model No		
2021-08-18	2023-08-17				

Commodity Line Description: Armory House #24 (Harper Ferry)

Extended Description:

Repair metal roof,, gutters and downspouts

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80101606	0.00000		0.000000	3821.58
Service From	Service To	Manufacturer	Model No		
2021-08-18	2023-08-17				

Commodity Line Description: Eoff Street Apartments (Wheeling)

Extended Description:

Repair/replace roof, fascia, chimney and gutters

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80101606	0.00000		0.000000	3821.58
Service From	Service To	Manufacturer	Model No		
2021-08-18	2023-08-17				

Commodity Line Description: Hanover Apartment Building (Wheeling)

Extended Description:

Replace Roof

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	80101606	0.00000		0.000000	4827.55
Service From	Service To	Manufacturer	Model No		
2021-08-18	2023-08-17				

Commodity Line Description: Haymaker-Wyborski House (Clarksburg)

Extended Description:

Replace roof, siding and gutters

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	80101606	0.00000		0.000000	4576.22
Service From	Service To	Manufacturer		Model No	
2021-08-18	2023-08-17				

Commodity Line Description: Hinton Hardwoods Building (Hinton)

Extended Description:

Replace Roof

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	80101606	0.00000		0.000000	5040.61
Service From	Service To	Manufacturer		Model No	
2021-08-18	2023-08-17				

Commodity Line Description: Logan Memorial United Methodist Church (Parkersburg)

Extended Description:

New Soffit, fascia, gutters and downspouts

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	80101606	0.00000		0.000000	4345.37
Service From	Service To	Manufacturer		Model No	
2021-08-18	2023-08-17				

Commodity Line Description: Nicholas County Bank (Summersville)

Extended Description:

Replace Roof

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	80101606	0.00000		0.000000	5890.20
Service From	Service To	Manufacturer		Model No	
2021-08-18	2023-08-17				

Commodity Line Description: Odd Fellows Temple (Welch)

Extended Description:

Replace Roof

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	80101606	0.00000		0.000000	5660.52
Service From	Service To	Manufacturer		Model No	
2021-08-18	2023-08-17				

Commodity Line Description: Rauch House and Barn (Martinsburg)

Extended Description:

Repair beams, flooring, foundation, and barn doors

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	80101606	0.00000		0.000000	5166.46
Service From	Service To	Manufacturer		Model No	
2021-08-18	2023-08-17				

Commodity Line Description: Stephenson Female Seminary (Charles Town)

Extended Description:

Structural stabilization/repairs

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	80101606	0.00000		0.000000	5356.58
Service From	Service To	Manufacturer	Model No		
2021-08-18	2023-08-17				

Commodity Line Description: Wheeling Centre Market (Wheeling)

Extended Description:
Replace roof

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	80101606	0.00000		0.000000	470.00
Service From	Service To	Manufacturer	Model No		
2021-08-18	2023-08-17				

Commodity Line Description: Virtual grant orientation session

Extended Description:
Virtual grant orientation session.



West Virginia Department of
**ARTS, CULTURE
AND HISTORY**

The Culture Center
1900 Kanawha Blvd., E.
Charleston, WV 25305-0300

Randall Reid-Smith, Curator
Phone 304.558.0220 • www.wvculture.org
Fax 304.558.2779 • TDD 304.558.3562
EEO/AA Employer

May 20, 2022

Toby Welch, Senior Buyer
WV Purchasing Division
2019 Washington Street, East
Capitol Complex, Bldg. 15
Charleston, WV 25305

*time extension only
OK
Linda Harper
5/27/2022*

REF: CPO DCH2200000002 – Change Order No. 2 - SHPO: Development Grant Monitoring Consulting Service

Toby:

The Mills Group, LLC, (Vendor #: 000000112161) is requesting a no-cost time extension to complete their contract for grant monitoring consulting services of historic preservation. The contract is set to expire on August 17, 2022. The Mills Group is requesting a time extension of the contract with a completion date of August 17, 2023, under the same terms and conditions of the existing contract. The Agency recommends approval of the time extension of consulting services for all the referenced projects that are listed on the National Register of Historic Places (NRHP).

Best regards,

Cara M. Suppa 5/20/22

Cara M. Suppa
Procurement Officer, WVDACH

CC: Susan Pierce, Director of the WV State Historic Preservation Office
Christina Moore, Grants Coordinator, SHPO



May 5, 2022

Christina Moore
Grants Coordinator
State Historic Preservation Office
West Virginia Division of Arts, Culture and History
1900 Kanawha Blvd. East
Charleston, WV 25305

Subject: Historic Preservation Development Grant Monitoring FY 2022
Grant Number CPO DCH2200000002 2

Dear Ms. Moore,

Mills Group, LLC would like to request an extension under the same terms and conditions of our existing contract for Historic Preservation Development Grant Monitoring Services for Fiscal Year 2021-2022 beginning on August 18, 2021 from August 17, 2022 extending to August 17, 2023 and encompass monitoring services conducted for the Anderson House, Rauch House and Barn, Stephenson Female Seminary, Wheeling Centre Market, Armory House #24, Eoff Street Apartments, Hanover Apartment Building, Haymaker-Wyborski House, Hinton Hardwoods Building, Logan Memorial United Methodist Church, Nicholas County Bank, and Odd Fellows Temple.

Please do not hesitate to contact me at 304-296-1010 or by email at mmills@millsgrouponline.com if you would like to discuss this further. We appreciate your consideration and look forward to continuing our work with your office.

Sincerely,

Michael J. Mills, Architect, AIA
Mills Group, LLC

M I L L S G R O U P O N L I N E . C O M

88 HIGH STREET
MORGANTOWN, WV 26505
304-296-1010

53 14TH STREET, SUITE 607
WHEELING, WV 26003
304-233-0048

122 E GERMAN STREET
SHEPHERDSTOWN, WV 25443
681-240-1010