



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 06-28-2022

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0404 0099 SBA2200000001 2	Procurement Folder:	975042
Document Name:	SBA Carpet Renovations	Reason for Modification:	Change Order 1 is issued to establish contract dates per attached Notice to Proceed.
Document Description:	SBA Carpet Renovations		
Procurement Type:	Central Purchase Order		
Buyer Name:	Jessica L Hovanec		
Telephone:	304-558-2314		
Email:	jessica.l.hovanec@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2022-03-02
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-06-30

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: 000000229169 CONTINENTAL FLOORING CO 9319 N 94TH WAY STE 1000 SCOTTSDALE AZ 85258 US Vendor Contact Phone: 999-999-9999 Extension: Discount Details: <table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td>0</td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td>0</td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td>0</td> </tr> </tbody> </table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No		0	#3	No		0	#4	No		0	Requestor Name: Tamela A Brewer Requestor Phone: (304) 558-2541 Requestor Email: tamela.a.brewer@wv.gov <div style="text-align: center; font-size: 2em; font-weight: bold;">22</div> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No		0																		
#3	No		0																		
#4	No		0																		

INVOICE TO	SHIP TO
SCHOOL BUILDING AUTHORITY 2300 KANAWHA BLVD E CHARLESTON WV 25311 US	SCHOOL BUILDING AUTHORITY 2300 KANAWHA BLVD E CHARLESTON WV 25311 US

Total Order Amount:	\$18,312.00
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>6/29/2022</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>6/29/2022</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>6/30/2022</i> ELECTRONIC SIGNATURE ON FILE
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6/29/2022

Extended Description:

Change Order

Change Order No. 1 is issued to establish contractual dates for the contract per the attached documentation and according to all terms, conditions, prices, and specifications contained in the original contract.

Effective Start Date: March 02, 2022.

Effective End Date: June 30, 2022

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72152503	0.00000		0.000000	18312.00
Service From	Service To	Manufacturer	Model No		
2022-03-02	2022-06-30				

Commodity Line Description: Carpeting and Installation Services

Extended Description:



School Building Authority of West Virginia

2300 Kanawha Boulevard, East • Charleston, West Virginia 25311-2306 • Office Number: (304) 558-2541 • FAX Number (304) 558-2539

March 2, 2022

Continental Flooring Company
9319 N 94th Way Ste 1000
Scottsdale, AZ 85258

Attention: Nichole Bullock

Dear Ms Bullock,

RE: NOTICE TO PROCEED WITH THE SCHOOL BUILDING AUTHORITY OF WEST VIRGINIA (SBA) INSTALLATION OF CARPET - CPO 0404 0099 SBA2200000001

Notice to Proceed Date - March 2, 2022

Per issuance of Purchase Order CPO 0404 0099 SBA2200000001, Continental Flooring Company is authorized to commence work on Wednesday, March 2, 2022, to provide all labor, material, tools equipment, and supplies necessary to complete carpet renovations to the main building located at 2300 Kanawha Boulevard, East, Charleston, West Virginia, per the bid requirements, terms and conditions of CRQS 0404 0099 SBA2200000002.

Given the contract's allowance for one hundred and twenty (120) calendar days from the issuance of the Notice to Proceed, the contract start date is March 2, 2022, and the Final Completion date is June 30, 2022.

If you have any questions or concerns on this issue, please do not hesitate to contact me by telephone at 304-558-2451, or by email at tamela.a.brewer@wv.gov.

Sincerely,

Tamela A. Brewer

Tamela A. Brewer, Procurement Officer
Coordinator of Administrative Services