



Department of Administration
Purchasing Division
2019 Washington Street East
Post Office Box 50130
Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 05-26-2022

CORRECT ORDER NUMBER MUST APPEAR
ON ALL PACKAGES, INVOICES, AND
SHIPPING PAPERS. QUESTIONS
CONCERNING THIS ORDER SHOULD BE
DIRECTED TO THE DEPARTMENT
CONTACT.

Order Number:	CPO 0323 9612 WWV2200000007 3	Procurement Folder:	1017308
Document Name:	CO#1 -Qty (5) Mid-Size SUV Motor Vehicles	Reason for Modification:	
Document Description:	CO#1- Cancellation of Qty (5) Mid-Size SUV Motor Vehicles	Change Order No. 1 - To Cancel Purchase order in its entirety.	
Procurement Type:	Central Sole Source		
Buyer Name:	Toby L Welch		
Telephone:	(304) 558-8802		
Email:	toby.l.welch@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VC0000081368	Requestor Name:	Debra K Morgan
BALL BROTHERS AUTOMOTIVE INC		Requestor Phone:	(304) 558-2631
1905 PATRICK ST PLAZA		Requestor Email:	debra.k.morgan@wv.gov
CHARLESTON	WV 25387	<div style="font-size: 48pt; font-weight: bold;">22</div> <div style="font-weight: bold;">FILE LOCATION _____</div>	
US			
Vendor Contact Phone:	304-513-3777 Extension:		
Discount Details:			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

INVOICE TO	SHIP TO
FISCAL AND ADMINISTRATIVE MANAGEMENT - 5301 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV 25305 US	OFFICE OF ADMIN SUPPORT - 5302 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV 25305 US

Purchasing Division's File Copy

Total Order Amount:	\$0.00
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ENTERED

PURCHASING DIVISION AUTHORIZATION	ATTORNEY GENERAL APPROVAL AS TO FORM	ENCUMBRANCE CERTIFICATION
DATE: <i>Linda Harper 5/27/22</i>	DATE: <i>[Signature]</i>	DATE: <i>Beverly Tolson 6-1-22</i>
ELECTRONIC SIGNATURE ON FILE	ELECTRONIC SIGNATURE ON FILE	ELECTRONIC SIGNATURE ON FILE

5/31/2022

Extended Description:

Change Order

Change Order No. 1 is issued to cancel this purchase order in its entirety and all liquidate all funds associated with the purchase order.

Effective date of cancellation: 05/16/2022.

Original purchase order amount: \$217,540.05

Total amount released: \$217,540.05

--no other changes--

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	0.00000	EA	41516.410000	0.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Motor Vehicle

Extended Description:

Fraud Unit of WorkForce

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	25100000	0.00000	EA	44079.410000	0.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Motor Vehicle

Extended Description:

Fraud Unit

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	25100000	0.00000	EA	41706.410000	0.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Motor Vehicle

Extended Description:

Fraud Unit

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	25100000	0.00000	EA	45561.410000	0.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Motor Vehicle

Extended Description:

Fraud Unit

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	25100000	0.00000	EA	44676.410000	0.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Motor Vehicle

Extended Description:
Fraud Unit

May, 16, 2022

Toby Welch, Senior Buyer
West Virginia State Purchasing
2019 Washington Street East
Charleston, WV 25305

*Cancellation
OK
Linda Huxer
5/27/2022*

RE: CPO WWV 22*07

WorkForce West Virginia is requesting that the above referenced document be cancelled in its entirety and that all funds attached to this document be liquidated.

After all approvals were obtained the agency was not able to take possession of the original vehicles as quoted in our approved direct award documents.

As always, thank you for your help with this matter. Should you need anything further please let me know.

Regards,



Debbie Morgan
Procurement Manager
WorkForce West Virginia
1900 Kanawha Blvd. E, Suite 300 building 3
Charleston, WV 25305

By signing below Ball Toyota agrees to the cancellation of CPO WWV22*07.


Ball Toyota

5-26-22
Date

1900 Kanawha Blvd. East * Building 3 Suite 300 * Charleston, WV 25305

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An equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.

www.workforcewv.org

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