



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 05-04-2022

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0323 9636 WWV2000000012 3	Procurement Folder:	697032
Document Name:	CHANGE ORDER # 02 Transcription Services, Legal and Medical	Reason for Modification:	Change Order No. 2 issued to renew for third year.
Document Description:	Transcription Services, Legal and Medical		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-07-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-06-30

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000022229	Requestor Name:	Debra K Morgan
CELERITY SOLUTIONS GROUP LLC 16281 HAWKSTONE PLACE		Requestor Phone:	(304) 558-2631
PARKER CO 80134 US		Requestor Email:	debra.k.morgan@wv.gov
Vendor Contact Phone:	3037237202	<div style="font-size: 48pt; font-weight: bold;">22</div> <div style="font-size: 24pt; font-weight: bold;">FILE LOCATION _____</div>	
Extension:			
Discount Details:			
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

INVOICE TO	SHIP TO
FISCAL AND ADMINISTRATIVE MANAGEMENT - 5301 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV 25305 US	OFFICE OF ADMIN SUPPORT - 5302 WORKFORCE WEST VIRGINIA 1900 KANAWHA BLVD, EAST BLDG 3, 3RD FLOOR, SUITE 300 CHARLESTON WV 25305 US

5/5/2022

Purchasing Division's File Copy

Total Order Amount:	Open End
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ENTERED

TW 5/4/22
PURCHASING DIVISION AUTHORIZATION
 DATE: *Linda Harper*
5-5-2022
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
John D. Gray
 DATE:
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
Beverly Toler
 DATE: *5-6-2022*
 ELECTRONIC SIGNATURE ON FILE

5/6/2022

Extended Description:

Change Order #02 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 7-1-22 through 6-30-23

Renewals Years Remaining 1

No other changes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	82111603			EA	1.050000
	Service From	Service To			

Commodity Line Description: Transcribing Hearing from Digital Recordings

Extended Description:

Transcribing Hearing from Digital Recordings

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	82111603			EA	1.050000
	Service From	Service To			

Commodity Line Description: Typing of Decision/Orders

Extended Description:

Typing of Decision/Orders

May 2, 2022

Celerity Solutions Group, LLC
16281 Hawkstone Place
Parker, CO 80134

RE: Renewal of CMA WWV2000000012


WorkForce West Virginia is offering to renew subject contract under the same terms and conditions and pricing as contained in the original contract and all approved change orders to add second year services. The renewal dates of service are July 1, 2022 – June 30, 2023. If Celerity agrees to this renewal, please sign below and return to me via email.

Should you have questions please contact me.

Regards,



We agree to renew the contract for the period stated above under the same terms and conditions and pricing shown under the original contract, WWV2000000012



05/02/2022

Date

Celerity Solutions Group, LLC