



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Purchase Order**

Order Date: 05-09-2022

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0313 0313 DEP2000000018 5	Procurement Folder:	600332
Document Name:	TMDL Tug Fork River Watershed Engineering Services.	Reason for Modification:	Change Order No. 1 is issued for a time extension only
Document Description:	DWWM/CO No 1 time extension only		
Procurement Type:	Central Purchase Order		
Buyer Name:	Guy L Nisbet		
Telephone:	(304) 558-2596		
Email:	guy.l.nisbet@wv.gov	Effective Start Date:	2020-06-01
Shipping Method:	Best Way	Effective End Date:	2023-05-31
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT			
Vendor Customer Code:	000000232671	Requestor Name:	Jessica S Chambers		
TETRA TECH INC 1538 KANAWHA BLVD E STE 110		Requestor Phone:	304-926-0499		
CHARLESTON WV 25311		Requestor Email:	jessica.s.chambers@wv.gov		
US		<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>			
Vendor Contact Phone:	304-414-0054			Extension:	103
Discount Details:					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION DIV OF WASTE AND WATER MGT 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION DIVISION OF WATER AND WASTE MGT 601 57TH ST SE CHARLESTON WV 25304 US

5-9-22 BPT

Total Order Amount:	\$692,453.00
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Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Junda Harper 5/9/22</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Tolson 5-17-22</i> ELECTRONIC SIGNATURE ON FILE
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5/17/2022

**Extended Description:**

Change Order  
Change Order No. 1 is issued to extend the original contract to May 31, 2023 according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to complete the project only.

Effective Date of change : June 1, 2022  
No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81100000	0.00000		0.000000	692453.00
Service From	Service To	Manufacturer	Model No		
2020-06-01	2023-05-31				

**Commodity Line Description:** Water Testing Services

**Extended Description:**

Per the negotiated Scope of Work dated: May 7th, 2020.



west virginia department of environmental protection

Division of Water and Waste Management  
601 57<sup>th</sup> Street, SE  
Charleston, WV 25304  
Phone: 304-926-0495 / Fax: 304-926-0463

Harold Ward, Cabinet Secretary  
dep.wv.gov

*Time Extension  
OK  
Junela Harper  
5/5/2022*

To: Jessica Chambers, BTO Procurement  
From: Mindy S. Neil, Watershed Assessment Branch  
Date: March 25, 2022

Re: Change Order #1 Time Extension for Purchase Order # CPO DEP2000000018 –  
TMDL Tug Fork River Watershed

The WVDEP Division of Water and Waste Management, Watershed Assessment Branch, TMDL Group is requesting a (no additional cost) change order to extend the contract period of the above referenced purchase order by one (1) year making the new effective end date for the contract May 31, 2023.

The time extension was requested due to delays in obtaining information from staff members from the TMDL section of KYDEP and the difficult nature of modeling a watershed which spans three states. The contractor may be asked to prepare responses to public comments and will be responsible for making necessary revisions to the TMDL deliverables to gain approval by the EPA. The extra year will give them time to fulfill all their contracted obligations. The total contract cost will not change.

If you have any questions, please feel free to contact me on ext. 43885 or at [mindy.s.neil@wv.gov](mailto:mindy.s.neil@wv.gov).

*Mindy S. Neil*  
Mindy S. Neil  
TMDL Program Manager

**We agree to extend the contract for the period as stated above according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.**

Tetra Tech, Inc. *[Signature]*  
Vendor Name/Signature

*April 6, 2022*  
Date