



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 04-18-2022

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

<b>Order Number:</b>	CCT 0313 0313 DEP2200000006 2	<b>Procurement Folder:</b>	981002
<b>Document Name:</b>	Automation Software, Maintenance, and Support.	<b>Reason for Modification:</b>	Change Order 1 issued to correct the contract effective begin and end dates.
<b>Document Description:</b>	Software License, Maintenance, and Support		
<b>Procurement Type:</b>	Central Contract - Fixed Amt		
<b>Buyer Name:</b>	Joseph E Hager III		
<b>Telephone:</b>	(304) 558-2306		
<b>Email:</b>	joseph.e.hageriii@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2022-03-01
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2023-02-28

VENDOR		DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	VS0000031890	<b>Requestor Name:</b>	Jessica S Chambers
DIGITAMIZE INC 11921 FREEDOM DR STE 570 RESTON VA 20190 US		<b>Requestor Phone:</b>	304-926-0499
<b>Vendor Contact Phone:</b>	337-764-3131	<b>Requestor Email:</b>	jessica.s.chambers@wv.gov
<b>Discount Details:</b>		<b>22</b> FILE LOCATION _____	
<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>	
#1 No	0.0000	0	
#2 Not Entered			
#3 Not Entered			
#4 Not Entered			

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION DIV OF WASTE AND WATER MGT 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION DIVISION OF WATER AND WASTE MGT 601 57TH ST SE CHARLESTON WV 25304 US

4-18-22 Box

Purchasing Division's File Copy

<b>Total Order Amount:</b>	\$24,000.00
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**ENTERED**

FLW 4/18/22

<b>PURCHASING DIVISION AUTHORIZATION</b> Linda Harper DATE: 4-18-2022 ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> John S. Gray DATE: ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> Beverly Tolson DATE: 4-20-2022 ELECTRONIC SIGNATURE ON FILE
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4/19/2022

**Extended Description:**

Change Order #1 is issued to correct the effective begin and end dates of the contract to correspond with the original expectation of the solicitation and the State of West Virginia's intended effective dates of 3/01/2022 through 02/28/2023 per specification 4.24 as published.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43230000	1.00000	EA	24000.000000	\$24,000.00
Service From	Service To	Manufacturer	Model No		

**Commodity Line Description:** Software License Subscription, Maintenance, Year 1 Support

**Extended Description:**