



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 05-10-2022

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CMA 0216 0216 FLT2200000001 4	<b>Procurement Folder:</b>	949877
<b>Document Name:</b>	VEHICLE MAINTENANCE, FUEL AND REPAIR MANAGEMENTSERVICES	<b>Reason for Modification:</b>	Change Order No. 2 to correct the pricing on commodity line 3 & 8
<b>Document Description:</b>	Vehicle Maintenance, Fuel and Repair Management		
<b>Procurement Type:</b>	Central Master Agreement		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2021-12-15
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2022-12-14

VENDOR		DEPARTMENT CONTACT																					
<b>Vendor Customer Code:</b>	000000115021	<b>Requestor Name:</b>	Kenneth H Yoakum																				
AUTOMOTIVE RENTALS INC 4001 LEADENHALL RD		<b>Requestor Phone:</b>	(304) 558-2106																				
MOUNT LAUREL NJ 08054 US		<b>Requestor Email:</b>	kenny.h.yoakum@wv.gov																				
<b>Vendor Contact Phone:</b>	999-999-9999 Extension:	<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>																					
<b>Discount Details:</b>																							
	<table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>				Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
	Discount Allowed			Discount Percentage	Discount Days																		
#1	No	0.0000	0																				
#2	No																						
#3	No																						
#4	No																						

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2101 WASHINGTON ST E CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2101 WASHINGTON ST E CHARLESTON WV 25305 US

**Total Order Amount:** \_\_\_\_\_ Open End

Purchasing Division's File Copy

ENTERED

MKP 05/11/2022

<b>PURCHASING DIVISION AUTHORIZATION</b>
DATE: <i>Tara H</i> 5/11/2022
ELECTRONIC SIGNATURE ON FILE

<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b>
DATE: <i>John &amp; Grace</i> 5/17/2022
ELECTRONIC SIGNATURE ON FILE

<b>ENCUMBRANCE CERTIFICATION</b>
DATE: <i>[Signature]</i> 5/17/2022
ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

Change Order No. 2

To correct the pricing on commodity line 3 currently \$13.00 to \$0.00 (open end) and commodity line 8 currently \$6.00 to \$00.00 (open end) for agencies to utilize the contract to pay against.

Commodity Line 3 is for Driver Safety Program, Per Event and Per Module. All inclusive sum cost, for all Services as defined in the specifications in section 3.9.

Commodity Line 8 is for MVR - Motor Vehicle Record Per Month and Per Event. All inclusive sum cost, for all Services as defined in the specifications in section 3.9.2.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	15100000			EA	0.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** fuel only credit card program

**Extended Description:**

See attached Exhibit A Pricing Pages

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81111509			EA	1.750000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Mileage Entry and Ending Odometer

**Extended Description:**

See attached Exhibit A Pricing Pages

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	81111509			EA	0.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Driver Safety Program

**Extended Description:**

See attached Exhibit A Pricing Pages

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	25173107			EA	16.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Telematics

**Extended Description:**

See attached Exhibit A Pricing Pages

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	80141800			EA	25.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Express Mailing

**Extended Description:**

See attached Exhibit A Pricing Pages

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	90121800			EA	35.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** 24 Hour Roadside Assistance

**Extended Description:**

See attached Exhibit A Pricing Pages

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	43232312			EA	1.750000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Driver Portal Log

**Extended Description:**

See attached Exhibit A Pricing Pages

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	46171640			EA	0.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** MVR -Motor Vehicle Record

**Extended Description:**

See attached Exhibit A Pricing Pages

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	78181507			EA	0.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Automotive and light truck maintenance and repair

**Extended Description:**

See attached Exhibit A Pricing Pages



**Mark D. Scott  
CABINET SECRETARY**

**STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
FLEET MANAGEMENT DIVISION  
2101 WASHINGTON STREET, EAST  
P.O. BOX 50121  
CHARLESTON, WEST VIRGINIA 25305-0121**

**Kenny H. Yoakum  
DIRECTOR**

**TO: MELISSA PETTREY  
SENIOR BUYER  
PURCHASING DIVISION**

**FROM: BECKY FARMER  
PROCUREMENT OFFICER  
FLEET MANAGEMENT DIVISION**

**DATE: April 18, 2022**

**RE: CHANGE ORDER FOR CMA FLT 2200000001**

**This request for change order # 2 to correct the pricing on commodity line 3 from \$13.00 to \$0.00 (open end) for agencies to utilize the contract to pay against Driver Safety Program services.**

**Also, Commodity line #8 needs to be corrected from \$6.00 to \$0.00 for agencies to utilize the contract to pay against MVR services as needed.**

**All-inclusive sum cost, for all Services as defined in the specifications.**

**ARI Contract Representative**           *Siane Marino*          

**Date:**           April 21, 2022          

*Fleet Management Procurement officer*  
          *R Farmer*                                  *4/21/22*            
*Rebecca C. Farmer*