



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 05-04-2022

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0216 0216 FLT2200000019 2	Procurement Folder:	979914
Document Name:	1-2022 FORD ESCAPE, CLASS 5, HYBRID	Reason for Modification:	CHANGE ORDER NO. 1 TO CANCEL CDO IN ITS ENTIRETY EFF. 5-4-2022 PER THE ATTACHED DOCUMENTATION.
Document Description:	1-2022 FORD ESCAPE, CLASS 5, HYBRID		
Procurement Type:	Central Delivery Order		
Buyer Name:	Mark A Atkins		
Telephone:	(304) 558-2307		
Email:	mark.a.atkins@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0212 MV22D 2
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT			
Vendor Customer Code:	VC0000057321	Requestor Name:	Kenneth H Yoakum		
MATHENY MOTOR TRUCK CO PO BOX 1304		Requestor Phone:	(304) 558-2106		
PARKERSBURG WV 26102 1304		Requestor Email:	kenny.h.yoakum@wv.gov		
US		<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION</div>			
Vendor Contact Phone:	304-684-9625			Extension:	1640
Discount Details:					
	Discount Allowed			Discount Percentage	Discount Days
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION FLEET MANAGEMENT OFFICE 2101 WASHINGTON ST E CHARLESTON WV 25305 US	STATE OF WEST VIRGINIA IN CARE OF SURPLUS PROPERTY 2700 CHARLES AVENUE DUNBAR WV 25064 US

Total Order Amount: \$0.00

Purchasing Division's File Copy

ENTERED

JLH 5/5/2022

PURCHASING DIVISION AUTHORIZATION
 DATE: *Mark Atkins* 5/05/2022
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *Beverly Tolan* 5-5-22
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

CHANGE ORDER NO. 1 TO CANCEL CDO IN ITS ENTIRETY EFF. 5-4-2022 PER THE ATTACHED DOCUMENTATION.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	0.00000	EA	\$25,166.4000	\$0.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: MV22 - 2022 or LATEST MODEL VEHICLE

Extended Description:

CHANGE ORDER NO. 1 TO CANCEL CDO IN ITS ENTIRETY EFF. 5-4-2022 PER THE ATTACHED DOCUMENTATION.



Lane, Stephanie E <stephanie.e.lane@wv.gov>

Re: State's Request

1 message

Lane, Stephanie E <stephanie.e.lane@wv.gov>

Mon, Apr 25, 2022 at 10:17 AM

To: Greg Moore <gmoore@mathenymotors.com>

Cc: "Keady, Christopher (C.M.)" <ckeady@ford.com>, Kenny H Yoakum <kenny.h.yoakum@wv.gov>, Lori M Harper <lori.m.harper@wv.gov>, Mark A Atkins <mark.a.atkins@wv.gov>

Good morning, Mr. Moore,

This email is to follow up concerning the CDO FLT22*19 for the single Ford Escape order. We have been awaiting your confirmation that Ford will supply this unit. If a determination cannot be made by Friday, April 29, 2022, the purchase order will be cancelled. We ask that you provide a response by that date to the SWV Fleet Management Division. Please contact me with any questions.

Sincerely,

Stephanie Lane**Fleet Coordinator**

WV Dept. of Administration

Fleet Management Division

Capitol Complex, Building 17

2101 Washington Street, East

Charleston, WV 25305-0121

304-558-2614 Office**304-558-4119 Fax****Website: fleet.wv.gov**

On Wed, Apr 13, 2022 at 2:43 PM Lane, Stephanie E <stephanie.e.lane@wv.gov> wrote:

Good afternoon,

Have you been advised of the expedited timeline for the Ford Ranger order (FLT22*26) and what the current status of the Ford Escape order (FLT22*19) is?

Sincerely,

Stephanie Lane**Fleet Coordinator**

WV Dept. of Administration

Fleet Management Division

Capitol Complex, Building 17
2101 Washington Street, East
Charleston, WV 25305-0121

304-558-2614 Office

304-558-4119 Fax

Website: fleet.wv.gov

On Fri, Apr 1, 2022 at 1:38 PM Keady, Christopher (C.M.) <ckeady@ford.com> wrote:
I will request they be expedited, and advise on build status.

Sent from my iPhone

On Apr 1, 2022, at 1:34 PM, Lane, Stephanie E <Stephanie.E.Lane@wv.gov> wrote:

Mr Keady,

Thank you very much for this favorable news. We are relieved to hear this order has been confirmed.

Is there an estimated manufacturing lead time assigned for these vehicles?

Sincerely,

Stephanie Lane

Fleet Coordinator

WV Dept. of Administration

Fleet Management Division

Capitol Complex, Building 17

2101 Washington Street, East

Charleston, WV 25305-0121

304-558-2614 Office

304-558-4119 Fax

Website: fleet.wv.gov

On Fri, Apr 1, 2022 at 1:23 PM Keady, Christopher (C.M.) <ckeady@ford.com> wrote:
Stephanie,
The six orders have been accepted. Thank you for working with us and sorry for the chase

Sent from my iPhone

On Apr 1, 2022, at 7:52 AM, Lane, Stephanie E <Stephanie.E.Lane@wv.gov> wrote:

Thank you. We appreciate all your efforts in this matter and will look forward to receiving the final determination.

Sincerely,

Stephanie Lane

Fleet Coordinator

WV Dept. of Administration

Fleet Management Division

Capitol Complex, Building 17

2101 Washington Street, East

Charleston, WV 25305-0121

304-558-2614 Office

304-558-4119 Fax

Website: fleet.wv.gov

On Fri, Apr 1, 2022 at 7:26 AM Keady, Christopher (C.M.) <ckeady@ford.com> wrote:

Stephanie,

I should have confirmation on order acceptance for the 6 Ranger XL assets by COB today. Thank you for working with Ford on this issue.

Best,

Chris

From: Lane, Stephanie E <stephanie.e.lane@wv.gov>
Sent: Tuesday, March 29, 2022 10:32 AM
To: Keady, Christopher (C.M.) <ckeady@ford.com>; Mark A Atkins <mark.a.atkins@wv.gov>
Cc: Kenny H Yoakum <kenny.h.yoakum@wv.gov>; Lori M Harper <lori.m.harper@wv.gov>; Greg Moore <gmoore@mathenymotors.com>
Subject: RE: State's Request

WARNING: This message originated outside of Ford Motor Company. Use caution when opening attachments, clicking links, or responding.

Thank you, Mark.

Mr. Keady,

Please proceed with verifying if Ford will supply these vehicles without the start stop function to the state of West Virginia for the 6 Rangers concerned.

Sincerely,

Stephanie Lane

Fleet Coordinator

WV Dept. of Administration

Fleet Management Division

Capitol Complex, Building 17

2101 Washington Street, East

Charleston, WV 25305-0121

304-558-2614 Office

304-558-4119 Fax

Website: fleet.wv.gov

----- Forwarded message -----

From: Atkins, Mark A <mark.a.atkins@wv.gov>

Date: Tue, Mar 29, 2022 at 9:22 AM

Subject: Re: State's Request

To: Lane, Stephanie E <stephanie.e.lane@wv.gov>

Stephanie, I'm out today. However, I do not recall this feature as a mandatory requirement. If not, than it's a non issue in accepting the vehicle.

On Tue, Mar 29, 2022 at 8:50 AM Lane, Stephanie E <stephanie.e.lane@wv.gov> wrote:

Thank you again for speaking with me this morning and explaining this feature. As discussed, while I do not see it outlined in the pricing page for this particular vehicle, I will need the guidance from the Purchasing Division in conjunction with the vendor to confirm whether this is an acceptable alternative.

Mr. Atkins and Mr. Moore,

The Ford Motor Co. rep., Chris Keady, is working diligently to verify if Ford will fulfill purchase order CDO FLT22*26 for 6 Ford Rangers which were placed after the order cut-off date. Mr. Keady has asked if the state of West Virginia can accept a Ford Ranger which does not have the start stop engine function on the vehicle. Would there be any issue with our receiving the vehicle without this feature? If the answer is yes, please note that will not confirm Ford will fulfill the order, but that places us into a more optimum scenario of fulfillment.

Please respond today if possible. Thanks.

Sincerely,

Stephanie Lane

Fleet Coordinator

WV Dept. of Administration

Fleet Management Division

Capitol Complex, Building 17

2101 Washington Street, East

Charleston, WV 25305-0121

304-558-2614 Office

304-558-4119 Fax

Website: fleet.wv.gov

On Mon, Mar 28, 2022 at 5:04 PM Keady, Christopher (C.M.) <ckeady@ford.com> wrote:

Stephanie,

Would the state be ok with eliminating the start stop engine function on the vehicle? (like when you are at a red light)

From: Keady, Christopher (C.M.)
Sent: Monday, March 28, 2022 4:07 PM
To: 'Lane, Stephanie E' <stephanie.e.lane@wv.gov>
Cc: Keady, Christopher (C.M.) <ckeady@ford.com>
Subject: RE: State's Request

Stephanie,

I am sorry for the lack of reportable progress on the state's request. I will continue to work with the team. I have attached a copy of Friday's 3-25-2022 FDNB.

Best,

Chris

From: Keady, Christopher (C.M.)
Sent: Friday, March 25, 2022 3:12 PM
To: Lane, Stephanie E <stephanie.e.lane@wv.gov>
Cc: Keady, Christopher (C.M.) <ckeady@ford.com>
Subject: State's Request

Stephanie,

No reportable progress on the request for the 6, 2022 Rangers XL and the 1, 2022 Escape HEV. I am sorry for the delays to date. Our team is working with production and scheduling teams. I will be back with you on Monday with a status even if there is no reportable update on the request. I will also send you a copy of the latest FDNB.

Best,

Chris

Chris Keady
Ford Pro Government Sales Manager
North Central Region
C 313-595-4691
ckeady@ford.com



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Sincerely,

Mark A. Atkins, CPPB

Buyer Supervisor, Statewide Contracts

West Virginia Department of Administration

Purchasing Division

2019 Washington Street, East

POB 50130

Charleston, WV 25305-0130

Phone: 304.558.2307

Email: Mark.A.Atkins@wv.gov

"Tell me and I will Forget, Show me and I may remember, involve me and I will understand"

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Final_CDO_0216_FLT220000019_1_WV_CDO_FORM (2) (1) (1).PDF

51K



Mark D. Scott
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
FLEET MANAGEMENT DIVISION
2101 WASHINGTON STREET, EAST
P.O. BOX 50121
CHARLESTON, WEST VIRGINIA 25305-0121

Kenny H. Yoakum
DIRECTOR

MEMORANDUM

To: West Virginia Purchasing Division
2019 Washington St E
Charleston, WV 25305

From: Stephanie Lane
Fleet Coordinator
SWV DOA FMD

Date: 05/04/2022

Re: Cancellation of CDO FLT22*19

This memo is to indicate the State of WV Fleet Management Division's wish to cancel CDO FLT22*19. The vendor, MATHENY, cannot guarantee the supply of the vehicle due to order placement with the manufacturer following the order cut-off date and the manufacturer not providing any confirmation that they will fulfill after the SWV FMD having waited 3 months for a reply.

Our Finance Division has been made aware and will take steps to modify FIN2200000004, the associated finance package.

Respectfully,
Stephanie Lane



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