



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Master Agreement

Order Date: 06-10-2022

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0212 0212 TEMP21B 3	Procurement Folder:	749856
Document Name:	STATEWIDE CONTRACT: TEMP21B	Reason for Modification:	CO#02: Issued to renew the original contract and publish the award level synopsis (Rev. 7/15/2022) per the attached documents.
Document Description:	TEMPORARY STAFFING SERVICES (Original PF: 738312)		
Procurement Type:	Statewide MA (Open End)		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-07-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-07-14

VENDOR		DEPARTMENT CONTACT																					
Vendor Customer Code:	VS0000022449	Requestor Name:	Mark A Atkins																				
ATHENA CONSULTING LLC 506 MAIN ST STE 215 GAITHERSBURG MD 20878 US		Requestor Phone:	(304) 558-2307																				
Vendor Contact Phone:	4844777747	Requestor Email:	mark.a.atkins@wv.gov																				
Extension:	205	<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">E LOCATION _____</div>																					
Discount Details:																							
	<table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>				Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
	Discount Allowed			Discount Percentage	Discount Days																		
#1	No			0.0000	0																		
#2	No																						
#3	No																						
#4	No																						

INVOICE TO	SHIP TO
ALL STATE AGENCIES VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

6-15-22 PAR

Purchasing Division's File Copy

Total Order Amount:	Open End
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ENTERED

JUL 6/14/2022

PURCHASING DIVISION AUTHORIZATION
DATE: <i>Mark Coffey</i> 6/14/2022
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>John S. Gray</i>
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
<i>Beverly Tolson</i>
DATE: 6-21-22
ELECTRONIC SIGNATURE ON FILE

6/16/2022

Extended Description:

Change Order #2 is issued for the following:

1. To renew the original contract according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders.
2. To publish the updated award level synopsis pricing pages (Revised 7/15/2022).

Effective date of renewal: 07/15/2022 through 07/14/2023.

Renewal Years Remaining: 1

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80111600			HOUR	0.000000
	Service From	Service To			

Commodity Line Description: TEMPORARY EMPLOYEE STAFFING SERVICES

Extended Description:

See attached Synopsis Award Spreadsheets for Contract Pricing.



MARK D. SCOTT
CABINET SECRETARY

STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
2019 WASHINGTON STREET, EAST
CHARLESTON, WEST VIRGINIA 25305-0130

W. MICHAEL SHEETS
DIRECTOR

June 3, 2022

Mark Elvin, Chief Growth Officer
Athena Consulting LLc. Dba Melissa Pappas
506 Main Street, STE 215
Gaithersburg, MD 20878

Subject: WV Statewide Contract No.: CMA 0212 TEMP21B Temporary Staffing Services

Dear Mr. Elvin:

The State of West Virginia is offering to renew subject contract under the original terms, conditions, pricing, and authorized change orders. The renewal dates are July 15, 2022 through July 14, 2023. Please mark your renewal position on the corresponding statement and complete the signature information below. Then return this letter to my attention as soon as possible. You may return via email to Mark.A.Atkins@wv.gov.

 X *We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.*

 We do not agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

<u>Mark E Elvin</u>	<u><i>Mark E. Elvin</i></u>	<u>CGO</u>	<u>6/3/2022</u>
<i>Print Name</i>	<i>Signature</i>	<i>Title</i>	<i>Date</i>

Please call if you have any questions.

Very truly yours,

Mark A. Atkins, CPPB
Buyer Supervisor, Statewide Contracts
West Virginia Department of Administration
Purchasing Division
2019 Washington Street, East
POB 50130
Charleston, WV 25305-0130
Phone: 304.558.2307
Email: Mark.A.Atkins@wv.gov

REGION 1:

SYNOPSIS AWARD LEVELS 1-3

TEMP21
Temporary Staffing Services

Hancock	Brooke	Ohio	Marshall	Wetzel	Monongalia	Marion	Harrison	Dodridge	Gilmer	Pleasants	Calhoun	Wirt	Wood	Tyler	Ritchie
		AWARD LEVEL 1		AWARD LEVEL 2		AWARD LEVEL 3									
CLASSIFICATION	VENDOR	RATE \$	VENDOR	RATE \$	VENDOR	RATE \$									
Accounting Technician 2	WVARRF	\$ 15.81	Athena Consulting	\$ 12.30	Express Staffing	\$ 13.73									
Administrative Services Assistant 1	WVARRF	\$ 15.81	Athena Consulting	\$ 12.30	22nd Century	\$ 12.94									
Administrative Services Assistant 2	WVARRF	\$ 16.86	Athena Consulting	\$ 13.15	Express Staffing	\$ 14.02									
Cook	WVARRF	\$ 13.00	Athena Consulting	\$ 12.30	Saunders Staffing	\$ 12.67									
Custodian	WVARRF	\$ 14.05	Moten Tate	\$ 12.12	Athena Consulting	\$ 12.30									
Data Entry Operator2	WVARRF	\$ 16.86	Athena Consulting	\$ 12.60	Saunders Staffing	\$ 12.74									
Executive Secretary	WVARRF	\$ 17.99	Saunders Staffing	\$ 13.11	Athena Consulting	\$ 14.60									
Groundskeeper	WVARRF	\$ 13.36	Moten Tate	\$ 12.12	Athena Consulting	\$ 12.30									
Health Service Worker	WVARRF	\$ 14.05	Saunders Staffing	\$ 12.77	Athena Consulting	\$ 14.00									
Laboratroy Assistant 3	Athena Consulting	\$ 12.30	22nd Century	\$ 12.65	Jay Kay	\$ 13.49									
Laborer	WVARRF	\$ 14.05	Moten Tate	\$ 12.00	Athena Consulting	\$ 12.30									
Mail Runner	WVARRF	\$ 13.36	22nd Century	\$ 12.58	Athena Consulting	\$ 12.30									
Office Assistant 2	WVARRF	\$ 14.41	Athena Consulting	\$ 12.05	22nd Century	\$ 12.58									
Office Assistant 3	WVARRF	\$ 15.81	Athena Consulting	\$ 12.40	Saunders Staffing	\$ 12.82									
Paralegal	Athena Consulting	\$ 14.30	Excelsior	\$ 15.70	Saunders Staffing	\$ 16.47									
Parking Attendant	WVARRF	\$ 13.36	Athena Consulting	\$ 12.30	Saunders Staffing	\$ 12.53									
Word Processor	WVARRF	\$ 14.05	Athena Consulting	\$ 12.30	22nd Century	\$ 12.58									
Region 1 Awards:															
CONTRACTS				COUNTIES AWARDED											
CMA 0212 0212 TEMP21A WVARRF				ALL		KEY: RATE \$ HOURLY RATE									
CMA 0212 0212 TEMP21B Athena Consulting LLC dba Melissa Pappas				ALL											
CMA 0212 0212 TEMP21C Saunders Staffing, Inc.				ALL											
CMA 0212 0212 TEMP21D 22nd Century Technologies, Inc.				ALL											
CMA 0212 0212 TEMP21E Moten Tate, Inc.				ALL											
CMA 0212 0212 TEMP21F Express Services, Inc.				ALL											
CMA 0212 0212 TEMP21G Excelsior Consulting Services, Inc.				ALL											
CMA 0212 0212 TEMP21H Jay Kay, Inc.				ALL											
CMA 0212 0212 TEMP21I Manpower of WV, Inc. dba Manpower				NONE											
Effective Date: 07/15/2022															

REGION 2:

SYNOPSIS AWARD LEVELS 1-3

TEMP21
Temporary Staffing Services

Mason	Cabell	Wayne	Mingo	Logan	Boone	Lincoln	Kanawha	Putnam	Roane	Jackson					
		AWARD LEVEL 1		AWARD LEVEL 2		AWARD LEVEL 3									
CLASSIFICATION		VENDOR	RATE \$	VENDOR	RATE \$	VENDOR	RATE \$								
Accounting Technician 2		WVARE	\$ 15.84	Athena Consulting	\$ 12.30	Express	\$ 13.73								
Administrative Services Assistant 1		WVARE	\$ 15.84	Athena Consulting	\$ 12.30	22nd Century	\$ 12.94								
Administrative Services Assistant 2		WVARE	\$ 16.86	Athena Consulting	\$ 13.15	Express	\$ 14.02								
Cook		WVARE	\$ 13.00	Athena Consulting	\$ 12.30	Saunders Staffing	\$ 12.67								
Custodian		WVARE	\$ 14.05	Moten Tate	\$ 12.12	Athena Consulting	\$ 12.30								
Data Entry Operator2		WVARE	\$ 16.86	Athena Consulting	\$ 12.60	Saunders Staffing	\$ 12.74								
Executive Secretary		WVARE	\$ 17.90	Saunders Staffing	\$ 12.88	Athena Consulting	\$ 14.60								
Groundskeeper		WVARE	\$ 13.36	Moten Tate	\$ 12.12	Athena Consulting	\$ 12.30								
Health Service Worker		WVARE	\$ 14.05	Athena Consulting	\$ 14.00	Moten Tate	\$ 14.63								
Laboratroy Assistant 3		Athena Consulting	\$ 12.30	22nd Century	\$ 12.65	Jay Kay	\$ 13.49								
Laborer		WVARE	\$ 14.05	Moten Tate	\$ 12.00	Athena Consulting	\$ 12.30								
Mail Runner		WVARE	\$ 13.36	Athena Consulting	\$ 12.30	22nd Century	\$ 12.58								
Office Assistant 2		WVARE	\$ 14.41	Athena Consulting	\$ 12.05	22nd Century	\$ 12.58								
Office Assistant 3		WVARE	\$ 15.84	Athena Consulting	\$ 12.40	Saunders Staffing	\$ 12.82								
Paralegal		Athena Consulting	\$ 14.30	Excelsior	\$ 15.70	Manpower	\$ 17.43								
Parking Attendant		WVARE	\$ 13.36	Athena Consulting	\$ 12.30	22nd Century	\$ 12.58								
Word Processor		WVARE	\$ 14.05	Athena Consulting	\$ 12.30	22nd Century	\$ 12.58								
----- Region 2 Awards: -----															
CONTRACTS				COUNTIES AWARDED				KEY: RATE \$				HOURLY RATE			
CMA 0212 0212 TEMP21A WVARE				ALL											
CMA 0212 0212 TEMP21B Athena Consulting LLC dba Melissa Pappas				ALL											
CMA 0212 0212 TEMP21C Saunders Staffing, Inc.				ALL											
CMA 0212 0212 TEMP21D 22nd Century Technologies, Inc.				ALL											
CMA 0212 0212 TEMP21E Moten Tate, Inc.				ALL											
CMA 0212 0212 TEMP21F Express Services, Inc.				ALL											
CMA 0212 0212 TEMP21G Excelsior Consulting Services, Inc.				ALL											
CMA 0212 0212 TEMP21H Jay Kay, Inc.				ALL											
CMA 0212 0212 TEMP21I Manpower of WV, Inc. dba Manpower				ALL											
Effective Date: 07/15/2022															

REGION 3:

SYNOPSIS AWARD LEVELS 1-3

TEMP21
Temporary Staffing Services

Lewis	Upshur	Randolph	Pendelton	Hardy	Grant	Hampshire	Mineral	Morgan	Berkeley	Jefferson	Tucker	Barbour	Taylor	Preston																																							
		AWARD LEVEL 1		AWARD LEVEL 2		AWARD LEVEL 3																																															
CLASSIFICATION		VENDOR	RATE \$	VENDOR	RATE \$	VENDOR	RATE \$																																														
Accounting Technician 2		WVAREF	\$ 15.84	Athena Consulting	\$ 12.30	Express	\$ 13.73																																														
Administrative Services Assistant 1		WVAREF	\$ 15.84	Athena Consulting	\$ 12.30	22nd Century	\$ 12.94																																														
Administrative Services Assistant 2		WVAREF	\$ 16.86	Athena Consulting	\$ 13.15	Express	\$ 14.02																																														
Cook		WVAREF	\$ 13.00	Athena Consulting	\$ 12.30	Saunders Staffing	\$ 12.91																																														
Custodian		WVAREF	\$ 14.05	Moten Tate	\$ 12.12	Athena Consulting	\$ 12.30																																														
Data Entry Operator2		WVAREF	\$ 16.86	Athena Consulting	\$ 12.60	Saunders Staffing	\$ 12.74																																														
Executive Secretary		WVAREF	\$ 17.99	Saunders Staffing	\$ 12.88	Athena Consulting	\$ 14.60																																														
Groundskeeper		WVAREF	\$ 13.36	Moten Tate	\$ 12.12	Athena Consulting	\$ 12.30																																														
Health Service Worker		WVAREF	\$ 14.05	Athena Consulting	\$ 14.00	Moten Tate	\$ 14.63																																														
Laboratory Assistant 3		Athena Consulting	\$ 12.30	22nd Century	\$ 12.65	Jay Kay	\$ 13.49																																														
Laborer		WVAREF	\$ 14.05	Moten Tate	\$ 12.00	Athena Consulting	\$ 12.30																																														
Mail Runner		WVAREF	\$ 13.36	Athena Consulting	\$ 12.30	22nd Century	\$ 12.58																																														
Office Assistant 2		WVAREF	\$ 14.44	Athena Consulting	\$ 12.05	22nd Century	\$ 12.58																																														
Office Assistant 3		WVAREF	\$ 15.84	Athena Consulting	\$ 12.40	Saunders Staffing	\$ 12.88																																														
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Effective Date: 07/15/2022																																																					

REGION 4:

SYNOPSIS AWARD LEVELS 1-3

TEMP21
Temporary Staffing Services

Braxton	Clay	Nicholas	Fayette	Raleigh	Wyoming	McDowell	Mercer	Summers	Greenbrier	Pocahontas	Webster	Monroe			
		AWARD LEVEL 1		AWARD LEVEL 2		AWARD LEVEL 3									
Classification		VENDOR	RATE \$	VENDOR	RATE \$	VENDOR	RATE \$								
Accounting Technician 2		WVARE	\$ 15.84	Athena Consulting	\$ 12.30	Express	\$ 13.73								
Administrative Services Assistant 1		WVARE	\$ 15.84	Athena Consulting	\$ 12.30	22nd Century	\$ 12.94								
Administrative Services Assistant 2		WVARE	\$ 16.86	Athena Consulting	\$ 13.15	Express	\$ 14.02								
Cook		WVARE	\$ 13.00	Athena Consulting	\$ 12.30	Saunders Staffing	\$ 12.83								
Custodian		WVARE	\$ 14.06	Moten Tate	\$ 12.12	Athena Consulting	\$ 12.30								
Data Entry Operator2		WVARE	\$ 16.86	Athena Consulting	\$ 12.60	Saunders Staffing	\$ 12.80								
Executive Secretary		WVARE	\$ 17.09	Saunders Staffing	\$ 13.11	Athena Consulting	\$ 14.60								
Groundskeeper		WVARE	\$ 13.36	Moten Tate	\$ 12.12	Athena Consulting	\$ 12.30								
Health Service Worker		WVARE	\$ 14.06	Athena Consulting	\$ 14.00	Moten Tate	\$ 14.63								
Laboratroy Assistant 3		Athena Consulting	\$ 12.30	22nd Century	\$ 12.65	Jay Kay	\$ 13.49								
Laborer		WVARE	\$ 14.06	Moten Tate	\$ 12.00	Athena Consulting	\$ 12.30								
Mail Runner		WVARE	\$ 13.36	Athena Consulting	\$ 12.30	22nd Century	\$ 12.58								
Office Assistant 2		WVARE	\$ 14.41	Athena Consulting	\$ 12.05	22nd Century	\$ 12.58								
Office Assistant 3		WVARE	\$ 15.84	Athena Consulting	\$ 12.40	22nd Century	\$ 12.94								
Paralegal		Athena Consulting	\$ 14.30	Excelsior	\$ 15.70	Manpower	\$ 17.43								
Parking Attendant		WVARE	\$ 13.36	Athena Consulting	\$ 12.30	22nd Century	\$ 12.58								
Word Processor		WVARE	\$ 14.06	Athena Consulting	\$ 12.30	22nd Century	\$ 12.58								

Region 4 Awards:															
CONTRACTS				COUNTIES AWARDED											
CMA 0212 0212 TEMP21A WWARE				ALL											
CMA 0212 0212 TEMP21B Athena Consulting LLC dba Melissa Pappas				ALL											
CMA 0212 0212 TEMP21C Saunders Staffing, Inc.				ALL											
CMA 0212 0212 TEMP21D 22nd Century Technologies, Inc.				ALL											
CMA 0212 0212 TEMP21E Moten Tate, Inc.				ALL											
CMA 0212 0212 TEMP21F Express Services, Inc.				ALL											
CMA 0212 0212 TEMP21G Excelsior Consulting Services, Inc.				ALL											
CMA 0212 0212 TEMP21H Jay Kay, Inc.				ALL											
CMA 0212 0212 TEMP21I Manpower of WV, Inc. dba Manpower				ALL											
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