



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Purchase Order**

Order Date: 06-21-2022

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

<b>Order Number:</b>	CPO 0211 4022 GSD2200000019 2	<b>Procurement Folder:</b>	979412
<b>Document Name:</b>	Building 22 Ejector Pump Project	<b>Reason for Modification:</b>	Change Order No. 1 is issued to effect contract dates per attached documentation.
<b>Document Description:</b>	Building 22 Ejector Pump Project		
<b>Procurement Type:</b>	Central Purchase Order		
<b>Buyer Name:</b>	Melissa Pettrey		
<b>Telephone:</b>	(304) 558-0094		
<b>Email:</b>	melissa.k.pettrey@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2022-06-27
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2022-08-26

VENDOR		DEPARTMENT CONTACT		
<b>Vendor Customer Code:</b>	000000206046	<b>Requestor Name:</b>	Robert W Hovatter	
UNITED CONSTRUCTION COMPANY INC 3120 NORTHWESTERN PIKE		<b>Requestor Phone:</b>	304-352-5498	
PARKERSBURG WV 26104		<b>Requestor Email:</b>	robert.w.hovatter@wv.gov	
US		<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>		
<b>Vendor Contact Phone:</b>	999-999-9999			<b>Extension:</b>
<b>Discount Details:</b>				
<b>Discount Allowed</b>	<b>Discount Percentage</b>			<b>Discount Days</b>
#1	No	0.0000	0	
#2	Not Entered			
#3	Not Entered			
#4	Not Entered			

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION 103 MICHIGAN AVENUE CHARLESTON WV 25305 US	DEPARTMENT OF ADMINISTRATION GENERAL SERVICES DIVISION BLDG 22 - TAX AND REVENUE 1001 LEE ST CHARLESTON WV 25301 US

6-22-22 BAT

Purchasing Division's File Copy

<b>Total Order Amount:</b>	\$61,609.00
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ENTERED

MKP 06/21/2022

<b>PURCHASING DIVISION AUTHORIZATION</b> DATE: <i>Tanya [Signature]</i> 6/21/2022 ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> DATE: <i>John D. Gray</i> ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> DATE: <i>Beverly Tolson</i> 6-22-22 ELECTRONIC SIGNATURE ON FILE
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6/22/2022

**Extended Description:**

Change Order

Change Order No. 1 is issued to establish contract dates per issuance of Notice to Proceed.

Effective Start Date: June 27, 2022  
Effective End Date: August 26, 2022.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72121103	0.00000		0.000000	61609.00
Service From	Service To	Manufacturer	Model No		
2022-06-27	2022-08-26				

**Commodity Line Description:** Building 22 Ejector Pump Project

**Extended Description:**

Base Bid: Per attached Project Plans

	Document Phase	Document Description	Page 3
GSD2200000019	Pending	Building 22 Ejector Pump Project	

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions



STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
GENERAL SERVICES DIVISION  
State Capitol

Charleston, West Virginia 25305

Mark D. Scott  
Cabinet Secretary

William D. Barry  
Director

June 21, 2022

United Construction Company, Inc.  
3120 Northwestern Pike  
Parkersburg, WV 26104

Attn: Kyle Fleak

**NOTICE TO PROCEED**

Per issuance of Purchase Order CPO GSD2200000019, this is your notification to commence work on Monday, June 27, 2022, for the Building 22 Ejector Pump Project in Charleston, West Virginia, per the bid requirements, terms and conditions of CRFQ GSD2200000027; Addenda No. 1 dated January 19, 2022, Addenda No. 2 dated February 2, 2022, and your submitted and accepted bid dated February 8, 2022.

Given the contracts allowance for Sixty (60) calendar days from the issuance of the Notice to Proceed, the contract Start Date shall be June 27, 2022, and the Final Completion date is August 26, 2022.

If you have any questions or concerns on this issue, please do not hesitate to contact me by telephone at 304-352-5517, or e-mail at [James.R.Jones@wv.gov](mailto:James.R.Jones@wv.gov).

Sincerely,

James Jones  
Procurement Administrator  
General Services Division