



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 04-15-2022

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0210 4489 ISC2100000006 2	Procurement Folder:	808905
Document Name:	CO1: Post Warranty Toshiba Telephone Maintenance (OT22104)	Reason for Modification:	Change Order 1 is issued to renew contract for one (1) year.
Document Description:	CO1: Post Warranty Toshiba Telephone Maintenance (OT22104)		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-04-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-03-31

VENDOR			DEPARTMENT CONTACT	
Vendor Customer Code:	000000206345		Requestor Name:	Andrew C Lore
ACCESS SYSTEMS			Requestor Phone:	(304) 957-8267
4108 MACCORKLE AVE SE			Requestor Email:	andrew.c.lore@wv.gov
CHARLESTON	WV	25304	<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>	
US				
Vendor Contact Phone:	999-999-9999	Extension:		
Discount Details:				
	Discount Allowed	Discount Percentage	Discount Days	
#1	No	0.0000	0	
#2	No			
#3	No			
#4	No			

INVOICE TO	SHIP TO
DEPARTMENT OF ADMINISTRATION	WV OFFICE OF TECHNOLOGY
OFFICE OF TECHNOLOGY	BLDG 5, 10TH FLOOR
1900 KANAWHA BLVD E, BLDG 5 10TH FLOOR	1900 KANAWHA BLVD E
CHARLESTON WV 25305	CHARLESTON WV 25305
US	US

4/21/2022

Purchasing Division's File Copy

Total Order Amount:	Open End
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ENTERED

JLH 4/20/2022

PURCHASING DIVISION AUTHORIZATION
 DATE: *Murphy 4/20/2022*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Gray*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
Beverly Tolson
 DATE: *4-21-2022*
 ELECTRONIC SIGNATURE ON FILE

4/21/2022

Extended Description:

Change Order 1

Change Order 1 is issued to renew the contract for one (1) year according to all terms and conditions, pricing, and specifications contained in the Original Contract and subsequent Change Orders not modified herein.

Effective Dates: 4/01/2022 - 3/31/2023

Renewals Remaining: 2

All provisions of the Original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81161708			HOUR	140.000000
	Service From	Service To			

Commodity Line Description: Contract Service # 1: Post Warranty Maintenance

Extended Description:

The Vendor must provide post-warranty maintenance on all Toshiba phone systems currently being used by the State and any purchased during the life of this contract.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81161708			HOUR	290.000000
	Service From	Service To			

Commodity Line Description: Contract Service # 2: Major Outage Response

Extended Description:

The Vendor must respond to major outage request 24 hours a day, 7 days a week, and 365 days out of the year.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	81161708			HOUR	200.000000
	Service From	Service To			

Commodity Line Description: Contract Service # 3: Minor Outage Response

Extended Description:

The Vendor must respond to minor outage request during Business Hours.



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY

State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

March 3, 2022

Jason Knapp
Senior Systems Engineer
tech@accesswv.com

Subject: Renewal of agreement CMA ISC21*06, Toshiba PBX Renewal

Dear Mr./Ms. Knapp:

Provisions were included, in the original contract documents, to renew subject contract under the same terms, conditions and pricing. The renewal dates are April 1, 2022 through March 31, 2023. If your company agrees to this renewal, please sign below and return to my attention as soon as possible.

Also, attached is the WV Purchasing Affidavit that is to be part of the agreement and is required to be properly completed.

Please contact me if you have any questions.

Sincerely,

Andrew Lore
WVOT Procurement Manager/ISMII
1900 Kanawha Blvd. E., Bldg. 5, 10th Floor
Charleston, WV 25305
304-957-8267

Attachment

We agree to renew the contract for the period as stated above under the same terms, conditions and pricing as in the original purchase order and any change orders thereto.

 3/9/2022
Name/Signature Date



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Mark D. Scott
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

TO: Jessica Hovanec
Senior Buyer, Purchasing Division

FROM: Andrew Lore *AL*
WVOT Procurement Manager/ISMII, West Virginia Office of Technology

SUBJECT: CMA ISC21*06 Change Order 1 – Toshiba PBX Renewal

DATE: April 15, 2022

The WVOT is requesting Change Order 1 to CMA ISC21*06. This Change Order is to renew the contract under the same pricing, specifications, and terms found in the Original Contract and subsequent Change Orders. The WVOT recognizes this renewal is late; however, the Vendor could not provide its paperwork in a timely fashion.

Attached are the Vendor's Memo, Purchasing Affidavit, and other relevant documentation.

Please let me know if you need anything further to support this request.



Lore, Andrew C <andrew.c.lore@wv.gov>

Re: CIO Approval for the Renewal of CMA ISC21*06 - Toshiba PBX

1 message

Fout, Tara H <Tara.H.Fout@wv.gov>
To: "Lore, Andrew C" <andrew.c.lore@wv.gov>

Fri, Apr 15, 2022 at 8:19 AM

Approved

On Fri, Apr 15, 2022 at 7:47 AM Lore, Andrew C <andrew.c.lore@wv.gov> wrote:

Hope,
Can you provide CIO Approval to renew CMA ISC21*06 for Toshiba PBX maintenance? The estimated cost is \$10K/year and is for Roger's team.

Andrew Lore
WVOT Procurement Manager/ISMII
West Virginia Office of Technology
1900 Kanawha Blvd., E.
Building 5, 10th Floor
Charleston, WV 25305
T: 304-352-4944



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Thanks,

Hope