



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 12-27-2021

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0926 1920 PSC2000000001 5	Procurement Folder:	677809
Document Name:	PSC Parking Garage A&E Svc's	Reason for Modification:	Change Order No. 03
Document Description:	Structural inspection and design service PSC Parking Garage		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Jessica S Chambers		
Telephone:	304-926-0499		
Email:	jessica.s.chambers@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2020-01-16
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000000330 WDP & ASSOCIATES CONSULTING ENGINEERS INC 10621 GATEWAY BLVD #200 MANASSAS VA 20110-2055 US Vendor Contact Phone: 703-257-9280 Extension: 118 Discount Details: <table border="1"> <thead> <tr> <th>#</th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td>0</td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td>0</td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td>0</td> </tr> </tbody> </table>	#	Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No		0	#3	No		0	#4	No		0	Requestor Name: Malena L Harding Requestor Phone: (304) 340-0333 Requestor Email: mharding@psc.state.wv.us <div style="text-align: center; font-size: 2em; font-weight: bold;">22</div> FILE LOCATION _____
#	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	No		0																		
#3	No		0																		
#4	No		0																		

INVOICE TO	SHIP TO
ADMINISTRATION PUBLIC SERVICE COMMISSION 201 BROOKS ST CHARLESTON WV 25301 US	ADMINISTRATION PUBLIC SERVICE COMMISSION 201 BROOKS ST CHARLESTON WV 25301 US

12-30-21
 BAT

Purchasing Division's File Copy

Total Order Amount:	\$81,900.00
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ENTERED

JLH 12/29/2021

PURCHASING DIVISION AUTHORIZATION <i>Linda Harper</i> DATE: 12/29/2021 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM <i>John S. Gray</i> DATE: ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>[Signature]</i> DATE: 1/05/2022 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No. 03 is issued to extend the original contract until construction is completed and according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to allow the Vendor to oversee the Agency's parking garage repair/construction project only.

Effective date of change December 16, 2021.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81101505	0.00000		0.000000	\$15,100.00
Service From	Service To	Manufacturer		Model No	
2020-01-16	2021-01-15				

Commodity Line Description: Inspection and field survey - A/E

Extended Description:

Structural inspection and field survey - A/E Services

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81101505	0.00000		0.000000	\$15,500.00
Service From	Service To	Manufacturer		Model No	
2020-01-16	2021-01-15				

Commodity Line Description: Reports and manuals - A/E

Extended Description:

Structural assessment report and continuing maintenance manual - A/E Services

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81101508	0.00000		0.000000	\$25,100.00
Service From	Service To	Manufacturer		Model No	
2021-05-10	2022-01-15				

Commodity Line Description: Repair design services

Extended Description:

Repair design services

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81101508	0.00000		0.000000	\$26,200.00
Service From	Service To	Manufacturer		Model No	
2021-05-10	2022-07-31				

Commodity Line Description: Bid and construction support services

Extended Description:

Bid and construction support services



Public Service Commission of West Virginia
 201 Brooks Street, P.O. Box 812
 Charleston, West Virginia 25323
 Phone: (304) 340-0300
 Fax: (304) 340-0325

December 14, 2021

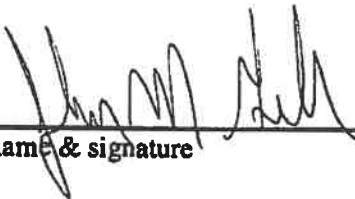
*Time Extension
 OK
 Linda Harper
 12/29/2021*

WDP & Associates Consulting Engineers Inc.
 10621 Gateway Blvd #200
 Manassas VA 20110


Re: Contract CCT PSC2000000001 Parking Garage project

The Public Service Commission (PSC) is requesting WDP & Associates Consulting Engineers Inc. (WDP) agree to modify the contract term date of our existing contract. The current term contained in the contract ends on January 15, 2022. Due to the ongoing pandemic and unforeseen delays from WDP and the PSC, additional time is needed to complete the construction portion of this contract. The revised contract term will be updated to "other" in the terms and conditions and will state the end date will be "when construction project is completed". The PSC does not anticipate any changes to the scope of work WDP will perform or a need for any additional site visits from WDP beyond our original agreement. As such, the remaining balance on the contract will not change.

If you agree to proceed with this revision, please sign and date below.

JOHN M. GRILL  ASSOCIATE & DIVISION MANAGER 12/15/21

 WDP representative name & signature Title Date

 12/16/2021

 Malena Harding Date
 Public Service Commission
 Senior Procurement Specialist / Agency Procurement Officer



December 16, 2021

West Virginia Purchasing Division
Jessica Hovanec
2019 Washington Street, E.,
P.O. Box 50130
Charleston, WV 25305

The Public Service Commission (PSC) and WDP & Associates Consulting Engineers, Inc. (WDP) have a contract for A&E Services (CCT PSC20*1). The contract was established through the Expression of Interest (EOI) process for WDP to perform a structural assessment of the PSC's parking garage, to provide a maintenance plan, to render repair recommendations and to oversee the construction project. The PSC also asked WDP to provide a rough cost estimate for the repairs to be completed. The PSC and WDP entered this contract in good faith estimated the entire project cost would be below \$250,000 and that the project, including construction, would take no more than twelve to twenty four months to complete.

However, due to the ongoing pandemic and unforeseen delays, the project is taking longer than originally anticipated. The contract with WDP is only valid through January 15, 2022. The PSC and WDP have agreed to a necessary revision to the contract term. The revised contract term will be updated to "other" in the purchasing master terms and conditions and will state the end date will be "when construction project is completed". The PSC does not anticipate any changes to the scope of work WDP will perform or a need for any additional site visits from WDP beyond our original agreement. As such, the remaining balance on the contract will not change. This request is only to change the term of the contract.

Starting over would only delay our construction project further and could potentially increase the overall costs as well.

Thank you for your consideration,

A handwritten signature in black ink, appearing to read 'Malena Harding', is written over the typed name.

Malena Harding, Procurement Officer