



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 12-22-2021

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CMA 0618 0618 BVH2000000003 3	Procurement Folder:	599807
Document Name:	Change order No.2	Reason for Modification:	Change Order No. 2 to renew contract.
Document Description:	Change Order No.2 Open-End Dairy Products		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:		Effective Start Date:	2019-12-15
Shipping Method:	Best Way	Effective End Date:	2022-12-14
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000218799	Requestor Name:	John R M Sheets
MODERN FOODS INC 4926 ROBERTS DR		Requestor Phone:	(304) 736-1027
ASHLAND KY 411051522		Requestor Email:	morgan.j.sheets@wv.gov
US			
Vendor Contact Phone:	999-999-9999 Extension:		
<b>Discount Details:</b>			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		
#3	No		
#4	No		

**22**  
 FILE LOCATION

INVOICE TO	SHIP TO
WEST VIRGINIA VETERANS HOME 512 WATER ST BARBOURSVILLE WV 25504 US	WEST VIRGINIA VETERANS HOME 512 WATER ST BARBOURSVILLE WV 25504 US

12-27-21 fac

Total Order Amount:	Open End
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Purchasing Division's File Copy

**ENTERED**

PURCHASING DIVISION AUTHORIZATION  
 DATE: *Tara H. 12/22/21*  
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM  
 DATE: *John S. Gray*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *1/6/2022*  
 ELECTRONIC SIGNATURE ON FILE

*1/5/2022*

**Extended Description:**

CHANGE ORDER #2

TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

EFFECTIVE DATE OF RENEWAL: 12/15/2021 THROUGH 12/14/2022

RENEWAL REMAINING: 0

ALL PROVISIONS OF THE ORIGINAL CONTRACT AND SUBSEQUENT CHANGE ORDERS NOT MODIFIED HEREIN SHALL REMAIN IN FULL FORCE AND EFFECT.

NO FURTHER CHANGES

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	50131700			LS	0.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Dairy Products

**Extended Description:**

See Attached Pricing Page



**West Virginia Veterans Home**

512 Water Street  
Barboursville, WV 25504  
Phone: 304-736-1027  
FAX: 304-736-1093

Date: December 20, 2021

To: David Pauline, Senior Buyer, WV Purchasing Division

From: Morgan Sheets, Fiscal Supervisor, West Virginia Veteran's Home (WVVH)

MS

Re: Backdated Agency Justification for Change Order No. 2, CMA 0618 BVH 20\*03 (Renewal)

The West Virginia Veteran's Home is respectfully requesting approval of Change Order No. 2 to CMA 0618 BVH 20\*03 (Dairy Products) to renew the contract according to all terms, conditions, prices and specifications and all authorized change orders for the period of 12/15/2021-12/14/2022. This is the second of two (2) optional renewals leaving zero (0) optional renewal remaining.

The reason for the lateness of the submission is the paperwork was just received from the vendor December 20, 2021.

If you have any questions or need any additional information, please feel free to contract me at 304-736-1027 (office), 843-614-7548 (cell) or by email at [morgan.sheets@wv.com](mailto:morgan.sheets@wv.com).

Thanks for your time and consideration.



4926 Roberts Drive  
P.O. Box 1522  
Ashland, KY 41102

Phone: 606.928.4590  
Fax: 606.928.6717

Modern Foods, Inc.

December 12, 2021

Modern Foods Inc. agrees to all terms, conditions, pricing, specifications and any authorized change orders for the renewal of CMA BVH 20\*03 for the effective dates of 12/15/2021 – 12/14/2022.

A handwritten signature in cursive script that reads 'Lauren Kirk Vance'.

Lauren Kirk Vance  
Office Manager  
Modern Foods, Inc.  
Phone: 606-928-4590