



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Purchase Order

Order Date: 01-11-2022

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CPO 0403 0403 DBS2100000003 3	Procurement Folder:	856506
Document Name:	Fire Alarm Systems and Related Construction at the WVSDB	Reason for Modification:	
Document Description:	Fire Alarm Systems: removal of six & installation of seven	Change Order No. 2 issued to extend the contract dates per the attached documentation.	
Procurement Type:	Central Purchase Order		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-07-12
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-06-06

VENDOR		DEPARTMENT CONTACT			
Vendor Customer Code:	VS0000012488	Requestor Name:	Paul J Rollins		
MASTER SERVICE CORPORATION 2553 HARRISON AVE		Requestor Phone:	(304) 822-4813		
ELKINS WV 26241		Requestor Email:	paul.rollins@k12.wv.us		
US		<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION</div>			
Vendor Contact Phone:	304-636-8170			Extension:	
Discount Details:					
Discount Allowed	Discount Percentage			Discount Days	
#1 No	0.0000			0	
#2 Not Entered					
#3 Not Entered					
#4 Not Entered					

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST	CENTRAL SUPPLY SCHOOL FOR THE DEAF & BLIND 301 EAST MAIN ST
ROMNEY WV 26757-1894	ROMNEY WV 26757-1894
US	US

1-12-22 BAT

Total Order Amount:	\$485,000.00
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Purchasing Division's File Copy

ENTERED

1-11-2022

PURCHASING DIVISION AUTHORIZATION DATE: Linda Harper 1-11-2022 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: John S. Gray ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: Beverly Tolson 01-13-2022 ELECTRONIC SIGNATURE ON FILE
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1/12/2022

Extended Description:

Change Order

Change Order No. 02 issued to extend the original contract to 06/06/2022 according to all terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. The extension of this contract is provided to complete the project only, no change in price.

Effective date of change 01/11/2022

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	46191505	0.00000		0.000000	485000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Fire alarm systems

Extended Description:



1900 Kanawha Boulevard, East, Building 6 • Charleston, WV 25305
wvde.us

MEMORANDUM

*Time Extension only
OK
Linda Harper
1-11-2022*

TO: Josh Hager, Senior Buyer, West Virginia Purchasing Division
From: Michelle Childers, Coordinator, WVDE, Internal Operations *-M. Childers*
Date: January 11, 2022
Subject: CPO DBS2100000003 – Change Order #2 for Time Extension
WVSDB – Fire Alarm Systems and Related Construction

The attached Change Order #2 is for a time extension of 60 days with the new completion date being June 6, 2022. This extension is needed to provide additional time for construction service due to material supply issues experienced by the Vendor.

If you have any questions, please contact me at (304) 558-2686.

MC
Attachments



Master Service™
Industrial & Commercial Electrical Contracting

2553 Harrison Avenue ♦ Elkins, WV 26241

West Virginia Schools for the Deaf & Blind
301 East Main Street
Romney, WV 26757

January 10, 2022

Attn: Melanie Hesse
Phone: (304) 822-4843

Re: Fire Alarm Systems &
Related Construction at the
WVSDB
Romney, WV 26757
C.P.O. DBS2100000003

We offer the following proposal for the owner's consideration.

RFP # 1: We are requesting a no cost change order to extend our contract's completion date to June 6th, 2022. This request is a result of the current economic climate. We are experiencing unprecedented supply chain disruptions caused by COVID-19.

If you have any questions, please feel free to call.

Sincerely,

Kaya S. Lee

Kaya S. Lee
Estimator



The West Virginia Schools for the Deaf and the Blind

Established 1870
301 EAST MAIN STREET
ROMNEY, WEST VIRGINIA 26757
Telephone - 304-822-4800

MEMORANDUM

TO: Jo Ann Adkins, Purchasing and Operations Manager, Internal Operations

From: Tabitha J Crist, Financial Officer, WV Schools for the Deaf and Blind *TJC*

Date: January 10, 2022

Subject: CPO DBS2100000003 – Change Order #2
WVSDB – Fire Alarm Systems & Related Construction

The attached Change Order #2 is for a time extension with the new completion date being June 6, 2022. This extension is needed to provide additional time for construction services due to material supply issues experienced by the Vendor.

If any other information is needed for this Change Order, feel free to call me at Ext. 53098.

TJC

Attachments