

Department of Administration **Purchasing Division** 2019 Washington Street East Post Office Box 50130 Charleston, WV 25305-0130

## State of West Virginia Contract

Order Date: 09-27-2021

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

Order Number:	CCT 1600 1600 SOS2000000002 15	Procurement Folder: 559309	
Document Name:	PCC Technology Inc	Reason for Modification:	
Document Description:	Enterprise Registration and Licensing System (ERLS)	Change Order #11 - Issued for renewal per th attached documentation.	
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Melissa Pettrey		
Telephone:	(304) 558-0094		
Email:	melissa.k.pettrey@wv.gov		
Shipping Method:	Best Way	Effective Start Date: 2019-09-30	
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date: 2022-09-29	

		VENDOR				DEPARTMENT CONTACT
	or Customer Code: TECHNOLOGY INC	VS000000838	30		Requestor Name: Requestor Phone:	Thomas P Hymes (304) 558-6000
3300	W ESPLANADE AVE S	STE 400			Requestor Email:	thymes@wvsos.com
	AIRIE or Contact Phone: ount Details:	860-580-7301	LA <b>Extensi</b>	70002	22 FILE LOCA	ATION
	Discount Allowed	Discount Per	centage	Discount Days		
#1	No	0.0000		0	_	
#2	Not Entered					
#3	Not Entered					
#4	Not Entered					

INV	OICE TO	s	SHIP TO
CFO SECRETARY OF STATE		SUPPLY CLERK SECRETARY OF STATE	
BLDG 1 STE 157K		BLDG 1 STE 157K	
1900 KANAWHA BLVD E		1900 KANAWHA BLVD E	
CHARLESTON	WV 25305-0770	CHARLESTON	WV 25305-0770
us		US	

Purchasing Division's File Copy

**Total Order Amount:** 

\$1,695,749.00

DIVISION AUTHORIZATION

DATE:

**ELECTRONIC SIGNATURE ON FILE** 

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE:

ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION** 

10-1-2021 **ELECTRONIC SIGNATURE ON FILE** 

Page: 1

FORM ID: WV-PRC-CCT-002 2020/05

#### **Extended Description:**

Change Order

Change Order #11 - is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective: 09/30/2021 - 09/29/2022

Renewals remaining: One (1)

Original amount: \$1,651,791.00

CO #1 CO #2

CO #3

CO #4 \$3,842

CO #5 \$9,848

CO #6 \$6,304 1st Year Renewal

CO #7 \$7,148 CO #8 \$4,504

\$4,494 CO #9

CO#10 \$7,818

CO#11 \$0,000 2nd year Renewal

New Total: \$1,695,749.00

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect, no other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112300	0.00000		0.000000	\$996,128.00
Service From	Service To	Manufacturer		Model No	
2019-09-30	2020-09-29				

**Commodity Line Description:** 

Setup/Configuration/Installation

#### **Extended Description:**

Setup/Configuration/Installation

Line	<b>Commodity Code</b>	Quantity	Unit	Unit Price	Total Price
2	81112300	0.00000		0.000000	\$87,293.00
Service From	Service To	Manufacturer		Model No	
2019-09-30	2020-09-29				

**Commodity Line Description:** 

Historical Data Migration

### **Extended Description:**

Historical Data Migration

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112300	0.00000		0.000000	\$32,735.00
Service From	Service To	Manufacturer		Model No	
2019-09-30	2020-09-29				

**Commodity Line Description:** 

System Training

#### **Extended Description:**

System Training

Date Printed: Sep 27, 2021 Order Number: CCT 1600 1600 SOS2000000002 15 Page: 2 FORM ID: WV-PRC-CCT-002 2020/05

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4 '	81112300	0.00000		0.000000	\$120,635.00
Service From	Service To	Manufacturer		Model No	
2019-09-30	2020-09-29				

Commodity Line Description:

First year Technical Support/Maintenance

## **Extended Description:**

First year Technical Support/Maintenance

Line	<b>Commodity Code</b>	Quantity	Unit	Unit Price	Total Price
5	81112300	0.00000		0.000000	\$165,000.00
Service From	Service To	Manufacturer		Model No	
2019-09-30	2022-09-29				

**Commodity Line Description:** 

Second year Technical Support/Maintenance Optional Renewal

#### **Extended Description:**

Second year Technical Support/Maintenance-Optional Renewal.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	81112300	0.00000		0.000000	\$125,000.00
Service From	Service To	Manufacturer		Model No	
2019-09-30	2022-09-29				

**Commodity Line Description:** 

Third year Technical Support/Maintenance- Optional Renewal

#### **Extended Description:**

Third year Technical Support/Maintenance - Optional Renewal

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	81112300	0.00000		0.000000	\$125,000.00
Service From	Service To	Manufacturer		Model No	
2019-09-30	2022-09-29				

Commodity Line Description:

Fourth year Technical Support/Maintenance - Optional Renewal

### **Extended Description:**

Fourth year Technical Support/Maintenance - Optional Renewal

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	81112300	1.00000	LS	3842.000000	\$3,842.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description:

Sprint 9 Development & Testing CO#4

### **Extended Description:**

Private Investigators/Security Guard request for additional correspondence certificate.

Line	<b>Commodity Code</b>	Quantity	Unit	Unit Price	Total Price
9	81112300	1.00000	LS	6672.000000	\$6,672.00
Service From	Service To	Manufacturer		Model No	

Page: 3

Commodity Line Description:

Notary Registration Online

CO#5

#### **Extended Description:**

Notary Registration Online - Flag Notaries Registration Filings with Same Name as Existing Record for in House Approval.

Date Printed: Sep 27, 2021 Order Number: CCT 1600 1600 SOS2000000002 15

FORM ID: WV-PRC-CCT-002 2020/05

Line	<b>Commodity Code</b>	Quantity	Unit	Unit Price	Total Price
10"	81112300	1.00000	LS	3176.000000	\$3,176.00
Service From	Service To	Manufacturer		Model No	

**Commodity Line Description:** 

New Filing Type -Charities revised Registration Date CO#5

### **Extended Description:**

New filing type for Charities to be revised - Registration Date.

Line	<b>Commodity Code</b>	Quantity	Unit	Unit Price	Total Price
11	81112300	0.00000		0.000000	\$6,304.00
Service From	Service To	Manufacturer		Model No	
2020-09-30	2021-09-29				

**Commodity Line Description:** 

Update Fundraisers/Charities Designated Contact/Process Flow

#### **Extended Description:**

Update Fundraisers with Designated Contact Person; Charities and Fundraiser - Add screen in process flow both for online and in-house.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	81112300	0.00000		0.000000	\$4,992.00
Service From	Service To	Manufacturer		Model No	
2020-09-30	2021-09-29				

Commodity Line Description:

Update Work Order Creation Fields CO #7

#### **Extended Description:**

Update the Work Order (WO) creation fields, the user will be able to enter an organization with the first, middle, last names in the payment fields which will improve the processing of the Work Orders

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	81112300	0.00000		0.000000	\$2,156.00
Service From	Service To	Manufacturer		Model No	
2020-09-30	2021-09-29				

Commodity Line Description:

Update Apostille Search CO #7

#### **Extended Description:**

Update In-house and Online Apostille search by adding destination country, delivery method, tracking number and authentication details in requestor detail screen

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
14	81112300	0.00000		0.000000	\$4,504.00
Service From	Service To	Manufacturer		Model No	
2020-09-30	2021-09-29				

Commodity Line Description:

Update Charities Search CO #8

### **Extended Description:**

Update In-house and Online Charities search by adding 2 (two) open fields as an option to search for a State and DBA.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
15	81112300	0.00000		0.000000	\$4,494.00
Service From	Service To	Manufacturer		Model No	
2020-09-30	2021-09-29				

Commodity Line Description:

PI / Security Guards term change from 1 yr to 2 yrs CO #9

#### **Extended Description:**

1) Senate Bill 251 (SB251) changes to WV Code 30-18-9 and 30-18-10 will institute a change in functionality to ERLS Private Investigator (PI) and Security Guards initial term period change from one (1) year to two (2) years and will change the current coding to reflect the new law requirement.

2) For Scrap Metal Dealers updating Online and In-house application adding "Other State" to the application program interface (API)

Line	<b>Commodity Code</b>	Quantity	Unit	Unit Price	Total Price
16"	81112300	0.00000		0.000000	\$7,818.00
Service From	Service To	Manufacturer		Model No	
2020-09-30	2021-09-29				

Commodity Line Description:

Add old FOIA entries to new FOIA accounts (online) CO#10

### **Extended Description:**

Add old FOIA entries to new FOIA accounts (Online) Import FOIA users IDs/usernames/etc...Associated with their historical filings. Includes Mapping the entries, Creating Working Tables, Creating Staging tables, Coding, Testing & Validation

 Date Printed:
 Sep 27, 2021
 Order Number:
 CCT 1600 1600 SOS2000000002 15
 Page: 5
 FORM ID: WV-PRC-CCT-002 2020/05



Office of the Secretary of State State Capitol Charleston, West Virginia 25305

Fax: (304) 558-0000 www.wysos.sov

Telephone: (304) 558-6000

September 14, 2021

PCC Technology Inc. - CIVIX 3300 W. Esplanade Ave, Suite 400 Metairie, LA 70002

Re: Change Order #11 -Renewal CCT: SOS2000000002 Enterprise Registration and Licensing System (ERLS)

The West Virginia Secretary of State is offering to exercise the 2<sup>nd</sup> renewal year of the original subject contract *CCT*: SOS2000000002 – ERLS. This letter constitutes the Contract will renew according to all terms, conditions, specifications and pricing in the original contract and all authorized change orders.

The effective dates of renewal are September 30, 2021 - September 29, 2022, if you agree to this renewal please sign & date below and return.

Also required is an updated *Certificate of Insurance (COI)* as stated in the original contract terms and conditions.

Chuck Flannery
Deputy Secretary, Chief of Staff West Virginia Secretary of State

Please let us know if you have any questions.

A. a. Its	
Mike Wons	9/17/2021
Name/Signature	Date

PCC Technology – CIVIX agrees to this renewal of the subject contract for the period stated above under the same terms,

President Civix Government

Title

## STATE OF WEST VIRGINIA **Purchasing Division**

# PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and. (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

#### **DEFINITIONS:**

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceed five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

### WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: Po	CC Technology, Inc.					
Authorized Signature:	Michael K. Wons	17		_ Date:	07/16/2021 01:11 PM EDT	
State of OHIO						
County of CUYAHO	OGA, to-wit:					
Taken, subscribed, and	d sworn to before me this	15 day of _	JULY		, 20_21	
My Commission exnire	December 9,		_, 20_22			
AFFIX SEAL I	JEFFREY CURTIN  Hetery Public, State of Otto My Commission Englise	NO1	ARY PUBLIC	Feffrey	Carlin	Gard.
27 CO	Uncember 9, 2022			Pu	rchasing Affidavit (Rev	ised 01/19/2018

# West Virginia Secretary of State — Online Data Services

# **Business and Licensing**

Online Data Services Help

# **Business Organization Detail**

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

## PCC TECHNOLOGY INC.

Organizati	on Infor	mation						
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C   Corporation	12/4/2015		12/4/2015	Foreign	Profit			

Organization Business Purpose	5419 - Professional, Scientific and Techincal Servies - Professional, Scientific and Techincal Servies - Other Professional/Scientific/Technical Services (marketing research, public opinion polling, photographic, translation & interpretation, veterings)	Capital Stock	
Charter County	interpretation, veterinary services)	Control Number	
Charter State	DE	Excess Acres	
At Will Term		Member Managed	
		Par Value	

Young Entrepreneur	Not Specified
	Young

Addresses						
Туре	Address					
Local Office Address	100 NORTHFIELD DRIVE STE 300A WINDSOR, CT, 06095					
Mailing Address	3300 W ESPLANADE AVE, STE 400 METAIRIE, LA, 70002 USA					
Notice of Process Address	CORPORATION SERVICE COMPANY 209 WEST WASHINGTON STREET CHARLESTON, WV, 25302					
Principal Office Address	3300 W ESPLANADE AVE, STE 400 METAIRIE, LA, 70002 USA					
Туре	Address					

Name/Address
JAMES C SNYDER 8888 KEYSTONE CROSSING SUITE 600 INDIANAPOLIS, IN, 46240
MICHAEL A FOISY 8888 KEYSTONE CROSSING SUITE 600 INDIANAPOLIS, IN, 46240
MICHAEL K WONS 3300 W ESPLANADE AVE STE 400 METAIRIE, LA, 70002
JAMES C SNYDER 8888 KEYSTONE CROSSING SUITE 600 INDIANAPOLIS, IA, 46240

Туре	Name/Address	
Treasurer	CHRISTOPHER PORRAS 3300 W ESPLANADE AVE STE 400 METAIRIE, LA, 70002	

Annual Reports	
Filed For	
2021	
2020	
2019	
2018	
2017x	
2017	
Date filed	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Monday, September 27, 2021 — 3:19 PM

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## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 9/27/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

th	IPORTANT: If the certificate holder is a te terms and conditions of the policy, of prtificate holder in lieu of such endors	ertal	n pol	ONAL INSURED, the policities may require an endo	cy(ies) r orseme	nust be endo nt. A stateme	rsed. If SUB ent on this ce	ROGATION IS WA	AIVED, subje t confer righ	ect to ts to the	
						CONTACT Robin Strauss					
RSC Insurance Brokerage, Inc.					PHONE (A/C, No. Ext): (212) 669-5400 FAX (A/C, No.): (212) 669-5417						
750	Third Ave		E-MAIL ADDRESS: rstrauss@risk-strategies.com								
						INSURER(S) AFFORDING COVERAGE N					
New	York NY 100	17			INSURE	RA: Contine	ental Insu	rance Co		35289	
INSU	RED				INSURER B: American Casualty Co of Reading PA					20427	
PCC	Technology Inc.				INSURERC: Liberty Surplus Insurance Company					10725	
608	1 E. 82nd Street				INSURER D: Endurance American Insurance Co.					10641	
Sui	te 415				INSURE	10012					
Ind	ianapolis IN 462	250			INSURE						
CO	VERAGES CER	TIFIC	ATE	NUMBER: CL21923355	THE RESERVE			REVISION NUM	BER:		
IN CI E)	THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.										
INSR LTR	TYPE OF INSURANCE	INSD	SUBR	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)		LIMITS	····	
	X COMMERCIAL GENERAL LIABILITY							EACH OCCURRENCE		1,000,000	
A	CLAIMS-MADE Z OCCUR							PREMISES (Ea occur	rence) \$	1,000,000	
		x		6056679752		2/15/2021	2/15/2022	MED EXP (Any one p	erson) \$	15,000	
								PERSONAL & ADV IN	UURY \$	1,000,000	
	GENL AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGAT	TE \$	2,000,000	
	POLICY PRO- JECT LOC							PRODUCTS - COMP/C		2,000,000	
_	OTHER: AUTOMOBILE LIABILITY	_	_					COMBINED SINGLE L	S IMIT		
						1		(Ea accident)	3		
	ANY AUTO ALL OWNED SCHEDULED							BODILY INJURY (Per			
	AUTOS AUTOS NON-OWNED							BODILY INJURY (Per PROPERTY DAMAGE			
	HIRED AUTOS AUTOS							(Per accident)	\$		
									\$		
	UMBRELLA LIAB OCCUR							EACH OCCURRENCE	\$		
	EXCESS LIAB CLAIMS-MADE							AGGREGATE	\$		
	DED RETENTION \$							1 000	\$		
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N							X PER STATUTE	OTH- ER		
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A			1			EL. EACH ACCIDENT	\$	1,000,000	
В	(Mandatory in NH) If yes, describe under			6056679766		2/15/2021	2/15/2022	E.L. DISEASE - EA EM	PLOYEE \$	1,000,000	
_	DESCRIPTION OF OPERATIONS below	_						E.L. DISEASE - PÓLIC	YLIMIT S	1,000,000	
С	Tech & Misc. Prof*			EOSNABKU8A004		2/15/2021	2/15/2022			5,000,000	
D	Excess Tech & Misc. Prof**			PRX30001506201		2/15/2021	2/15/2022			5,000,000	
DESC	PIPTION OF OPERATIONS IS OF ATIONS INC.		DD 45	Addison Demonstration							
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  (C) *Technology & Misc Professional Liability Data Breach (Cyber) - Claims Made w/continuity date 5/3/16)  (D) **Excess Technology & Misc Professional Liability Data Breach (Cyber) - Claims Made w/continuity date 5/3/16)  State is included as additional insured under the General Liability coverage as required by written contract, per policy terms, conditions and exclusions. 30 NOC											
CEF	TIEICATE HOLDER	-	No.								
CER	TIFICATE HOLDER				CANC	ELLATION					
West Virginia Secretary of State 1900 Kanawha Blvd E. Charleston, WV 25305				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.							
					AUTHORIZED REPRESENTATIVE						
					Michael Christian/LZF MS Chuitin						