



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Purchase Order

Order Date: 12-06-2021

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CPO 1400 1400 AGR2200000006 2	Procurement Folder:	958812
Document Name:	EMERGENCY PLAN DEVELOPMENT CONTRACTOR	Reason for Modification:	Change Order No 1
Document Description:	Change Order No 1 EMERGENCY PLAN DEVELOPMENT CONTRACTOR	Notice to Proceed, see attached.	
Procurement Type:	Central Purchase Order		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2021-12-06
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-08-31

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	VS0000022714	Requestor Name:	Cynthia D Fisher	
SES INC		Requestor Phone:	(304) 558-2221	
10901 W 84TH TERRACE STE 175		Requestor Email:	cfisher@wvda.us	
LENEXA	KS 66214	<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>		
US				
Vendor Contact Phone:	9133070046 Extension: 10016			
Discount Details:				
	Discount Allowed	Discount Percentage	Discount Days	
#1	No	0.0000	0	
#2	Not Entered			
#3	Not Entered			
#4	Not Entered			

INVOICE TO	SHIP TO
PROCUREMENT OFFICER 304-558-2221 AGRICULTURE DEPARTMENT OF ADMINISTRATIVE SERVICES 1900 KANAWHA BLVD E CHARLESTON WV 25305-0173 US	AUTHORIZED RECEIVER 304-558-2214 AGRICULTURE DEPARTMENT OF ANIMAL HEALTH DIVISION 331 GUS R DOUGLAS LN, BLDG12 CHARLESTON WV 25312 US

12-6-2021
Bar

Purchasing Division's File Copy

Total Order Amount: \$52,800.00

ENTERED

CH 12/6/21

PURCHASING DIVISION AUTHORIZATION DATE: <i>Linda Harper 12/6/21</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Gray</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>Bowly Tolon 12-8-21</i> ELECTRONIC SIGNATURE ON FILE
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12/7/2021

Extended Description:

Change Order No 1

Change Order issued to establish contract start date per the attached Notice to Proceed letter dated 12/6/2021

Contract Start Date: 12*6/2021 through 8/31/2022

All provisions of the original contract and subsequent change orders not modified herein shall remain in full force and effect.

No other changes

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	80101504	0.00000		0.000000	16000.00
Service From	Service To	Manufacturer		Model No	
2021-12-06	2022-08-31				

Commodity Line Description: Phase One

Extended Description:

Phase One

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	80101504	0.00000		0.000000	9400.00
Service From	Service To	Manufacturer		Model No	
2021-12-06	2022-08-31				

Commodity Line Description: Phase Two

Extended Description:

Phase Two

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	80101504	0.00000		0.000000	17700.00
Service From	Service To	Manufacturer		Model No	
2021-12-06	2022-08-31				

Commodity Line Description: Phase Three

Extended Description:

Phase Three

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	80101504	0.00000		0.000000	4500.00
Service From	Service To	Manufacturer		Model No	
2021-12-06	2022-08-31				

Commodity Line Description: Phase Four

Extended Description:

Phase Four

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	80101504	0.00000		0.000000	5200.00
Service From	Service To	Manufacturer	Model No		
2021-12-06	2022-08-31				

Commodity Line Description: Travel Costs

Extended Description:
Travel Costs

West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner
Joseph L. Hatton, Deputy Commissioner



December 6, 2021

SES, Inc.
Attn: Eric Hess
10901 West 84th Terrace
Lenexa, KS 66214

Dear Eric Hess,

This is your official Notice to Proceed for CPO AGR2200000006, WVDA Emergency Plan Development Contractor Project. Your Notice to Proceed period will begin effective December 6, 2021 and will be completed by August 31, 2022.

If you have any questions concerning this, feel free to contact me at (304) 558-2221.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Clemans".

Alan Clemans (Dec 6, 2021 09:26 EST)

**Alan Clemans, CFO/Director of
Administrative Services Division**

mailing address: 1900 Kanawha Blvd. East, Charleston, WV 25305-0009
physical address: 217 Gus R. Douglass Lane, Charleston, WV 25312
telephone: 304-558-3550 • fax: 304-558-2203

www.agriculture.wv.gov

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