



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 11-12-2021

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

|                       |  |                          |   |
|-----------------------|--|--------------------------|---|
| Order Number:         | CCT 1400 1400 AGR2100000006 2              | Procurement Folder:      | 920770  |
| Document Name:        | Change Order 1                             | Reason for Modification: | Change Order No 1<br><br>To renew contract & to add reimbursables |
| Document Description: | A/E Services, New Cooler Unit at Food Dist |                          |   |
| Procurement Type:     | Central Contract - Fixed Amt               |                          |   |
| Buyer Name:           | Jessica S Chambers                         |                          |   |
| Telephone:            | 304-926-0499                               |                          |   |
| Email:                | jessica.s.chambers@wv.gov                  |                          |   |
| Shipping Method:      | Best Way                                   | Effective Start Date:    | 2019-10-01  |
| Free on Board:        | FOB Dest, Freight Prepaid                  | Effective End Date:      | 2022-09-30  |

| VENDOR   |   | DEPARTMENT CONTACT   |                  |                  |                     |               |       |        |   |                |  |  |                |  |  |                |  |  |
|--|---|--|------------------|------------------|---------------------|---------------|-------|--------|---|----------------|--|--|----------------|--|--|----------------|--|--|
| Vendor Customer Code:                                  | VS0000015335  | Requestor Name:  | Alan M Clemans   |                  |                     |               |       |        |   |                |  |  |                |  |  |                |  |  |
| HENDON & REDMOND INC<br>10816 MILLINGTON COURT STE 110 |   | Requestor Phone:   | (304) 558-2221   |                  |                     |               |       |        |   |                |  |  |                |  |  |                |  |  |
| CINCINNATI OH 45242<br>US                              |   | Requestor Email:   | aclemans@wvda.us |                  |                     |               |       |        |   |                |  |  |                |  |  |                |  |  |
| Vendor Contact Phone:                                  | 513-488-8888 Extension:   | <div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div> |                  |                  |                     |               |       |        |   |                |  |  |                |  |  |                |  |  |
| Discount Details:                                      |   |  |                  |                  |                     |               |       |        |   |                |  |  |                |  |  |                |  |  |
|  | <table border="1" style="width: 100%;"><thead><tr><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1 No</td><td>0.0000</td><td>0</td></tr><tr><td>#2 Not Entered</td><td></td><td></td></tr><tr><td>#3 Not Entered</td><td></td><td></td></tr><tr><td>#4 Not Entered</td><td></td><td></td></tr></tbody></table> |  |                  | Discount Allowed | Discount Percentage | Discount Days | #1 No | 0.0000 | 0 | #2 Not Entered |  |  | #3 Not Entered |  |  | #4 Not Entered |  |  |
| Discount Allowed                                       | Discount Percentage   |  |                  | Discount Days    |                     |               |       |        |   |                |  |  |                |  |  |                |  |  |
| #1 No  | 0.0000  |  |                  | 0                |                     |               |       |        |   |                |  |  |                |  |  |                |  |  |
| #2 Not Entered   |   |  |                  |                  |                     |               |       |        |   |                |  |  |                |  |  |                |  |  |
| #3 Not Entered   |   |  |                  |                  |                     |               |       |        |   |                |  |  |                |  |  |                |  |  |
| #4 Not Entered   |   |  |                  |                  |                     |               |       |        |   |                |  |  |                |  |  |                |  |  |
| #1   | No 0.0000 0   |  |                  |                  |                     |               |       |        |   |                |  |  |                |  |  |                |  |  |
| #2   | Not Entered   |  |                  |                  |                     |               |       |        |   |                |  |  |                |  |  |                |  |  |
| #3   | Not Entered   |  |                  |                  |                     |               |       |        |   |                |  |  |                |  |  |                |  |  |
| #4   | Not Entered   |  |                  |                  |                     |               |       |        |   |                |  |  |                |  |  |                |  |  |

| INVOICE TO  | SHIP TO  |
|---|--|
| PROCUREMENT OFFICER 304-558-2221<br>AGRICULTURE DEPARTMENT OF<br>ADMINISTRATIVE SERVICES<br><br>1900 KANAWHA BLVD E<br><br>CHARLESTON WV 25305-0173<br><br>US | AUTHORIZED RECEIVER 304-558-0573<br>AGRICULTURE DEPARTMENT OF<br>FOOD DISTRIBUTION PROGRAM<br><br>4496 CEDAR LAKES RD<br><br>RIPLEY WV 25271<br><br>US |

11-15-21  
BAT

|                     |             |
|---------------------|-------------|
| Total Order Amount: | \$26,898.46 |
|---------------------|-------------|

Purchasing Division's File Copy

ENTERED

|  |   |   |
|--|---|---|
| PURCHASING DIVISION AUTHORIZATION<br><i>Lunda Harper</i><br>DATE: 11-12-2021<br>ELECTRONIC SIGNATURE ON FILE | ATTORNEY GENERAL APPROVAL AS TO FORM<br><i>John S. Gray</i><br>DATE: 11/17/2021<br>ELECTRONIC SIGNATURE ON FILE | ENCUMBRANCE CERTIFICATION<br><i>[Signature]</i><br>DATE: 11/18/2021<br>ELECTRONIC SIGNATURE ON FILE |
|--|---|---|

11/17/2021

**Extended Description:**

CHANGE ORDER 1

TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

EFFECTIVE DATE OF RENEWAL: 10/01/2021 THROUGH 09/30/2022

RENEWALS REMAINING: 1

ALL PROVISIONS OF THE ORIGINAL CONTRACT AND SUBSEQUENT CHANGE ORDERS NOT MODIFIED HEREIN SHALL REMAIN IN FULL FORCE AND EFFECT.

| Line         | Commodity Code | Quantity     | Unit     | Unit Price | Total Price |
|--------------|----------------|--------------|----------|------------|-------------|
| 1            | 81000000       | 0.00000      |          | 0.000000   | \$26,188.00 |
| Service From | Service To     | Manufacturer | Model No |            |             |
| 2019-10-01   | 2022-09-30     |              |          |            |             |

**Commodity Line Description:** Engineering Services

**Extended Description:**

Engineering Services

| Line         | Commodity Code | Quantity     | Unit     | Unit Price | Total Price |
|--------------|----------------|--------------|----------|------------|-------------|
| 2            | 81000000       | 0.00000      |          | 0.000000   | \$710.46    |
| Service From | Service To     | Manufacturer | Model No |            |             |
| 2021-02-06   | 2021-08-09     |              |          |            |             |

**Commodity Line Description:** Engineering Services

**Extended Description:**



October 15, 2021

[cfisher@wvda.us](mailto:cfisher@wvda.us)

Ms. Cindy Fisher  
WV Department of Agriculture  
Procurement Coordinator  
1900 Kanawha Blvd. East  
Charleston, WV 25305

Re: CCT 1400 AGR2100000006 – A/E Services, New Cooler Unit at Food Distribution

Dear Ms. Fisher:

Please extend the above-mentioned contract completion date from October 1, 2021 thru September 30, 2022. The extension is requested due to the following:

- Obtaining change order approval for reimbursable expenses
- Attending future meetings for the Conversion of the Freezer to New Cooler project

Sincerely,

**FOOD PLANT ENGINEERING, LLC**

A handwritten signature in black ink, appearing to read "Mark E. Redmond", written over a horizontal line.

Mark E. Redmond, President

West Virginia Department of Agriculture

Kent A. Leonhardt, Commissioner  
Joseph L. Hatton, Deputy Commissioner



November 1, 2021

Crystal Hustead  
WV Purchasing Division  
2019 Washington Street, East  
Charleston, WV 25305

OK  
Lunda Harper  
11-12-2021

RE: CCT 1400 AGR2100000006 – A/E Services, New Cooler Unit at Food Distribution

The West Virginia Department of Agriculture is seeking approval of a change order to renew the above-referenced contract under the same terms and conditions, pricing, and specifications as the current contract and all subsequent change orders. To also add reimbursables per the contract for previous charges which total \$ 710.46. The renewal dates are October 1, 2021 through September 30, 2022.

Also attached is a Purchasing Affidavit that is a required document and part of the renewal documents, to be signed, dated and notarized and returned with this letter.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Alan Clemans", written over a horizontal line.

Alan Clemans (Nov 1, 2021 15:29 EDT)

Alan Clemans, CFO/Director of  
Administrative Services Division

*To renew the contract for the period as stated above under the same terms and conditions, and pricing as the original contract and any change orders thereto.*

mailing address: 1900 Kanawha Blvd. East, Charleston, WV 25305-0009  
physical address: 217 Gus R. Douglass Lane, Charleston, WV 25312  
telephone: 304-558-3550 • fax: 304-558-2203

[www.agriculture.wv.gov](http://www.agriculture.wv.gov)

In accordance with federal and state laws, the West Virginia Department of Agriculture is prohibited from discrimination in its programs and services on the basis of race, color, religion, sex, age, national origin or ancestry, disability (including blindness), medical condition, marital status, veteran status, and political affiliation.



**Food Plant Engineering LLC**  
 10816 Millington Ct  
 STE 110  
 Cincinnati, OH 45242  
 513-488-8888

WV Agriculture Department of Administrative Services  
 Alan Clemans  
 1900 Kanawha Blvd. E  
 Charleston, WV 25305-0173

Invoice number 57147  
 Date 04/30/2021

Project **6244-002-D-CA WVDA: DESIGN & CONST ADMIN: Warehouse Cooler Addition**

Order Number: CCT 1400 AGR2000000001 / CCT AGR21XL

Professional Services from 02-06-2021 to 04-30-2021

**INVOICE SUMMARY**

| Description  | Total Billed To Date | Current Billed |
|--|----------------------|----------------|
| <b>Schematic Design Phase Reimbursable Expenses</b>      |                      |                |
| Travel & Lodging   | 0.00                 | 0.00           |
| <b>Design Development Phase Reimbursable Expenses</b>    |                      |                |
| Travel & Lodging   | 0.00                 | 0.00           |
| <b>Construction Document Phase Reimbursable Expenses</b> |                      |                |
| Travel & Lodging   | 0.00                 | 0.00           |
| Site Foundation Test Pits                                | 4,816.00             | 0.00           |
| <b>Subtotal</b>  | <b>4,816.00</b>      | <b>0.00</b>    |
| <b>Procurement Phase Reimbursable Expense</b>            |                      |                |
| Travel & Lodging   | 251.75               | 0.00           |
| Printing Bid Document                                    | 0.00                 | 0.00           |
| <b>Subtotal</b>  | <b>251.75</b>        | <b>0.00</b>    |
| <b>Construction Admin Phase Reimbursable Expenses</b>    |                      |                |
| Travel & Lodging   | 5,203.61             | 239.59         |
| <b>Total</b>   | <b>10,271.36</b>     | <b>239.59</b>  |

**Construction Admin Phase Reimbursable Expenses**  
**Travel & Lodging**  
**REIMBURSABLES**

|   | Units  | Rate  | Billed Amount |
|---|--------|-------|---------------|
| Travel - Meals  |        |       |               |
| Non Vendor REIMBURSABLES                                |        |       | 12.02         |
| Miles   |        |       |               |
| James L. Larva  | 389.00 | 0.585 | 227.57        |
| Phase subtotal  |        |       | 239.59        |
| Construction Admin Phase Reimbursable Expenses subtotal |        |       | 239.59        |

Invoice total **239.59**

**Aging Summary**

| Invoice Number | Invoice Date | Outstanding   | Current       | Over 30     | Over 60     | Over 90     | Over 120    |
|----------------|--------------|---------------|---------------|-------------|-------------|-------------|-------------|
| 57147          | 04/30/2021   | 239.59        | 239.59        |             |             |             |             |
|                | <b>Total</b> | <b>239.59</b> | <b>239.59</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> |

TERMS: NET 30

## Lora Hammack

I hereby certify that the items listed hereon have been received and approved for payment.

Name: Lora Hammack Date: May 4, 2021  
Lora Hammack (May 4, 2021 13:38 EDT)

| FUND             | FY | UNIT | APPROP | OBJ       | SUB OBJ |
|------------------|----|------|--------|-----------|---------|
| VENDOR           |    |      | PO     | SPEC HAND |         |
| PROG/PROG PERIOD |    |      |        | AMOUNT    |         |

## Norman Bailey

I hereby certify that the items listed hereon have been received and approved for payment.

Name: Norman Bailey Date: May 6, 2021  
Norman Bailey (May 6, 2021 03:14 GMT+7)

| FUND             | FY | UNIT | APPROP | OBJ       | SUB OBJ |
|------------------|----|------|--------|-----------|---------|
| VENDOR           |    |      | PO     | SPEC HAND |         |
| PROG/PROG PERIOD |    |      |        | AMOUNT    |         |

McDonald's restaurant #14339  
109 STATE RTE 325 NORTH  
RIO GRANDE, OH 45674  
TEL# 710 245 5156

McDonald's restaurant #14339  
109 STATE RTE 325 NORTH  
RIO GRANDE, OH 45674  
TEL# 710 245 5156

KS# 13                    04/14/2021 11:03 AM  
Side2                    Order 59

1 Filet-O-Fish Meal                    6.49  
1 L Coke

Subtotal                    6.49  
Tax                    0.07  
Take-Out Total                    6.56

Cashless                    6.56  
Change                    0.00

MER# 510638  
CARD ISSUER                    ACCOUNT#  
Visa SALE                    \*\*\*\*\*4857  
TRANSACTION AMOUNT                    6.56  
CHIP READ

KS# 13                    04/14/2021 06:16 AM  
Side1                    Order 63

1 Soft Egg McMuff M1-Hb                    5.39  
1 L Coke

Subtotal                    5.39  
Tax                    0.07  
Take-Out Total                    5.46

Cashless                    5.46  
Change                    0.00

MER# 510638  
CARD ISSUER                    ACCOUNT#  
Visa SALE                    \*\*\*\*\*4857  
TRANSACTION AMOUNT                    5.46  
CHIP READ

DATE: April 14, 2021  
PROJECT: WVDA Cooler  
EMPLOYEE: Jim Larva  
COMPANY VEHICLE OR PERSONAL VEHICLE: Company Vehicle  
WHICH COMPANY VEHICLE: Pilot  
ODOMETER READING - START: 248,190  
ODOMETER READING - FINISH: 248,579  
ODOMETER READING - TOTAL: 389  
ODOMETER READING - COMMUTING MILEAGE:  
ODOMETER READING - TOTAL MILEAGE:  
COMMENTS:



Food Plant Engineering LLC  
 10816 Millington Ct  
 STE 110  
 Cincinnati, OH 45242  
 513-488-8888

WV Agriculture Department of Administrative Services  
 Alan Clemans  
 1900 Kanawha Blvd. E  
 Charleston, WV 25305-0173

Invoice number 57191  
 Date 07/04/2021

Project **6244-002-D-CA WVDA: DESIGN & CONST ADMIN: Warehouse Cooler Addition**

Order Number: CCT 1400 AGR2000000001 / *CF* *CCT AGR 21 \* 6*

Professional Services from 05-01-2021 to 05-31-2021

**INVOICE SUMMARY**

| Description                                       | Total Billed To Date | Current Billed |
|---|----------------------|----------------|
| Schematic Design Phase Reimbursable Expenses      |                      |                |
| Travel & Lodging                                  | 0.00                 | 0.00           |
| Design Development Phase Reimbursable Expenses    |                      |                |
| Travel & Lodging                                  | 0.00                 | 0.00           |
| Construction Document Phase Reimbursable Expenses |                      |                |
| Travel & Lodging                                  | 0.00                 | 0.00           |
| Site Foundation Test Pits                         | 4,816.00             | 0.00           |
| <b>Subtotal</b>                                   | <b>4,816.00</b>      | <b>0.00</b>    |
| Procurement Phase Reimbursable Expense            |                      |                |
| Travel & Lodging                                  | 251.75               | 0.00           |
| Printing Bid Document                             | 0.00                 | 0.00           |
| <b>Subtotal</b>                                   | <b>251.75</b>        | <b>0.00</b>    |
| Construction Admin Phase Reimbursable Expenses    |                      |                |
| Travel & Lodging                                  | 5,438.82             | 235.21         |
| <b>Total</b>                                      | <b>10,506.57</b>     | <b>235.21</b>  |

**Construction Admin Phase Reimbursable Expenses**

**Travel & Lodging**  
 REIMBURSABLES

|  | Units  | Rate  | Billed Amount |
|--|--------|-------|---------------|
| Travel - Meals   |        |       |               |
| Non Vendor REIMBURSABLES                                       |        |       | 12.32         |
| Miles  |        |       |               |
| James L. Larva   | 381.00 | 0.585 | 222.89        |
| <b>Phase subtotal</b>  |        |       | <b>235.21</b> |
| <b>Construction Admin Phase Reimbursable Expenses subtotal</b> |        |       | <b>235.21</b> |



Invoice total **235.21**

**Aging Summary**

| Invoice Number | Invoice Date | Outstanding | Current | Over 30 | Over 60 | Over 90 | Over 120 |
|----------------|--------------|-------------|---------|---------|---------|---------|----------|
| 57147          | 04/30/2021   | 239.59      |         |         | 239.59  |         |          |
| 57191          | 07/04/2021   | 235.21      | 235.21  |         |         |         |          |
| Total          |              | 474.80      | 235.21  | 0.00    | 239.59  | 0.00    | 0.00     |

TERMS: NET 30

**Lora Hammack**

I hereby certify that the items listed hereon have been received and approved for payment.

Name: Lora Hammack (Aug 23, 2021 09:07 EDT) Date: Aug 23, 2021

| FUND             | FY | UNIT | APPROP | OBJ       | SUB OBJ |
|------------------|----|------|--------|-----------|---------|
| VENDOR           |    |      | PO     | SPEC HAND |         |
| PROG/PROG PERIOD |    |      |        | AMOUNT    |         |

**Norman Bailey**

I hereby certify that the items listed hereon have been received and approved for payment.

Name: Norman Bailey (Aug 26, 2021 02:28 GMT-7) Date: Aug 26, 2021

| FUND             | FY | UNIT | APPROP | OBJ       | SUB OBJ |
|------------------|----|------|--------|-----------|---------|
| VENDOR           |    |      | PO     | SPEC HAND |         |
| PROG/PROG PERIOD |    |      |        | AMOUNT    |         |

Invoice total **235.21**

**Aging Summary**

| Invoice Number | Invoice Date | Outstanding | Current | Over 30 | Over 60 | Over 90 | Over 120 |
|----------------|--------------|-------------|---------|---------|---------|---------|----------|
| 57147          | 04/30/2021   | 239.59      |         |         | 239.59  |         |          |
| 57191          | 07/04/2021   | 235.21      | 235.21  |         |         |         |          |
|                | Total        | 474.80      | 235.21  | 0.00    | 239.59  | 0.00    | 0.00     |

TERMS: NET 30

I hereby certify that the items listed hereon have been received and approved for payment.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

| FUND        | FY | UNIT | APPROP | OBJ    | SUB OBJ   |
|-------------|----|------|--------|--------|-----------|
| VENDOR      |    |      | PO     |        | SPEC HAND |
| PROG PERIOD |    |      |        | AMOUNT |           |

I hereby certify that the items listed hereon have been received and approved for payment.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

| FUND        | FY | UNIT | APPROP | OBJ    | SUB OBJ   |
|-------------|----|------|--------|--------|-----------|
| VENDOR      |    |      | PO     |        | SPEC HAND |
| PROG PERIOD |    |      |        | AMOUNT |           |

DATE: 5-28-21  
 PROJECT: WVDA  
 EMPLOYEE: Jim Larva  
 COMPANY VEHICLE OR PERSONAL VEHICLE: Company Vehicle  
 WHICH COMPANY VEHICLE: Pilot  
 ODOMETER READING - START: 250,033  
 ODOMETER READING - FINISH: 250,414  
 ODOMETER READING - TOTAL: 381  
 ODOMETER READING - COMMUTING MILEAGE:  
 ODOMETER READING - TOTAL MILEAGE:  
 COMMENTS:

McDonald's Restaurant #14339  
 109 STATE RTE 325 NORTH  
 RIO GRANDE, OH 45674  
 TEL# 740 245 5156

McDonald's Restaurant #14339  
 109 STATE RTE 325 NORTH  
 RIO GRANDE, OH 45674  
 TEL# 740 245 5156

KS# 13                      05/28/2021 06:37 AM  
 Side1                                      Order 81

1 Sau Egg McMuff MI-Hb                      5.39  
 1 L Coke

Subtotal                                      5.39  
 Tax    0.07  
 Take-Out Total                                5.46

Cashless                                      5.46  
 Change                                         0.00

MER# 510638  
 CARD ISSUER                      ACCOUNT#  
 Visa SALE                      \*\*\*\*\*4857  
 TRANSACTION AMOUNT                      5.46  
 CHIP READ  
 AUTHORIZATION CODE -- 04747G  
 SEQ# 062925  
 AID: A000000031110

McDonald's Restaurant

KS# 13                      05/28/2021 11:18 AM  
 Side1                                      Order 56

1 Filet-O-Fish MI-Lrg                      6.79  
 1 L Coke

Subtotal                                      6.79  
 Tax    0.07  
 Take-Out Total                                6.86

Cashless                                      6.86  
 Change                                         0.00

MER# 510638  
 CARD ISSUER                      ACCOUNT#  
 Visa SALE                      \*\*\*\*\*4857  
 TRANSACTION AMOUNT                      6.86  
 CHIP READ  
 AUTHORIZATION CODE -- 07551G  
 SEQ# 063094  
 AID: A000000031110

McDonald's Restaurant



**Food Plant Engineering LLC**  
 10816 Millington Ct  
 STE 110  
 Cincinnati, OH 45242  
 513-488-8888

WV Agriculture Department of Administrative Services  
 Alan Clemans  
 1900 Kanawha Blvd. E  
 Charleston, WV 25305-0173

Invoice number 57213  
 Date 08/09/2021  
 Project **6244-002-D-CA WVDA: DESIGN & CONST ADMIN: Warehouse Cooler Addition**

Order Number: CCT 1400 AGR2000000001

Professional Services from 06-01-2021 to 08-09-2021

**INVOICE SUMMARY**

| Description                                       | Total Billed To Date | Current Billed |
|---|----------------------|----------------|
| Schematic Design Phase Reimbursable Expenses      |                      |                |
| Travel & Lodging                                  | 0.00                 | 0.00           |
| Design Development Phase Reimbursable Expenses    |                      |                |
| Travel & Lodging                                  | 0.00                 | 0.00           |
| Construction Document Phase Reimbursable Expenses |                      |                |
| Travel & Lodging                                  | 0.00                 | 0.00           |
| Site Foundation Test Pits                         | 4,816.00             | 0.00           |
| <b>Subtotal</b>                                   | <b>4,816.00</b>      | <b>0.00</b>    |
| Procurement Phase Reimbursable Expense            |                      |                |
| Travel & Lodging                                  | 251.75               | 0.00           |
| Printing Bid Document                             | 0.00                 | 0.00           |
| <b>Subtotal</b>                                   | <b>251.75</b>        | <b>0.00</b>    |
| Construction Admin Phase Reimbursable Expenses    |                      |                |
| Travel & Lodging                                  | 5,674.48             | 235.66         |
| <b>Total</b>                                      | <b>10,742.23</b>     | <b>235.66</b>  |

**Construction Admin Phase Reimbursable Expenses**

**Travel & Lodging**  
**REIMBURSABLES**

|  | Units  | Rate  | Billed Amount |
|--|--------|-------|---------------|
| Travel - Meals   |        |       |               |
| Non Vendor REIMBURSABLES                                       |        |       | 12.77         |
| Miles  |        |       |               |
| James L. Larva   | 381.00 | 0.585 | 222.89        |
| <b>Phase subtotal</b>  |        |       | <b>235.66</b> |
| <b>Construction Admin Phase Reimbursable Expenses subtotal</b> |        |       | <b>235.66</b> |

Invoice total 235.66

**Aging Summary**

| Invoice Number | Invoice Date | Outstanding   | Current       | Over 30       | Over 60     | Over 90       | Over 120    |
|----------------|--------------|---------------|---------------|---------------|-------------|---------------|-------------|
| 57147          | 04/30/2021   | 239.59        |               |               |             | 239.59        |             |
| 57191          | 07/04/2021   | 235.21        |               | 235.21        |             |               |             |
| 57213          | 08/09/2021   | 235.66        | 235.66        |               |             |               |             |
| <b>Total</b>   |              | <b>710.46</b> | <b>235.66</b> | <b>235.21</b> | <b>0.00</b> | <b>239.59</b> | <b>0.00</b> |

TERMS: NET 30

I hereby certify that the items listed hereon have been received and approved for payment.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

| FUND             | FY | UNIT | APPROP | OBJ    | SUB OBJ   |
|------------------|----|------|--------|--------|-----------|
| VENDOR           |    |      | PO     |        | SPEC HAND |
| PROG/PROG PERIOD |    |      |        | AMOUNT |           |

I hereby certify that the items listed hereon have been received and approved for payment.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

| FUND             | FY | UNIT | APPROP | OBJ    | SUB OBJ   |
|------------------|----|------|--------|--------|-----------|
| VENDOR           |    |      | PO     |        | SPEC HAND |
| PROG/PROG PERIOD |    |      |        | AMOUNT |           |

14339

McDonald's Restaurant #14339  
109 STATE RTE 325 NORTH  
RIO GRANDE, OH 45674  
TEL# 710 245 5156

KS# 13                    07/14/2021 08:30 AM  
Side2                    Order 13

1 Snd Egg McMuff MI-Hb                    5.59  
1 L Coke

Subtotal                    5.59  
Tax                    0.07  
Take-Out total                    5.66

Cashless                    5.66  
Change                    0.00

MER# 510638  
CARD ISSUER                    ACCOUNT#  
Visa SALE                    \*\*\*\*\*4857  
TRANSACTION AMOUNT                    5.66  
CHIP READ  
AUTHORIZATION CODE - 092906  
SEQ# 085235  
AID: A000000051110

THANKS FOR STOPPING AT OUR McDONALD'S!

14339

McDonald's restaurant #14339  
109 STA. RTE 325 NORTH  
RIO GRANDE, OH 45674  
TEL# 710 245 5156

KS# 13                    07/14/2021 01:41 PM  
Side2                    Order 57

1 Filet O-Fish MI-Lrg                    7.04  
1 L Coke

Subtotal                    7.04  
Tax                    0.07  
Take-Out total                    7.11

Cashless                    7.11  
Change                    0.00

MER# 510638  
CARD ISSUER                    ACCOUNT#  
Visa SALE                    \*\*\*\*\*4857  
TRANSACTION AMOUNT                    7.11  
CHIP READ  
AUTHORIZATION CODE - 030166  
SEQ# 085411  
AID: A000000051110

THANKS FOR STOPPING AT OUR McDONALD'S!

DATE: **July 14, 2021**  
PROJECT: **WVDA**  
EMPLOYEE: **Jim Larva**  
COMPANY VEHICLE OR PERSONAL VEHICLE: **Company Vehicle**  
WHICH COMPANY VEHICLE: **F150 - 2020**  
ODOMETER READING - START: **9408**  
ODOMETER READING - FINISH: **9789**  
ODOMETER READING - TOTAL: **381**  
ODOMETER READING - COMMUTING MILEAGE:  
ODOMETER READING - TOTAL MILEAGE:  
COMMENTS: