



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 11-23-2021

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0805 0805 PTR2100000003 3	Procurement Folder:	779906
Document Name:	Oversight Assistance for Bus and Bus Facilities	Reason for Modification:	Change Order No.2 issued to renew the contract per the attached documentation.
Document Description:	Oversight Assistance for Bus and Bus Facilities		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:		Effective Start Date:	2021-01-01
Free on Board:		Effective End Date:	2022-12-31

VENDOR		DEPARTMENT CONTACT			
Vendor Customer Code:	000000166722	Requestor Name:	John S Caldwell		
WAGNER DANIEL WILLIAM 5528 24TH ST N		Requestor Phone:	(304) 558-9578		
ARLINGTON VA 22205		Requestor Email:	john.s.caldwell@wv.gov		
US		<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>			
Vendor Contact Phone:	703-532-7629			Extension:	
Discount Details:					
	Discount Allowed			Discount Percentage	Discount Days
#1	No			0.0000	0
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US	AUTHORIZED RECEIVER PUBLIC TRANSIT DIVISION OF BLDG 5 RM 663 1900 KANAWHA BLVD E CHARLESTON WV 25305-0432 US

12-6-2021
BPT

Total Order Amount:	Open End
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Purchasing Division's File Copy

ENTERED

JLH 12/3/21
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Tawana 12/6/21*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Caldwell 12/7/2021*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *12/07/2021*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order N. 2 is issued to renew and the original contract according to all terms, conditions, and specifications contained in the original contract and all authorized change orders.

Effective date of renewal January 1, 2022 through December 31, 2022.

Renewals remaining: 2

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	94131504				0.000000
	Service From	Service To			

Commodity Line Description: Oversight Assistance for Bus and Bus Facilities

Extended Description:

Oversight Assistance for Bus and Bus Facilities as referenced on the attached Exhibit A Bid Form.



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Public Transit

1900 Kanawha Boulevard East • Building Five • Room 663

Charleston, West Virginia 25305-0432

Telephone: (304) 558-0428 FAX: (304) 558-0174

TDD: (800) 742-6991

William C. Robinson
Executive Director

Jimmy D. Wriston, P.E.
Secretary of Transportation
Commissioner of Highways

November 23, 2021

MEMORANDUM

TO: Jessica Hovanec, Senior Buyer
Purchasing Division

FROM: John Caldwell, Purchasing Officer
Division of Public Transit

SUBJECT: Renewal Request CMA PTR 21*3

A handwritten signature in black ink, appearing to read "John Caldwell", is written over the "FROM:" field of the memorandum.

The Division of Public Transit request to renew CMA PTR21*3, Oversight Assistance for Bus and Bus Facilities with Wagner Associates for one year beginning January 1, 2022, and ending on December 31, 2022, utilizing the same terms and conditions as outlined in the original contract.

There are two renewals remaining on this contract.

If you have any questions or need additional information, please call me at 304-414-8976 or email at John.S.Caldwell@wv.gov

Wagner Associates
5528 24th Street North
Arlington, VA 22205-3113
Tel: 703-532-7629
Fax: 425-790-3369
Dan.Wagner@comcast.net

November 11, 2021

Mr. William C. Robinson
Executive Director
Division of Public Transit
West Virginia Department of Transportation
Building 5, Room 650
1900 Kanawha Boulevard East
Charleston, WV 25305-0432

Dear Mr. Robinson:

**PTR210000003: Oversight Assistance for Bus and Bus Facilities
Renewal Request for the Period January 1, 2022, through December 31, 2022**

I request a one-year renewal to contract PTR1700000001: Oversight Assistance for Bus and Bus Facilities for the period January 1, 2022, through December 31, 2022. The renewal will be in accordance with the terms and conditions of the original contract.

I look forward to supporting the Division for the next year in the performance of on-site reviews.

Sincerely,
Wagner Associates



Daniel W. Wagner