



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 11-12-2021

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CMA 0803 0066 DOT6620C009T 3	<b>Procurement Folder:</b>	648907
<b>Document Name:</b>	CHANGE ORDER #2	<b>Reason for Modification:</b>	Change Order #2: Renewal
<b>Document Description:</b>	CHANGE ORDER #2 ORIGINAL PROCUREMENT FOLDER: 605438		
<b>Procurement Type:</b>	Central Master Agreement		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2019-11-15
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2022-05-14

VENDOR				DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000204212			<b>Requestor Name:</b>	Sherrri K Rowan
SPECIALTY GROUPS INC				<b>Requestor Phone:</b>	(304) 558-9422
PO BOX 96				<b>Requestor Email:</b>	sherrri.k.rowan@wv.gov
BRIDGEPORT		WV	26330	<div style="font-size: 48pt; font-weight: bold;">22</div> <div style="font-size: 24pt; font-weight: bold;">FILE LOCATION</div>	
US					
<b>Vendor Contact Phone:</b>	3046233844	<b>Extension:</b>	6516		
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
VARIOUS AGENCY LOCATIONS	STATE OF WEST VIRGINIA
AS INDICATED BY ORDER	VARIOUS LOCATIONS AS INDICATED BY ORDER
No City	No City
WV 99999	WV 99999
US	US

<b>Total Order Amount:</b>	Open End
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Purchasing Division's File Copy

ENTERED

**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *Tanya* 11/12/2021  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
 DATE: *John & Grace*  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
 DATE: *[Signature]* 11/18/2021  
 ELECTRONIC SIGNATURE ON FILE

11/17/2021

**Extended Description:**

CHANGE ORDER #2

TO RENEW THE ORIGINAL CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

EFFECTIVE DATE OF RENEWAL: 11/15/2021 THROUGH 05/14/2022

RENEWAL REMAINING: 18 MONTHS

ALL PROVISIONS OF THE ORIGINAL CONTRACT AND SUBSEQUENT CHANGE ORDERS NOT MODIFIED HEREIN SHALL REMAIN IN FULL FORCE AND EFFECT.

No Other Changes

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	72141702			EA	0.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR

**Extended Description:**

EQUIPMENT LEASE AND RENTAL WITHOUT OPERATOR



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION  
**Division of Highways**

1900 Kanawha Boulevard East • Building Five • Room 110  
Charleston, West Virginia 25305-0430 • (304) 558-3505

D. Alan Reed, P.E.  
State Highway Engineer

Jimmy Wriston, P. E.  
Deputy Secretary/  
Deputy Commissioner

September 16, 2021

Vendor: Specialty Groups Inc  
PO Box 96, Bridgeport, WV 26330  
Contract Manager: Robert Hamilton  
Phone: (304) 623-3844 Email: rhamilton@specialtygroups.com  
Subject: Equipment Lease/Rental Without Operator (6620C009 - CMA DOT6620C009T)

Dear Mr. Hamilton,

The West Virginia Department of Transportation, Division of Highways, would like to renew the above-named contract under the existing terms, conditions, and pricing for another 6 months. The renewal will extend the contract's current expiration date to May 14, 2022. To confirm your company's acceptance, please complete the following:

- Sign and date this Renewal Letter (below).
- Have your signature notarized on the attached Purchasing Affidavit.
- Provide a current copy of your company's Certification of Insurance.
- Verify your company's contact information (email address) and registration status via the Vendor Self-Service Portal (VSS) at [www.wvoasis.gov](http://www.wvoasis.gov).

Once the above steps have been completed, please scan/send the documents (Renewal Letter, Purchasing Affidavit, and Certificate of Insurance) to me by email at [Shanae.T.Mace@wv.gov](mailto:Shanae.T.Mace@wv.gov).

Feel free to contact me with any questions or concerns you may have.

Kind regards,

Shanae T. Mace, Contract Specialist  
WVDOT | Division of Highways | Operations Division  
Ph: (304) 352-0965

Name/Signature Robert S. Hamilton

09/22/21  
Date

Sr. Project Manager  
Title

PROCUREMENT USE ONLY