



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 10-12-2021

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

Order Number:	CMA 0802 5031 DMV2000000005 2	Procurement Folder:	600569
Document Name:	Peripheral equipment for Driver's License and ID Card System	Reason for Modification:	Change Order No. 01 is issued to renew the original contract per attached documentation 10/15/20-10/14/22
Document Description:	Master Agreement - Barcode and Document Scanners		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2019-10-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-10-14

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000210166			Requestor Name:	Cecil Loyd
KOMAX LLC				Requestor Phone:	(304) 872-8781
500 D ST				Requestor Email:	cecil.w.loyd@wv.gov
SOUTH CHARLESTON	WV	25303		<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION</div>	
US					
Vendor Contact Phone:	304-744-7440	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
MANAGER DIVISION OF MOTOR VEHICLES PURCHASING/ACCOUNTS PAYABLE 5707 MacCorkle Ave. SE, Ste. 200 CHARLESTON WV 25304 US	MANAGER DIVISION OF MOTOR VEHICLES PURCHASING/ACCOUNTS PAYABLE 1317 HANSFORD ST CHARLESTON WV 25301 US

10-25-21  
BAT

Purchasing Division's File Copy

Total Order Amount:	Open End
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ENTERED

PURCHASING DIVISION AUTHORIZATION  
 DATE: *Tara H* 10/22/2021  
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM  
 DATE: *John S. Gron*  
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION  
 DATE: *[Signature]* 10/27/2021  
 ELECTRONIC SIGNATURE ON FILE

*10/26/2021*

**Extended Description:**

Change Order No. 01 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 10/15/2020 through 10/14/2022.

Renewal Years Remaining: One (1) Year.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	43211711			EA	242.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Honeywell 1900GSR-2USP Barcode Scanner

**Extended Description:**

Barcode Scanner

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	43211711			EA	670.400000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Panasonic KV-S1027C MKII Document Scanner

**Extended Description:**

Document Scanner



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Motor Vehicles

5707 MacCorkle Avenue, Southeast
Post Office Box 17300
Charleston, West Virginia 25317-0010 • (304) 558-3900
TDD: (800) 742-6991 • (800) 642-9066

September 30, 2021

Komax LLC
500 D Street
South Charleston, WV 25303

RE: CMA DMV2000000005-Peripheral Equipment for Driver's License and ID Card System Renewal Notice

The West Virginia Division of Motor Vehicles is requesting to renew our current contract under the same terms, conditions and pricing as stated in the original contract. The renewal effective dates are October 15, 2020 through October 14, 2022. This is for the renewal of year one and year two. If you agree to this renewal, please sign below and return to me.

I have attached a Purchasing Affidavit that is to be part of the renewal change order and is required to be signed, dated and notarized. You can return the signed documents to me at Georgina.davis@wv.gov. Please let me know if you have any questions.

Thank You.

Georgina Davis

Attachment

We agree to renew the contract for the period stated above under the same terms and conditions as in the original purchase order and any change orders thereto.

KOMAX LLC

[Handwritten Signature]
Name/Signature

Contract Administrator
Title

10-11-21
Date

WV Division of Motor Vehicles

[Handwritten Signature] Steve Monroe
Name/Signature

Director, Management Services
Title

10/12/2021
Date




**WEST VIRGINIA DEPARTMENT OF TRANSPORTATION**

**Division of Motor Vehicles**

5707 MacCorkle Avenue, Southeast  
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**September 27, 2021**

**MEMORANDUM**

**TO:** Kristy James, DOT Procurement  
**FROM:** Steve Monroe, DMV   
**SUBJECT:** CMA DMV20\*005 Contract Renewal Request

The West Virginia Division of Motor Vehicles (DMV) requests to process renewals one and two for CMA DMV20\*005 with Komax LLC to provide peripheral equipment for Driver's License and ID Card System.

The first contract renewal should have been completed prior to October 14, 2020 but was unfortunately missed due to the agency's response to COVID-19 and employees working from home. Unfortunately this was not discovered until recently at the time of the second renewal.

Thank you in advance for your consideration of this request. Should you have any questions or need additional information, please contact me at (304) 926-3852.

*Backdate  
app  
12/20*