



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Purchase Order

Order Date: 10-08-2021

CORRECT ORDER NUMBER MUST APPEAR  
ON ALL PACKAGES, INVOICES, AND  
SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CPO 0705 0705 LOT2200000002 2	Procurement Folder:	896784
Document Name:	INTERIOR CONSTRUCTION PROJECTS FLOOR 1 AND 9	Reason for Modification:	CHANGE ORDER 1 TO CANCEL 9TH FLOOR PROJECT ONLY
Document Description:	INTERIOR CONSTRUCTION PROJECTS FLOOR 1 AND 9		
Procurement Type:	Central Purchase Order		
Buyer Name:	Toby L Welch		
Telephone:	(304) 558-8802		
Email:	toby.l.welch@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000013871 HCS LLC PO Box 1052  Barboursville WV 25504-3052 US Vendor Contact Phone: 3046343441 Extension:  Discount Details: <table><thead><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr></thead><tbody><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#3</td><td>Not Entered</td><td></td><td></td></tr><tr><td>#4</td><td>Not Entered</td><td></td><td></td></tr></tbody></table>		Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			Requestor Name: Jodi R Hash Requestor Phone: (304) 558-0500 Requestor Email: jhash@wvlottery.com  <b>22</b> FILE LOCATION _____
	Discount Allowed	Discount Percentage	Discount Days																		
#1	No	0.0000	0																		
#2	Not Entered																				
#3	Not Entered																				
#4	Not Entered																				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE LOTTERY PO BOX 2067  CHARLESTON WV 25327-2067 US	PURCHASING LOTTERY 900 PENNSYLVANIA AVE  CHARLESTON WV 25302 US

Purchasing Division's File Copy

Total Order Amount: \$7,015.00

ENTERED

PURCHASING DIVISION AUTHORIZATION

DATE: *Lunda Harper 10/14/21*

ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM

DATE: *John S. [Signature]*

ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION

DATE: *Beverly Toler 10-2021*

ELECTRONIC SIGNATURE ON FILE

*10/20/2021*

**Extended Description:**

Partial Cancellation Change Order:

Change Order No. 01 is issued to cancel Floor Nine (9) work (only) and funds associated with the work or commodities undelivered. All remaining provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

Total Lump Sum Cost for Floor (9) Nine: 36,500.00  
Total Lump Sum Cost for Floor (1) One: 6,500.00

Original Contract Amount: 43,000.00  
Less Cancellation of Floor (9) Nine: 36,500.00  
Plus Materials Ordered by the Vendor 515.00

Material ordered by the vendor in the amount of \$515.00 that are non-refundable must be delivered to the West Virginia Lottery

Change Order 1 Contract Amount: \$7,015.00

Effective date of cancellation October 5th, 2021

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72121100	0.00000		0.000000	7015.00
Service From	Service To	Manufacturer	Model No		

**Commodity Line Description:** Commercial and office building construction services

**Extended Description:**

Commercial and office building construction services



P.O. BOX 2067  
CHARLESTON, WV 25327

JOHN A. MYERS  
DIRECTOR

PHONE: 304.558.0500  
wvlottery.com

Date: October 5, 2021

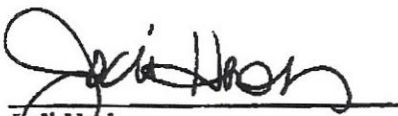
To: Toby Welch


From: Jodi Hash

Re: CPO LOT 22\*02

The above purchase order was issued to do construction work at the Lottery Headquarters building on floors 9 and 1. The work on floor 9 was at the request of the tenant, Office of Insurance Commission. After the award was made, the OIC stated that they no longer wished to have the renovations completed. The Lottery still wishes to have the work on floor 1 completed. Because the vendor, HCS LLC, had already ordered materials, Lottery has agreed to pay the amount of \$515.00 for the parts that are not returnable.

Lottery is requesting that a change order be done to decrease by the amount the floor 9 work, less the \$515.00, for total contract cost of \$7015.00. Below are signatures of both parties agreeing to this change order.

  
Jodi Hash  
Lottery

  
Mike Hager  
HCS LLC

## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### HCS, LLC

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
LLC   Limited Liability Company	3/22/2010		3/22/2010	Domestic	Profit			

Organization Information			
<b>Business Purpose</b>	2362 - Construction - Construction of Buildings - Nonresidential Building Construction (industrial, commercial & institutional building)		<b>Capital Stock</b>
<b>Charter County</b>	Cabell	<b>Control Number</b>	0
<b>Charter State</b>	WV	<b>Excess Acres</b>	
<b>At Will Term</b>	A	<b>Member Managed</b>	MBR
<b>At Will Term Years</b>	<b>Par Value</b>		



<b>Authorized Shares</b>	<b>Young Entrepreneur</b>	Not Specified

<b>Addresses</b>	
Type	Address
<b>Designated Office Address</b>	25 GREENWOOD WAY BARBOURSVILLE, WV, 25504
<b>Mailing Address</b>	P O BOX 1052 BARBOURSVILLE, WV, 25504 USA
<b>Notice of Process Address</b>	MICHAEL HAGER 25 GREENWOOD WAY HUNTINGTON, WV, 25705
<b>Principal Office Address</b>	25 GREENWOOD WAY BARBOURSVILLE, WV, 25504 USA
Type	Address

<b>Officers</b>	
Type	Name/Address
<b>Member</b>	MICHAEL HAGER 5420 W. PEA RIDGE HUNTINGTON, WV, 25705
<b>Organizer</b>	RUFORD HAGER 5192 BRALEY RD. HUNTINGTON, WV, 25705
<b>Organizer</b>	MICHAEL HAGER 5192 BRALEY RD. HUNTINGTON, WV, 25705
Type	Name/Address

Date	Amendment
<b>6/18/2010</b>	AMENDMENT FILED ADDING OPERATING AGREEMENT
Date	Amendment

<b>Annual Reports</b>	
<b>Filed For</b>	
2021	
2020	
2019	
2018	
2017	
2016	
2015	
2014	
2013	
2012	
2011	
<b>Date filed</b>	

For more information, please contact the Secretary of State's Office at 304-558-8000.

Thursday, October 14, 2021 — 8:24 AM

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**Toler, Beverly A** <beverly.a.toler@wv.gov>

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**Award Letter**

1 message

**Toler, Beverly A** <beverly.a.toler@wv.gov>

Wed, Oct 20, 2021 at 3:54 PM

To: Toby L Welch &lt;toby.l.welch@wv.gov&gt;, Linda B Harper &lt;linda.b.harper@wv.gov&gt;

Cc: jhash@wvlottery.com

Bcc: MICHAELLHAGER@yahoo.com

Please find attached correspondence regarding the above-referenced matter. If you have any questions please contact the Buyer listed on the first page of the purchase order.

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Beverly A Toler

Support Services Supervisor

WV Purchasing Division

**Notice of Availability - CPO LOT22-2 CO1.pdf**

121K



MARY JANE PICKENS  
ACTING CABINET SECRETARY

STATE OF WEST VIRGINIA  
DEPARTMENT OF ADMINISTRATION  
PURCHASING DIVISION

W. MICHAEL SHEETS  
DIRECTOR

**RE:** Notice of Contract Document Availability; Solicitation No. CRFQ LOT2100000010 Awarded  
Contract/Purchase Order No. CPO LOT2200000002 Procurement Folder No. 896784

Vendor(s),

This email is intended to notify you that important documents have been posted to the West Virginia Purchasing Division's website relating to the above identified solicitation and/or contract. Your firm is receiving this email because it:

\_\_\_\_\_ Participated in the State of West Virginia's competitive bid process for which a contract has now been awarded to:

  X   **HCS LLC.**

\_\_\_\_\_ Obtained a cooperative contract award.

\_\_\_\_\_ Holds a contract and is receiving a central delivery order.

  X   Holds a contract and is receiving confirmation of an approved change order.

The award document, delivery order, or change order in question can be accessed at [West Virginia Purchasing Division \(state.wv.us\)](http://West Virginia Purchasing Division (state.wv.us)). Please utilize the weblink to obtain a copy of the document for your records as soon as possible. The documents will only remain available on the website for 90 days.

The Purchasing Division appreciates your interest in doing business with the State. If you wish to attain additional details regarding the award of this purchase order/contract, please note that all officially awarded purchase orders/contracts are public information and available for public inspection at the Purchasing Division, 2019 Washington Street East, Charleston, WV 25305.

Sincerely,

*Toby L Welch*

Toby L Welch, Buyer  
Purchasing Division



MICHAELLHAGER@YAHOO.COM