



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 10-27-2021

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0704 7887 INS2100000001 2	Procurement Folder:	829054
Document Name:	Actuarial Rate & Review life and Health	Reason for Modification:	Change Order Change Order No. 1 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.
Document Description:	Actuarial Rate & Review Life and Health		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-02-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2023-02-14

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000192019	Requestor Name:	John L Hannan
INS CONSULTANTS INC 419 S 2ND ST PHILADELPHIA PA 19147 US		Requestor Phone:	(304) 558-6279
Vendor Contact Phone:	267-239-8904	Requestor Email:	John.L.Hannan@wv.gov
Discount Details:		<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>	

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE MANAGER OFFICES OF THE INSURANCE COMMISSIONER PO BOX 50540 CHARLESTON WV 25305-0540 US	OFFICES OF THE INSURANCE COMMISSIONER 900 PENNSYLVANIA AVE CHARLESTON WV 25302 US

JLH
10/27/2021

Total Order Amount:	Open End
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Purchasing Division's File Copy

ENTERED

JLH 10-26-2021
PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara [Signature] 10/27/2021*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
John S. Gray [Signature]
 DATE: *10/29/2021*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
Beverly Toler [Signature]
 DATE: *11-1-2021*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order

Change Order No. One (1) is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal February 15, 2022 through February 14, 2023

Renewal Years/Months Remaining: Two (2)

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	80101512			HOUR	180.000000
	Service From	Service To			

Commodity Line Description: Actuarial consulting services

Extended Description:

Actuarial Rate Review of Life and Health Filings Year 1



STATE OF WEST VIRGINIA
Offices of the Insurance Commissioner

Allan L. McVey
Insurance Commissioner

October 25, 2021

INS Consultants Inc.
Attn: Alan Shaw
419 S. 2nd Street New Market
Suite 206
Philadelphia, PA 19147

Subject: Renewal ~ CMA INS210000001

Dear Vendor:

The State of West Virginia, Offices of the Insurance Commissioner is offering to renew the subject contract according to the same terms, conditions, prices, and specifications contained in the original contract including all authorized change orders. If your company agree to this renewal, please sign below, and return the originals to my attention as soon as possible.

Effective date of the renewal: February 15, 2022, through February 14, 2023

Please find attached a State of West Virginia's Purchasing Affidavit that is required to be signed, dated, and notarized.

If you have any questions, please do not hesitate to give me a call at (304) 414-8405

Sincerely,

John Hannan
Procurement Officer

Attachment

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order and any change orders thereto.

Alan E Shaw

10/25/2021

Name/Signature

Date

President

Title



STATE OF WEST VIRGINIA
Purchasing Division
PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: INS Consultants, Inc.

Authorized Signature: *[Signature]* Date: 10/25/2021

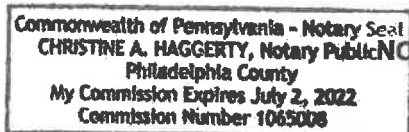
State of Pennsylvania

County of Philadelphia, to-wit:

Taken, subscribed, and sworn to before me this 25th day of October, 2021.

My Commission expires July 2, 2022.

AFFIX SEAL HERE



NOTARY PUBLIC

[Signature]

West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.

INS CONSULTANTS, INC.

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	3/7/2014		3/7/2014	Foreign	Profit			

Organization Information								
Business Purpose	5241 - Finance and Insurance - Insurance Carriers and Related Activities - Insurance Carriers (direct life, health, medical, property, casualty, direct title, reinsurance)			Capital Stock				
Charter County				Control Number				
Charter State	DE				Excess Acres			
At Will Term				Member Managed				
At Will Term Years				Par Value				
Authorized Shares				Young Entrepreneur	Not Specified			

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Addresses

Type	Address
Local Office Address	419 S. 2ND STREET NEW MARKET, SUITE 206 PHILADELPHIA, PA, 19147
Mailing Address	419 S. 2ND STREET NEW MARKET, SUITE 206 PHILADELPHIA, PA, 19147 USA
Notice of Process Address	PIETRAGALLO GORDON ALFANO BOSICK & RASPANTI 1818 MARKET STREET SUITE 3402 PHILADELPHIA, PA, 19103
Principal Office Address	419 S. 2ND STREET NEW MARKET, SUITE 206 PHILADELPHIA, PA, 19147 USA
Type	Address

Officers

Type	Name/Address
Director	ALAN E. SHAW 1 TANBARK COURT VOORHEES, DE, 88043
President	ALAN SHAW 1 TANBARK COURT VOORHEES, NJ, 08043
Type	Name/Address

Annual Reports

Filed For
2021
2020
2019
2018
2017x
2017
2016
Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, October 27, 2021 — 10:27 AM

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