



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 09-29-2021

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0619 5000 FIC2100000001 4	Procurement Folder:	758121
Document Name:	Fire Records Management System - Fire Marshal's Office	Reason for Modification:	Change Order No. 1 - to renew contract under same terms, conditions and pricing as original contract.
Document Description:	Fire Records Management System - Fire Marshal's Office		
Procurement Type:	Central Sole Source		
Buyer Name:	David H Pauline		
Telephone:	304-558-0067		
Email:	david.h.pauline@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2020-10-20
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-10-19

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	VS0000007390	Requestor Name:	Sydnee E Kuhn
IMAGETREND INC		Requestor Phone:	304-558-2350
20855 Kensington Blvd		Requestor Email:	sydnee.e.kuhn@wv.gov
Lakeville	MN		
US			
Vendor Contact Phone:	9524691589	Extension:	
Discount Details:		<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>	
Discount Allowed	Discount Percentage Discount Days		
#1 No	0.0000 0		
#2 Not Entered			
#3 Not Entered			
#4 Not Entered			

INVOICE TO	SHIP TO
ADMINISTRATIVE SERVICES MANAGER 1 STATE FIRE COMMISSION OFFICE OF STATE FIRE MARSHAL 1207 QUARRIER ST, 2ND FLOOR CHARLESTON WV 25301-0140 US	ADMINISTRATIVE SERVICES MANAGER 1 STATE FIRE COMMISSION OFFICE OF STATE FIRE MARSHAL 1207 QUARRIER ST, 2ND FLOOR CHARLESTON WV 25301-0140 US

Total Order Amount: \$694,402.00

Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tara H 10/1/2021</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM <i>John S. Gray</i> DATE: _____ ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>[Signature]</i> 10/13/2021 DATE: _____ ELECTRONIC SIGNATURE ON FILE
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10/13/2021

Extended Description:

Change Order No. 1 - To renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 10/20/2021 through 10/19/2022

Renewals Remaining: 2

Original Contract Pricing: \$363,000.00
Year 2 Renewal Pricing: \$331,402.00
Total: \$694,402.00

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	43232202	1.00000	EA	15000.000000	\$15,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Standard Legacy Data Import

Extended Description:

Standard Legacy Data Import -
One-time fee

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	43232202	3.00000	EA	1400.000000	\$4,200.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Onsite Training Session - 8 Hours

Extended Description:

Onsite Training Session - 8 Hours
One-time fee

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	43232202	1.00000	EA	1750.000000	\$1,750.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Travel

Extended Description:

Travel
One-time fee

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	43232202	8.00000	EA	350.000000	\$2,800.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Webinar Training 2 Hour Session

Extended Description:

Webinar Training 2 Hour Session
One-time fee

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	43232202	100.00000	EA	175.000000	\$17,500.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: License Management - Programming/Dev

Extended Description:

License Management - Programming/Dev
One-time fee

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	43232202	1.00000	EA	321750.000000	\$321,750.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Elite Fire - SaaS - Initial Year

Extended Description:

Initial Year: 10/20/2020 - 10/19/2021
Elite Fire - SaaS
Account Advisement Services Level 1
License Management SaaS - Trainer
Payment Gateway
Off-Line Inspections
Mapping and Reporting Systems (MARS)
Visual Informatics
- VI Cube: FIRE
Continuum
Continuum Fire Content Package
Continuum Geocoding

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	43232202	1.00000	EA	331402.000000	\$331,402.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Elite Fire - SaaS - Optional Renewal Year 2

Extended Description:

Year 2 Maintenance and Support 10/20/2021 - 10/19/2022

Elite Fire - SaaS
Account Advisement Services Level 1
License Management SaaS - Trainer
Payment Gateway
Off-Line Inspections
Mapping and Reporting Systems (MARS)
Visual Informatics
- VI Cube: FIRE
Continuum
Continuum Fire Content Package
Continuum Geocoding

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	43232202	0.00000	EA	0.000000	\$0.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Elite Fire - SaaS - Optional Renewal Year 3

Extended Description:

Year 3 Maintenance and Support will be added by subsequent change order upon mutual agreement between the vendor and agency.

Elite Fire - SaaS
Account Advisement Services Level 1
License Management SaaS - Trainer
Payment Gateway
Off-Line Inspections
Mapping and Reporting Systems (MARS)
Visual Informatics
- VI Cube: FIRE
Continuum
Continuum Fire Content Package
Continuum Geocoding

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	43232202	0.00000	EA	0.000000	\$0.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Elite Fire - SaaS - Optional Renewal Year 4

Extended Description:

Year 4 Maintenance and Support will be added by subsequent change order upon mutual agreement between the vendor and agency.

Elite Fire - SaaS
Account Advisement Services Level 1
License Management SaaS - Trainer
Payment Gateway
Off-Line Inspections
Mapping and Reporting Systems (MARS)
Visual Informatics
- VI Cube: FIRE
Continuum
Continuum Fire Content Package
Continuum Geocoding



**State of West Virginia
 Department of Homeland Security
 Division of Administrative Services
 1201 Greenbrier Street
 Charleston, WV 25311
 (304) 558-2350**



**JEFF S. SANDY, CFE, CAMS
 CABINET SECRETARY**

**MICHAEL V. COLEMAN
 DIRECTOR**

August 12, 2021

ImageTrend Inc.
 20855 Kensington Blvd.
 Lakeville, MN 55044

Subject: Contract: CCT 0619 FIC21*1 Renewal 1, Change Order 1

The West Virginia Division of Administrative Services on behalf of the WV State Fire Marshal is offering to renew subject contract under the same terms, conditions and pricing as the original contract. This renewal will be for a twelve (12) month period. The renewal dates are October 20, 2021 through October 19, 2022. If your company agrees to this renewal, please sign (blue ink) below and return the original to my attention as soon as possible.

Also attached is an Affidavit that is to be part of the purchase order and is required to be signed in blue ink and dated.

Thank You.

Ashley M. Montgomery
 Ashley Montgomery

Attachment

We agree to renew the contract for the period as stated above under the same terms and conditions in the original purchase order.

Joseph T. Graw *[Signature]*
 Name/Signature

8/17/2021
 Date

President & COO
 Title

West Virginia State Fire Commission
 1207 Quarrier Street, 2nd Floor
 Charleston, WV 25301
 304-558-2191 ext. 53229
 Kenneth.E.Tyree@wv.gov

Bill To

Ken Tyree
 West Virginia State Fire Commission
 1207 Quarrier Street, 2nd Floor
 Charleston, WV 25301
 304-558-2191 ext. 53229
 Kenneth.E.Tyree@wv.gov

Eric Bambar, Account Executive, 248-534-7937		QUO-06214-Q7X0J6 - 2		Jun 18, 2020	
One-Time Fees					
Standard Legacy Data Import	1	One Time	\$15,000.00	\$15,000.00	
Onsite Training Session - 8 Hours	3	One Time	\$1,400.00	\$4,200.00	
Travel	1	One Time	\$1,750.00	\$1,750.00	
Webinar Training 2hr Session	8	One Time	\$350.00	\$2,800.00	
License Management - Programming/Dev	100	One Time	\$175.00	\$17,500.00	
Recurring Fees					
Elite™ Fire - SaaS	1	Recurring	\$124,200.00	\$124,200.00	
Account Advisement Services Level 1	1	Recurring	\$12,600.00	\$12,600.00	
License Management SaaS - Trainer	1	Recurring	\$60,000.00	\$60,000.00	
Payment Gateway	1	Recurring	\$5,000.00	\$5,000.00	
Off-Line Inspections	1	Recurring	\$15,000.00	\$15,000.00	
Mapping and Reporting System (MARS)	1	Recurring	\$35,000.00	\$35,000.00	
Visual Informatics™	1	Recurring	\$15,000.00	\$15,000.00	
- VI Cube: FIRE					
Continuum@	1	Recurring	\$25,000.00	\$25,000.00	
Continuum@ Fire Content Package	1	Recurring	\$19,950.00	\$19,950.00	
Continuum@ Geocoding	1	Recurring	\$10,000.00	\$10,000.00	
				TOTAL Year 1	\$363,000.00
				TOTAL Year 2	\$331,402.00
				TOTAL Year 3	\$341,344.00
				TOTAL Year 4	\$351,585.00

Prepared By: Eric Bambar

Terms of Agreement: The above mentioned items will be invoiced upon Contract signature with payment terms of net 30 days.

- The recurring annual fees will be invoiced annually in advance.
- Project completion occurs upon receipt of the product.
- ImageTrend's license, annual support and hosting are based on up to N/A annual incidents as provided by Client.
 *IMAGETREND will perform price increases of the recurring fees. The first price increase will occur with the fees due for year two. These price increases will occur once a year and may not exceed 3% of the price then currently in effect.
- This proposal is valid for 90 days.
- This quote reflects ImageTrend's standard non-CJIS compliant framework, and is provided without any CJIS-related warranties, representations, or contractual commitments. Additional information and pricing for ImageTrend's advanced CJIS compliant offerings are available upon request.
- The estimates set forth herein do not constitute a binding offer or acceptance. This quote does not express the full agreement or understanding of the parties, is subject to additional due diligence and change, and shall not be binding on ImageTrend. The parties do not intend to be legally bound until they enter into definitive agreements regarding the subject matter hereof.

IMAGETREND will invoice sales tax to non-exempt CLIENTS where applicable

DISCLAIMER: This quote creates no legal obligations. This letter is intended to confirm the parties' current understanding of the terms, but it is not intended to create any legal obligations with respect to any of the terms. Neither party should rely on this quote and no legal or equitable remedy will arise from any such reliance. Instead, the parties must reach a final agreement. A final agreement will be a condition precedent to any binding obligations. A fully executed Contract Agreement will be required to be completed before an order is processed.



State of West Virginia
Department of Homeland Security
Division of Administrative Services
1201 Greenbrier Street
Charleston, WV 25311
(304) 558-2350



JEFF S. SANDY, CFE, CAMS
CABINET SECRETARY

MICHAEL V. COLEMAN
DIRECTOR

To: Tara Lyle, Senior Buyer
WV Purchasing Division

From: Larry McDonnell, Procurement Specialist, Senior
Division of Administrative Services


Date: August 19, 2021

RE: CCT 0619 FIC21*01 Renewal 1, Change Order 1

The West Virginia Division of Administrative Services on behalf of the WV State Fire Marshal's Office is requesting to renew subject contract under the same terms, conditions and pricing as the original contract. This renewal will be for a twelve (12) month period. The renewal dates are October 20, 2021 through October 19, 2022.

Attached is the Signed Renewal Letter, Purchasing Affidavit, SOS, Debarred List and Non-Conflict for your convenience.

Thank You,


Larry D. McDonnell
Procurement Specialist, Senior



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Allan L. McVey
Cabinet Secretary

Joshua D. Spence
Chief Information Officer

MEMORANDUM

TO: Larry McDonnell, Procurement Specialist, Senior
Department of Homeland Security

FROM: Joshua D. Spence, Chief Information Officer
Office of Technology

A handwritten signature in black ink, appearing to read "JDS", written over the printed name of Joshua D. Spence.

SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
CCT FIC21*01; IS&C NUMBER: 2021-7112

DATE: August 30, 2021

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to “evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units.”

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve “a major information technology project.”

West Virginia Code §5A-6-5 requires that “any state spending unit that pursues an information technology purchase that does not meet the definition of a ‘major technology project’ and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems.

After conducting a review of your request to renew the contract CCT FIC21*01 - Fire Records Management System with ImageTrend from October 20, 2021 to October 19, 2022, the Office of Technology has determined:

That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.