



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 12-09-2021

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CMA 0613 9905 VNF22000001F 2	<b>Procurement Folder:</b>	959481
<b>Document Name:</b>	Direct Care Nursing Staffing Services	<b>Reason for Modification:</b>	Change Order No. 1 - Administrative change order to change unit of measure on commodity line 1.
<b>Document Description:</b>	Direct Care Nursing Staffing Services		
<b>Procurement Type:</b>	Central Master Agreement		
<b>Buyer Name:</b>			
<b>Telephone:</b>			
<b>Email:</b>			
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2021-10-26
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2022-10-25

VENDOR				DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000159751			<b>Requestor Name:</b>	Michael A Clevenger
DISKRITER INC 2840 LIBRARY RD STE 300				<b>Requestor Phone:</b>	304-626-1600
PITTSBURGH PA 15234				<b>Requestor Email:</b>	michaelclevenger06@gmail.com
US				<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-weight: bold;">FILE LOCATION</div>	
<b>Vendor Contact Phone:</b>	800-242-1622	<b>Extension:</b>			
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	No				
#3	No				
#4	No				

INVOICE TO	SHIP TO
DIVISION OF VETERANS AFFAIRS 1 FREEDOMS WAY  CLARKSBURG WV 26301  US	VETERAN'S NURSING FACILITY 1 FREEDOMS WAY  CLARKSBURG WV 26301  US

*12-14-21 Bar*

<b>Total Order Amount:</b>	Open End
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Purchasing Division's File Copy

*DHP 12/9/21*  
 PURCHASING DIVISION AUTHORIZATION  
 DATE: *Tanya J. 12/14/21*  
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM  
 DATE: *John S. Gray*  
 ELECTRONIC SIGNATURE ON FILE

ENTERED

ENCUMBRANCE CERTIFICATION  
 DATE: *12/15/2021*  
 ELECTRONIC SIGNATURE ON FILE

*12/14/2021*

**Extended Description:**

Change Order No. 1 - Administrative change order to change the unit of measure on Commodity Line 1 from LUMP to LS.

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	85101601			LS	0.000000
	<b>Service From</b>	<b>Service To</b>			

**Commodity Line Description:** Nursing services

**Extended Description:**

See attached pricing page for hourly rates for all positions, RN, LPN, HSW/CNA.



Pauline, David H &lt;david.h.pauline@wv.gov&gt;

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**Re: Saunders Staffing Contract**

1 message

**Gerard, Beverly J** <beverly.j.gerard@wv.gov>

Mon, Dec 6, 2021 at 9:50 AM

To: David H Pauline &lt;david.h.pauline@wv.gov&gt;, Tara L Lyle &lt;tara.l.lyle@wv.gov&gt;

Cc: Peggy L Alexander &lt;peggy.l.alexander@wv.gov&gt;, Michael A Clevenger &lt;michael.a.clevenger@wv.gov&gt;

After reviewing the list of new contracts for the latest Nursing Vendors for WV Veterans Nursing Facility the following ContractS ALL have the word "LUMP" in for the unit.

**Contracts**

CMA 0613 VNF22\*1A

CMA 0613 VNF22\*1B

CMA 0613 VNF22\*1C

CMA 0613 VNF22\*1D

CMA 0613 VNF22\*1E

CMA 0613 VNF22\*1F

CMA 0613 VNF22\*1G

CMA 0613 VNF22\*1H

Please change Item to LS for Lump Sum or just Item and approve so I can enter ADOs off the SHOP in Oasis.

Thank you and please let me know when they are completed and approved as I have invoices that are needing paid.

Bev Gerard

On Mon, Dec 6, 2021 at 9:42 AM Gerard, Beverly J <beverly.j.gerard@wv.gov> wrote:

Good Morning

I am trying to enter an ADO off SHOP for the Contract Sanders Staffing CMA 0613 VNF22\*1B and I am not successful. The problem is in the commodity section the Unit has been entered as just "LUMP" and this should be "LS" as there is no LUMP in the item.

Please make an adjustment to the contract and approved, so I can get this agency paid please.

Thank you and please let me know if you have any questions or concerns or when this has been resolved.

Sincerely

Beverly Gerard

Accounting Tech III

WV Veterans Nursing Facility

One Freedoms Way

Clarksburg, WV 26301

304-626-1600 Ext 3003