



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

## State of West Virginia Purchase Order

Order Date: 12-15-2021

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CPO 0603 0603 ADJ2200000014 2	<b>Procurement Folder:</b>	915878
<b>Document Name:</b>	Brushfork Armory HVAC Renovations (Construction)	<b>Reason for Modification:</b> CHANGE ORDER NO 1- To establish contract start and end dates, and to issue Notice To Proceed to the vendor per the attached documentation.	
<b>Document Description:</b>	CHANGE ORDER NO 1-Establish Contract Dates Notice To Proceed		
<b>Procurement Type:</b>	Central Purchase Order		
<b>Buyer Name:</b>	David H Pauline		
<b>Telephone:</b>	304-558-0067		
<b>Email:</b>	david.h.pauline@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2021-11-08
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2022-05-07

VENDOR		DEPARTMENT CONTACT																					
<b>Vendor Customer Code:</b>	000000201803	<b>Requestor Name:</b>	Timothy D Hersman																				
PENNINGTON PLUMBING & HEATING INC 301-A GEORGE ST		<b>Requestor Phone:</b>	(304) 561-6453																				
BECKLEY WV 25801 US		<b>Requestor Email:</b>	timothy.d.hersman.nfg@mail.mil																				
<b>Vendor Contact Phone:</b>	999-999-9999	<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION</div>																					
<b>Discount Details:</b>	<b>Extension:</b>																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>Not Entered</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>Not Entered</td> <td></td> <td></td> </tr> </tbody> </table>				Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	Not Entered			#3	Not Entered			#4	Not Entered			
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INVOICE TO	SHIP TO
DIVISION ENGINEERING & FACILITIES ADJUTANT GENERALS OFFICE 1707 COONSKIN DR  CHARLESTON WV 25311 US	BUILDING TRADE SPECIALIST BLUEFIELD NATIONAL GUARD ARMORY 2915 OLD BRAMWELL RD  BLUEFIELD WV 24701 US

**Total Order Amount:** \$1,398,100.00

Purchasing Division's File Copy

ENTERED

<b>PURCHASING DIVISION AUTHORIZATION</b> DATE: <i>Tara K...</i> 12/16/21 ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> DATE: <i>John D. Gray</i> ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> DATE: <i>...</i> 12/16/2021 ELECTRONIC SIGNATURE ON FILE
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12/16/2021

**Extended Description:**

CHANGE ORDER NO. 1 - TO ESTABLISH THE CONTRACT EFFECTIVE START AND EFFECTIVE END DATES, AND TO ISSUE THE NOTICE TO PROCEED FOR THE CONTRACT ACCORDING TO ALL TERMS, CONDITIONS, PRICES AND SPECIFICATIONS CONTAINED IN THE ORIGINAL CONTRACT INCLUDING ALL AUTHORIZED CHANGE ORDERS.

CONTRACT TERM: 11/8/2021 THROUGH 05/7/2022.

NO OTHER CHANGES.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72000000	0.00000		0.000000	974300.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-11-08	2022-05-07				

**Commodity Line Description:** Brushfork Armory HVAC Renovations (Construction)-BASE BID

**Extended Description:**

Provide labor, materials, tools, supplies and equipment to replace HVAC equipment at the Brushfork Armory per the attached documentation.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	72000000	0.00000		0.000000	386800.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-11-08	2022-05-07				

**Commodity Line Description:** ALTERNATE No. 1- Office/Storage Areas HVAC Systems

**Extended Description:**

ALTERNATE NO. 1- Provide labor, materials, tools, supplies and equipment to replace Offices/Storage Areas HVAC equipment at the Brushfork Armory per the attached documentation.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	72000000	0.00000		0.000000	26000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-11-08	2022-05-07				

**Commodity Line Description:** ALTERNATE No. 2/2a- 2nd Year Warranty for Base Bid Equipment

**Extended Description:**

ALTERNATE No. 2- Under Alternate #2a BASE Bid- Add for 2nd year warranty/24 Month Comprehensive Maintenance for all Base Bid work, refer to Specifications Section 200000A for additional details.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	72000000	0.00000		0.000000	11000.00
<b>Service From</b>	<b>Service To</b>	<b>Manufacturer</b>		<b>Model No</b>	
2021-11-08	2022-05-07				

**Commodity Line Description:** ALTERNATE No. 2/2b- 2nd Year Warranty for Alternate#1 work

**Extended Description:**

ALTERNATE No. 2- Under Alternate #2b: Alternate #1- Add for 2nd year warranty/24 Month Comprehensive Maintenance for all Alternate #1 work, refer to Specifications Section 200000A for additional details.

**WEST VIRGINIA ARMY NATIONAL GUARD  
CONSTRUCTION & FACILITIES MANAGEMENT OFFICE  
DIVISION OF ENGINEERING & FACILITIES  
1707 Coonskin Drive  
Charleston, West Virginia, 25311-1085**

3 NOV 2021

**NOTICE TO PROCEED**

**TO:** Pennington Plumbing & Heating INC  
301A George St  
Beckley, WV 25801

**FROM:** West Virginia Army National Guard  
CFMO – Division of Engineering & Facilities  
1707 Coonskin Drive  
Charleston, WV 26241

**SUBJECT:** Notice to Proceed for the West Virginia Army National Guard's Brushfork  
Armory HVAC Renovations

**NOTICE TO PROCEED DATE: 8 NOV 2021**

Pennington Plumbing & Heating, INC is authorized to proceed with work as per the Contract Documents for Contract number ADJ22\*014. Work should begin by **8 NOV 2021** and last for a term of 180 days, with work completed no later than **7 MAY 2022**.

Please provide all submittals for this project immediately for approval.

If you have any questions please contact Mr. Robert Skaggs at 304-561-6550.

Respectfully,



Robert Skaggs  
Technical Analyst