

Extended Description:

CHANGE ORDER NO. 1

To extend the original contract according to all terms, conditions, prices and specifications contained in the original contract and all authorized change orders per the attached documentation.

No change in contract total. Effective date of change: 12/13/2021

Effective date of extension 8/07/2021 through 9/30/2022

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81101508	0.00000		0.000000	53919.00
Service From	Service To	Manufacturer	Model No		
2020-08-07	2022-09-30				

Commodity Line Description: JFHQ Building 1703 Fiber & Copper Cabling Design

Extended Description:

JFHQ Building 1703 Fiber & Copper Cabling Design Services per the attached documentation.



**H.F. LENZ
COMPANY**

Engineering

1407 Scalp Avenue
Johnstown, PA 15904
Phone: 814-269-9300

December 10, 2021

Mr. Dean Wingerd
Procurement Analyst
WV Military Authority
Construction & Facilities Management Office

Subject: JFHQ Building 1703 Fiber & Copper Cabling Design - Period of
Performance Extension
Contract CPO-ADJ2100000010
HFL File No. 2020-8003.77

Dear Mr. Wingerd:

Pursuant to your email dated December 9, 2021, we request an extension to the performance time of the referenced contract, extending the completion date from August 6, 2021, to September 30, 2022. This request is being made to facilitate the State's solicitation and procurement of a contractor and for the execution of construction by the selected contractor. We will honor our original fixed fee total for the project and not request additional services or escalation of fee as a condition of the extension.

Please find attached the requested, executed Purchasing Affidavit, and insurance certificates.

We thank you for this opportunity to provide these services. Should you have any questions, please contact this office.

Sincerely (*ENGINEER*),

H.F. LENZ COMPANY

Robert J. Ford, Jr., P.E.
Principal

H.F. LENZ COMPANY

David B. Schmidt, Jr., P.E., RCDD
Senior Associate, Project Engineer

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Extension.docx

Attachments

cc: Contract File



DEPARTMENT OF THE ARMY
ADJUTANT GENERAL'S OFFICE
JOINT FORCES HEADQUARTERS WEST VIRGINIA
1707 COONSKIN DRIVE
CHARLESTON, WEST VIRGINIA 25311-1026

NGWV-FMO

13 December 2021

TO: Ms. Tara Lyle, Buyer Supervisor
West Virginia Division of Purchasing

FROM: Mr. Dean Wingerd, Procurement Analyst
Office of the Adjutant General, State of West Virginia

RE: Change Order Justification
CPO-ADJ2100000010
CO#1 JFHQ Building 1703 Fiber & Copper Cabling Design
H.F. Lenz Company

This change order request for the project noted above is to extend the contract time until September 30, 2022. The letter dated December 10, 2021, from the Vendor reflects this request for an extension to the contract and is attached to this submission. This change order request is necessary because the first time we attempted to solicit the construction project for the Fiber Copper Cabling in Building 1703 it came in over budget and we did not have enough time to re-solicit the project in the federal fiscal year, this extension will allow for an opportunity to solicit the project again, multiple times if necessary, and allow for completion of the work, and to allow for the final invoice payment.

Per this justification, we respectfully request the approval of Change Order #1 as submitted.

The point of contact for this correspondence is the undersigned at 304-561-6629 or email at claude.d.wingerd.nfg@army.mil.

Dean Wingerd
Procurement Analyst
WV Military Authority
Construction & Facilities Management Office

*Extension
approved*