



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Purchase Order

Order Date: 11-04-2021

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CPO 0603 0603 ADJ2100000007 6	<b>Procurement Folder:</b>	721289
<b>Document Name:</b>	Renovations to Camp Dawson Building 246	<b>Reason for Modification:</b>	Change Order No 3- To extend the contract time per the attached documentation.
<b>Document Description:</b>	CHANGE ORDER No. 3- To extend contract time only		
<b>Procurement Type:</b>	Central Purchase Order		
<b>Buyer Name:</b>	Tara Lyle		
<b>Telephone:</b>	(304) 558-2544		
<b>Email:</b>	tara.l.yle@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2020-10-13
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2021-12-17

VENDOR				DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000193013			<b>Requestor Name:</b>	Charles A Bowman
HARBEL INC PO BOX 358				<b>Requestor Phone:</b>	(304) 561-6654
CUMBERLAND MD 21502 US				<b>Requestor Email:</b>	charles.a.bowman26.nfg@mail.mil
<b>Vendor Contact Phone:</b>	3017298303	<b>Extension:</b>		<div style="font-size: 48pt; font-weight: bold;">22</div> <div style="font-size: 24pt; font-weight: bold;">FILE LOCATION _____</div>	
<b>Discount Details:</b>					
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
DIVISION ENGINEERING & FACILITIES ADJUTANT GENERALS OFFICE 1707 COONSKIN DR  CHARLESTON WV 25311 US	FACILITY MAINTENANCE MANAGER CAMP DAWSON ARMY TRAINING SITE 240 ARMY RD  KINGWOOD WV 26537-1077 US

*Jy 1/10/2021*  
 Purchasing Division's File Copy

<b>Total Order Amount:</b>	\$2,127,000.00
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ENTERED

<b>PURCHASING DIVISION AUTHORIZATION</b> DATE: <i>Tara Lyle 11/5/2021</i> ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> DATE: <i>[Signature]</i> ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> DATE: <i>[Signature] 11/10/2021</i> ELECTRONIC SIGNATURE ON FILE
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**Extended Description:**

CHANGE ORDER NO. 3

To extend the original contract according to all terms, conditions, prices and specifications contained in the original contract and all authorized change orders per the attached documentation.

No change in contract total. Effective date of change: 10/13/2021

Effective date of extension 10/19/2021 through 12/17/2021

All provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect.

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	72000000	0.00000		0.000000	2127000.00
Service From	Service To	Manufacturer		Model No	
2020-10-13	2021-12-17				

**Commodity Line Description:** Renovations to Camp Dawson Building 246

**Extended Description:**

Provide and furnish all labor, materials, tools, expendable equipment and all services to renovate Building #246 on Camp Dawson, near Kingwood WV per the attached specifications and documentation.



DEPARTMENT OF THE ARMY  
ADJUTANT GENERAL'S OFFICE  
JOINT FORCES HEADQUARTERS WEST VIRGINIA  
1707 COONSKIN DRIVE  
CHARLESTON, WEST VIRGINIA 25311-1026

NGWV-FMO

21 October 2021

**TO:** Ms. Tara Lyle, Buyer Supervisor  
West Virginia Division of Purchasing

**FROM:** Mr. Dean Wingerd, Procurement Analyst  
Office of the Adjutant General, State of West Virginia

**RE:** Change Order Justification  
**CPO-ADJ2100000007**  
**CO#3 Renovations to Camp Dawson Building 246**  
Harbel, Inc.

This change order request for the project noted above is to extend the contract time until December 17, 2021. The letter dated October 13, 2021, and the AIA Document G701-2017, from the Vendor reflects this request for an extension to the contract and is attached to this submission. This change order request is necessary because of delays in receiving materials to complete the job due to the ongoing COVID pandemic, this extension will allow for completion of the work, and to allow for the final invoice payment.

Per this justification, we respectfully request the approval of Change Order #3 as submitted.

The point of contact for this correspondence is the undersigned at 304-561-6629 or email at [claude.d.wingerd.nfg@mail.mil](mailto:claude.d.wingerd.nfg@mail.mil).

A handwritten signature in black ink that reads "Dean Wingerd".

Dean Wingerd  
Procurement Analyst  
WV Military Authority  
Construction & Facilities Management Office

A handwritten signature in blue ink that reads "Extension approved" with a flourish at the end.

# AIA Document G701 - 2017

## Change Order

<b>PROJECT:</b> (Name and address) WVARNG Camp Dawson Bldg. 246 Renovations	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: July 14, 2020	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 003R  Date: October 13, 2021
<b>OWNER:</b> (Name and address) WV Army National Guard 1707 Coonskin Drive Charleston, WV 25311	<b>ARCHITECT:</b> (Name and address) ZMM Architects & Engineers 222 Lee Street West Charleston, WV 25302	<b>CONTRACTOR:</b> (Name and address) Harbel, Inc. PO Box 358 Cumberland, MD 21502

**THE CONTRACT IS CHANGED AS FOLLOWS:**  
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

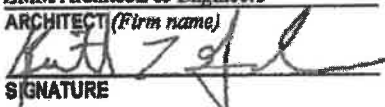
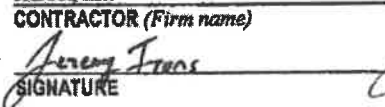
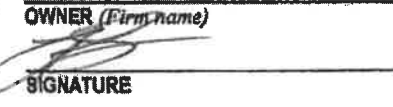
No Cost Change Order / Time Extension

The original Contract Sum was	\$ 2,127,000.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 2,127,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 0.00
The new Contract Sum including this Change Order will be	\$ 2,127,000.00

The Contract Time will be increased by Sixty (60) days.  
The new date of Substantial Completion will be December 17, 2021

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<u>ZMM Architects &amp; Engineers</u> ARCHITECT (Firm name)  SIGNATURE Keith L. Gonzales Construction Administrator PRINTED NAME AND TITLE <u>October 15, 2021</u> DATE	<u>Harbel, Inc.</u> CONTRACTOR (Firm name)  SIGNATURE Jeremy Irons, V.P. PRINTED NAME AND TITLE <u>10/15/2021</u> DATE	<u>WV Army National Guard</u> OWNER (Firm name)  SIGNATURE Thomas G. Cock CFMC PRINTED NAME AND TITLE <u>20 Oct 2021</u> DATE
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# HARBEL, INCORPORATED

*General Contractors*  
"An Equal Opportunity Employer"

P.O. Box 358  
11521 Milnor Avenue  
Cumberland, MD 21501-0358

Telephone (301) 729-8303  
Fax (301) 729-0163

October 13, 2021

West Virginia Army National Guard  
1707 Coonskin Drive  
Charleston, WV 25302

**ATTN: Mr. Jonathan Neal**

**RE: *Camp Dawson Building 246- Time Extension***

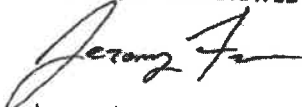
Dear Mr. Neal

Per our conversations, Harbel, Inc. is formally requesting a time extension for this project. The change is due to material delay's and shortages related to the ongoing Covid-19 pandemic. We are requesting a sixty (60) day extension to the contract completion date. Due to the nature of the work, we are not requesting any additional monies in regards to the requested extension.

Should you have any questions or require any additional information or documentation, please don't hesitate to contact me.

Sincerely,

**HARBEL, INCORPORATED**



Jeremy Irons  
Vice President

Mark Farris / File / Paul Beitzel / Carl Belt, Jr. / Dave Madden