



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 12-03-2021

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0511 2688 BMS2100000004 2	Procurement Folder:	761466
Document Name:	Change Order No. 1	Reason for Modification:	Change Order No. 1-Renewal from 12/03/2021-12/02/2022.
Document Description:	MANAGED CARE ENROLLMENT BROKERAGE SERVICES		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-03-03
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-12-02

VENDOR		DEPARTMENT CONTACT	
Vendor Customer Code:	000000162265	Requestor Name:	Kelly (Jimmy) Dowden
MAXIMUS US SERVICES INC 1891 METRO CENTER DR RESTON VA 20190 US		Requestor Phone:	(304) 356-4861
Vendor Contact Phone:	999-999-9999	Requestor Email:	jimmy.k.dowden@wv.gov
Extension:		<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION</div>	
Discount Details:			

INVOICE TO	SHIP TO
PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US	PROCUREMENT OFFICER: 304-352-4286 HEALTH AND HUMAN RESOURCES BUREAU FOR MEDICAL SERVICES 350 CAPITOL ST, RM 251 CHARLESTON WV 25301-3709 US

Total Order Amount:	Open End
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Purchasing Division's File Copy

ENTERED

CH 12/16/21

PURCHASING DIVISION AUTHORIZATION <i>Linda Harper</i>
DATE: 12/16/2021
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>John S. Gray</i>
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: <i>12/07/2021</i>
ELECTRONIC SIGNATURE ON FILE

12/7/2021

Extended Description:

Change Order

Change Order No. 1 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal: 12/03/2021-12/02/2022

Renewal Years Remaining: Two (2)

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	85121700				0.000000
	Service From	Service To			
	2021-03-03	2021-12-02			

Commodity Line Description: Base Year One-200,000-300,000 members

Extended Description:

Base Year One-PMPM rate X 300,000 members X 9 Months

Unit Price: \$0.329

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	85121700				0.000000
	Service From	Service To			
	2021-03-03	2021-12-02			

Commodity Line Description: Base Year One-300,000-400,000 members

Extended Description:

Base Year One-PMPM rate X 400,000 members X 9 Months

Unit Price: \$0.313

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	85121700				0.000000
	Service From	Service To			
	2021-03-03	2021-12-02			

Commodity Line Description: Base Year One-400,001-500,000 members

Extended Description:

Base Year One-PMPM rate X 500,000 members X 9 Months

Unit Price: \$0.297

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	85121700				0.000000
	Service From	Service To			
	2021-03-03	2021-12-02			

Commodity Line Description: Base Year One->/=500,001 members

Extended Description:

Base Year One-PMPM rate X 500,001 members X 9 Months

Unit Price: \$0.282

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
18	85121700				0.000000
	Service From	Service To			
	2021-03-03	2021-12-02			

Commodity Line Description: Base Year One-Ad Hoc Hourly Rate Information Technology

Extended Description:

Base Year One Ad Hoc Hourly Rate Information Technology

Unit Price: \$50.84

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
22	85121700				0.000000
	Service From	Service To			
	2021-03-03	2021-12-02			

Commodity Line Description: Base Year One-Ad Hoc Hourly Rate Non- Information Technology

Extended Description:

Base Year One Ad Hoc Hourly Rate Non- Information Technology

Unit Price: \$35.748

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
27	85121700				0.000000
	Service From	Service To			
	2021-03-03	2021-12-02			

Commodity Line Description: WVCHIP: Base Year One-<=15,000 members

Extended Description:

Base Year One-PMPM rate X 15,000 members X 9 Months

Unit Price: \$0.329

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
28	85121700				0.000000
	Service From	Service To			
	2021-03-03	2021-12-02			

Commodity Line Description: WVCHIP: Base Year One-15,001-20,000 members

Extended Description:

Base Year One-PMPM rate X 20,000 members X 9 Months

Unit Price: \$0.313

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
29	85121700				0.000000
	Service From	Service To			
	2021-03-03	2021-12-02			

Commodity Line Description: WVCHIP: Base Year One-20,001-25,000 members

Extended Description:

Base Year One-PMPM rate X 25,000 members X 9 Months

Unit Price: \$0.297

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
30	85121700				0.000000
	Service From	Service To			
	2021-03-03	2021-12-02			

Commodity Line Description: WVCHIP: Base Year One->/=25,001 members

Extended Description:

Base Year One-PMPM rate X 25,001 members X 9 Months

Unit Price: \$0.282

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
43	85121700				0.000000
	Service From	Service To			
	2021-03-03	2021-12-02			

Commodity Line Description: WVCHIP: Base YR 1-Ad Hoc Hourly Rate Information Technology

Extended Description:

Base Year One Ad Hoc Hourly Rate Information Technology

Unit Price: \$50.84

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
44	85121700				0.000000
	Service From	Service To			
	2021-12-03	2022-12-02			

Commodity Line Description: Optional Renewal Year One-200,000-300,000 members

Extended Description:

Optional Renewal Year One-PMPM rate X 300,000 members X 12 Months
Dates of service 12/03/2021-12/02/2022

Unit Price: \$0.329

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
45	85121700				0.000000
	Service From	Service To			
	2021-12-03	2022-12-02			

Commodity Line Description: Optional Renewal Year One-300,000-400,000 members

Extended Description:

Optional Renewal Year One-PMPM rate X 400,000 members X 12 Months
Dates of service
12/03/2021-12/02/2022

Unit Price: \$0.313

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
46	85121700				0.000000
	Service From	Service To			
	2021-12-03	2022-12-02			

Commodity Line Description: Optional Renewal Year One-400,001-500,000 members

Extended Description:

Optional Renewal Year One-PMPM rate X 500,000 members X 12 Months
Dates of service 12/03/2021-12/02/2022

Unit Price: \$0.297

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
47	85121700				0.000000
	Service From	Service To			
	2021-12-03	2022-12-02			

Commodity Line Description: Optional Renewal Year One->/=500,001 members

Extended Description:

Optional Renewal Year One-PMPM rate X 500,001 members X 12 Months
 Dates of service 12/03/2021-12/02/2022

Unit Price: \$0.282

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
48	85121700				0.000000
	Service From	Service To			
	2021-12-03	2022-12-02			

Commodity Line Description: . Opt. Renewal Yr 1-Ad Hoc Hourly Rate Information Technology

Extended Description:

Optional Renewal Year One Ad Hoc Hourly Rate Information Technology
 Estimated 5000 hours X hourly rate
 Dates of service 12/03/2021-12/02/2022

Unit Price: \$50.84

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
49	85121700				0.000000
	Service From	Service To			
	2021-12-03	2022-12-02			

Commodity Line Description: Opt.Renew.Yr1 -Ad Hoc Hrly Rate Non- Information Technology

Extended Description:

Optional Renewal Year One Ad Hoc Hourly Rate Non- Information Technology
 Estimated 5000 hours X hourly rate
 Dates of service 12/03/2021-12/02/2022

Unit Price: \$35.748

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
50	85121700				0.000000
	Service From	Service To			
	2021-12-03	2022-12-02			

Commodity Line Description: WVCHIP: Optional Renewal Year One-</=15,000 members

Extended Description:

Optional Renewal Year One-PMPM rate X 15,000 members X 12 Months
 Dates of service 12/03/2021-12/02/2022

Unit Price: \$0.329

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
51	85121700				0.000000
	Service From	Service To			
	2021-12-03	2022-12-02			

Commodity Line Description: WVCHIP: Optional Renewal Year One-15,001-20,00 members

Extended Description:

Optional Renewal Year One-PMPM rate X 20,000 members X 12 Months
 Dates of service 12/03/2021-12/02/2022

Unit Price: \$0.313

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
52	85121700				0.000000
	Service From	Service To			
	2021-12-03	2022-12-02			

Commodity Line Description: WVCHIP: Optional Renewal Year One-20,001-25,000 members

Extended Description:

Optional Renewal Year One-PMPM rate X 25,000 members X 12 Months
 Dates of service 12/03/2021-12/02/2022

Unit Price: \$0.297

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
53	85121700				0.000000
	Service From	Service To			
	2021-12-03	2022-12-02			

Commodity Line Description: WVCHIP: Optional Renewal Year One->=25,001 members

Extended Description:

Optional Renewal Year One-PMPM rate X 25,001 members X 12 Months
 Dates of service 12/03/2021-12/02/2022

Unit Price: \$0.282

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
54	85121700				0.000000
	Service From	Service To			
	2021-12-03	2022-12-02			

Commodity Line Description: WVCHIP: Opt. Renew. Yr 1-Ad Hoc Hourly Rate Information Tech

Extended Description:

Optional Renewal Year One Ad Hoc Hourly Rate Information Technology
 Estimated 5000 hours X hourly rate
 Dates of service 12/03/2021-12/02/2022

Unit Price: \$50.84

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
55	85121700				0.000000
	Service From	Service To			
	2021-12-03	2022-12-02			

Commodity Line Description: WVCHIP:Opt.Renew.Yr1 -Ad Hoc Hrlly Rate Non- Information Tech

Extended Description:

Optional Renewal Year One Ad Hoc Hourly Rate Non- Information Technology
 Estimated 5000 hours X hourly rate
 Dates of service 12/03/2021-12/02/2022

Unit Price: \$35.748



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
BUREAU FOR MEDICAL SERVICES


Bill J. Crouch
Cabinet Secretary

Office of Procurement Services
350 Capitol Street, Room 251
Charleston, West Virginia 25301-3712
Telephone: (304) 558-1700 Fax: (304) 558-4398

Cynthia E. Beane
Commissioner

DATE: November 8, 2021

TO: Robert L. Price, CPPB, CPPO, NIGP-CPP
Administrative Services Manager II

FROM: K. Lee. Bowling 
Procurement Specialist, BMS Procurement Services

RE: PF761466, CMA BMS21*04, Request for Approval – Change Order 1 -
Renewal

The WV Bureau for Medical Services (BMS) respectfully requests approval of Change Order No. 1 for renewal of the Enrollment Broker Services contract. The current contract in place is CMA BMS21*04 with Maximus US Services, Inc. This is the first of three (3) optional renewals. There are two (2) renewals remaining. The current contract expires 12/02/2021. The estimated cost of the renewal is \$7,340,000.00 dollars and will cover the period from 12/03/2021 – 12/02/2022.

This contract is necessary to provide Enrollment Brokerage Services (EBS) for all Managed Care Organizations (MCO's) contracted by BMS and the West Virginia Children's Health Program (WVCHIP). The Bureau and WVCHIP are required to have an enrollment broker to assist with enrolment activities of members into managed care.

If you have any questions, or need additional information, please feel free to contact me at 304-352-4319 or Lee.K.Bowling@wv.gov.

Thank you for your consideration in this matter.


Agree

October 26, 2021

VIA EMAIL

Lee Bowling
Procurement Specialist
Bureau for Medical Services
350 Capitol Street, Room 251
Charleston WV 25301-3707

RE: Contract Number CMA BMS21*04 Option Year One (1) of Three (3)– Intent to Renew

Dear Lee Bowling:

Please accept this letter as Maximus US Services Inc.'s formal request to renew Contract Number CMA BMS21*04 for another year, according to all terms, conditions, prices, and specifications contained in the original contract. The contract period for this renewal is December 3, 2021 to December 2, 2022, and this extends the original contract for an additional year. This is optional year one (1) of three (3). As instructed, we have included an updated Certificate of Insurance and the Purchasing Affidavit.

Please contact me at any time regarding this matter at tisadorahuntley@maximus.com.

We look forward to extending our relationship with the State of West Virginia so we may continue to provide the highest quality services in the industry to its citizens.

Sincerely,



T. Isadora Huntley
VP – Contracts

Copy: Mark D Steele, Finance Manager

Enclosures

Agree
Robert Price