



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 11-01-2021

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0511 3054 BCF1700000003 20	Procurement Folder:	203923
Document Name:	Change Order #4 - To cancel remaining balance	Reason for Modification:	Change Order #4 - To cancel remaining balance per the attached vendor cancellation letter.
Document Description:	Professional & Support Services Child Welfare		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2016-09-15
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2020-09-14

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000210265			Requestor Name:	Anthony J Walizer
CONCORD UNIV RESEARCH & DEVELOPMENT CORP PO BOX 1000 D 142				Requestor Phone:	(304) 356-2915
ATHENS WV 247121000 US				Requestor Email:	anthony.j.walizer@wv.gov
Vendor Contact Phone:	304-384-5210	Extension:		<div style="font-size: 48pt; font-weight: bold;">22</div> <div style="font-size: 24pt; font-weight: bold;">FILE LOCATION _____</div>	
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	0		
#2	Not Entered				
#3	Not Entered				
#4	Not Entered				

INVOICE TO	SHIP TO
ADMINISTRATIVE SERVICES ASSISTANT - 304-356-4528 HEALTH AND HUMAN RESOURCES BCF - COMMISSIONER'S OFFICE 350 CAPITOL ST, RM 730 CHARLESTON WV 25301-3711 US	ADMINISTRATIVE SERVICES ASSISTANT - 304-356-4528 HEALTH AND HUMAN RESOURCES BCF - COMMISSIONERS OFFICE 350 CAPITOL ST, RM 730 CHARLESTON WV 25301-3711 US

Total Order Amount:	\$771,546.25
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Day 11/04/2021
 Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tara H 11/15/2021</i> ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM DATE: <i>John S. Green 11/10/2021</i> ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION DATE: <i>11/12/2021</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order #4 to cancel remaining balance per the attached vendor cancellation letter.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81112201	3.00000	MO	7206.500000	\$21,619.50
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: YEAR (1) STAFF POSITION 1 09/15/2016 to 09/14/2017

Extended Description:

3.1: YEAR (1) STAFF POSITION 1 TO PROVIDE PROFESSIONAL AND SUPPORT SERVICES TO ASSIST IN THE DEVELOPMENT AND IMPLEMENTATION OF CHILD WELFARE TRAINING ACTIVITIES REIMBURSABLE UNDER TITLE IV-E. EXHIBIT 3. 09/15/2016 to 09/14/2017

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	81112201	8.00000	MO	7206.500000	\$57,652.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: YEAR (1) STAFF POSITION 2 09/15/2016 to 09/14/2017

Extended Description:

3.2: YEAR (1) STAFF POSITION 2 TO PROVIDE PROFESSIONAL AND SUPPORT SERVICES TO ASSIST IN THE DEVELOPMENT AND IMPLEMENTATION OF CHILD WELFARE TRAINING ACTIVITIES REIMBURSABLE UNDER TITLE IV-E. EXHIBIT 3. 09/15/2016 to 09/14/2017

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	81112201	6.50000	MO	6284.500000	\$40,849.25
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: YEAR (1) STAFF POSITION 3 09/15/2016 to 09/14/2017

Extended Description:

3.3: YEAR (1) STAFF POSITION 3 TO PROVIDE PROFESSIONAL AND SUPPORT SERVICES TO ASSIST IN THE DEVELOPMENT AND IMPLEMENTATION OF CHILD WELFARE TRAINING ACTIVITIES REIMBURSABLE UNDER TITLE IV-E. EXHIBIT 3. 09/15/2016 to 09/14/2017

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	81112201	12.00000	MO	7206.500000	\$86,478.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: YEAR (2) STAFF POSITION 1 09/15/2017 to 09/14/2018

Extended Description:

3.1: YEAR 2 OPTIONAL RENEWAL STAFF POSITION 1 TO PROVIDE PROFESSIONAL AND SUPPORT SERVICES TO ASSIST IN THE DEVELOPMENT AND IMPLEMENTATION OF CHILD WELFARE TRAINING ACTIVITIES REIMBURSABLE UNDER TITLE IV-E. EXHIBIT 3. 09/15/2017 to 09/14/2018

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	81112201	12.00000	MO	7206.500000	\$86,478.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: YEAR (2) STAFF POSITION 2 09/15/2017 to 09/14/2018

Extended Description:

3.2: YEAR (2) STAFF POSITION 2 TO PROVIDE PROFESSIONAL AND SUPPORT SERVICES TO ASSIST IN THE DEVELOPMENT AND IMPLEMENTATION OF CHILD WELFARE TRAINING ACTIVITIES REIMBURSABLE UNDER TITLE IV-E. EXHIBIT 3. 09/15/2017 to 09/14/2018

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	81112201	12.00000	MO	7206.500000	\$86,478.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: YEAR (2) STAFF POSITION 2 09/15/2017 to 09/14/2018

Extended Description:

3.2: YEAR (2) STAFF POSITION 2 TO PROVIDE PROFESSIONAL AND SUPPORT SERVICES TO ASSIST IN THE DEVELOPMENT AND IMPLEMENTATION OF CHILD WELFARE TRAINING ACTIVITIES REIMBURSABLE UNDER TITLE IV-E. EXHIBIT 3. 09/15/2017 to 09/14/2018

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	81112201	12.00000	MO	6284.500000	\$75,414.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: YEAR (2) STAFF POSITION 3 09/15/2017 to 09/14/2018

Extended Description:

3.3: YEAR (2) STAFF POSITION 3 TO PROVIDE PROFESSIONAL AND SUPPORT SERVICES TO ASSIST IN THE DEVELOPMENT AND IMPLEMENTATION OF CHILD WELFARE TRAINING ACTIVITIES REIMBURSABLE UNDER TITLE IV-E. EXHIBIT 3. 09/15/2017 to 09/14/2018

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	81112201	11.00000	MO	7206.500000	\$79,271.50
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: YEAR (3) STAFF POSITION 1 09/15/2018 to 09/14/2019

Extended Description:

3.1: YEAR 3 OPTIONAL RENEWAL STAFF POSITION 1 TO PROVIDE PROFESSIONAL AND SUPPORT SERVICES TO ASSIST IN THE DEVELOPMENT AND IMPLEMENTATION OF CHILD WELFARE TRAINING ACTIVITIES REIMBURSABLE UNDER TITLE IV-E. EXHIBIT 3. 09/15/2018 to 09/14/2019

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	81112201	12.00000	MO	7206.500000	\$86,478.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: YEAR (3) STAFF POSITION 2 09/15/2018 to 09/14/2019

Extended Description:

3.2: YEAR (3) STAFF POSITION 2 TO PROVIDE PROFESSIONAL AND SUPPORT SERVICES TO ASSIST IN THE DEVELOPMENT AND IMPLEMENTATION OF CHILD WELFARE TRAINING ACTIVITIES REIMBURSABLE UNDER TITLE IV-E. EXHIBIT 3. 09/15/2018 to 09/14/2019

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	81112201	12.00000	MO	6284.500000	\$75,414.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: YEAR (3) STAFF POSITION 3 09/15/2018 to 09/14/2019

Extended Description:

3.3: YEAR (3) STAFF POSITION 3 TO PROVIDE PROFESSIONAL AND SUPPORT SERVICES TO ASSIST IN THE DEVELOPMENT AND IMPLEMENTATION OF CHILD WELFARE TRAINING ACTIVITIES REIMBURSABLE UNDER TITLE IV-E. EXHIBIT 3. 09/15/2018 to 09/14/2019

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	81112201	0.00000	MO	7206.500000	\$0.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: YEAR (4) STAFF POSITION 1 09/15/2019 to 09/14/2020

Extended Description:

3.1: YEAR 4 OPTIONAL RENEWAL STAFF POSITION 1 TO PROVIDE PROFESSIONAL AND SUPPORT SERVICES TO ASSIST IN THE DEVELOPMENT AND IMPLEMENTATION OF CHILD WELFARE TRAINING ACTIVITIES REIMBURSABLE UNDER TITLE IV-E. EXHIBIT 3. 09/15/2019 to 09/14/2020

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	81112201	12.00000	MO	7206.500000	\$86,478.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: YEAR (4) STAFF POSITION 2 09/15/2019 to 09/14/2020

Extended Description:

3.2: YEAR (4) STAFF POSITION 2 TO PROVIDE PROFESSIONAL AND SUPPORT SERVICES TO ASSIST IN THE DEVELOPMENT AND IMPLEMENTATION OF CHILD WELFARE TRAINING ACTIVITIES REIMBURSABLE UNDER TITLE IV-E. EXHIBIT 3. 09/15/2019 to 09/14/2020

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	81112201	12.00000	MO	6284.500000	\$75,414.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: YEAR (4) STAFF POSITION 3 09/15/2019 to 09/14/2020

Extended Description:

3.3: YEAR (4) STAFF POSITION 3 TO PROVIDE PROFESSIONAL AND SUPPORT SERVICES TO ASSIST IN THE DEVELOPMENT AND IMPLEMENTATION OF CHILD WELFARE TRAINING ACTIVITIES REIMBURSABLE UNDER TITLE IV-E. EXHIBIT 3. 09/15/2019 to 09/14/2020



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Bill J. Crouch
Cabinet Secretary

Bureau for Children and Families
Office of the Deputy Commissioner of Operations
Division of Accounting and Reporting
350 Capitol Street, Room 730
Charleston, West Virginia 25301-3711
Telephone: (304) 356-4547 Fax: (304) 558-6646

Jeffrey M. Pack
Commissioner

09/10/2021

CONCORD UNIV RESEARCH & DEVELOPMENT CORP

Attn: C. Scott Inghram
1000 Vermillion Street
Athens, WV 24712

RE: CCT BCF1700000003

To Whom It May Concern:

Our records indicate that we have received all invoices for the above document. We have a remaining balance of \$221,933.75, that has not cleared from our system yet. Please indicate by signing below that the Bureau for Children & Families has received all invoices and that no money is due to you or your company. If there is not a reply within thirty (30) days, we will assume you agree.

Here is a brief description of the service or product: Change Order No 3

Please note that this closeout does not affect any current agreement you have with the Bureau for Children & Families.

Sincerely,

[Handwritten Signature]
Accountant/Auditor IV

I have submitted all invoices for services rendered for the above referenced agreement. The Bureau for Children & Families has paid all invoices submitted and owes me no further money.

[Handwritten Signature] 10/21/2021
CONCORD UNIV RESEARCH & DEVELOPMENT CORP Date

Bureau for Children & Families
Office of the Chief Financial Officer
350 Capitol Street, Room 730
Charleston, West Virginia 25301-3709
Telephone: (304) 352-4470 Fax: (304) 558-4194

Kimberly S. Jobe
ok to cancel