



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 11-05-2021

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0506 0506 HHR2100000001 3	Procurement Folder:	796850
Document Name:	CHANGE ORDER 1 Maintenance of Prowatch System	Reason for Modification:	Change Order #1 Renewal of current contract effective 12/01/21 thru 11/30/22
Document Description:	CO 1 MAINTENANCE OF PROWATCH CARD ACCESS		
Procurement Type:	Central Sole Source		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2020-12-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-11-30

VENDOR		DEPARTMENT CONTACT																					
Vendor Customer Code:	000000113760	Requestor Name:	Brian D Pauley																				
NEWTECH SYSTEMS INC 420 16TH ST		Requestor Phone:	(304) 558-2810																				
DUNBAR WV 25064 US		Requestor Email:	brian.d.pauley@wv.gov																				
Vendor Contact Phone:	304-766-0000 Extension:	<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION</div>																					
Discount Details:																							
	<table border="1"> <thead> <tr> <th></th> <th>Discount Allowed</th> <th>Discount Percentage</th> <th>Discount Days</th> </tr> </thead> <tbody> <tr> <td>#1</td> <td>No</td> <td>0.0000</td> <td>0</td> </tr> <tr> <td>#2</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#3</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>#4</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table>				Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
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#1	No			0.0000	0																		
#2	No																						
#3	No																						
#4	No																						

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES OFFICE OF OPERATIONS ONE DAVIS SQUARE, RM 115 CHARLESTON WV 25301 US	VARIOUS AGENCY LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

CH 11/05/2021

Purchasing Division's File Copy

Total Order Amount:	Open End
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ENTERED

PURCHASING DIVISION AUTHORIZATION
 DATE: *Tamara 11/15/21*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
 DATE: *John S. Green 11/10/2021*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *11/12/2021*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

Change Order #1

Change Order #1 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal 12/01/2021 through 11/30/2022.

Renewals Years/Months Remaining: Two (2)

No other changes.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	81112201			HOUR	95.000000
	Service From	Service To			

Commodity Line Description: Annual Preventative Maintenance - Diamond Building

Extended Description:

Honeywell ProWatch Access System Corrective and Preventative Maintenance - Diamond Building

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
2	81112201			HOUR	95.000000
	Service From	Service To			

Commodity Line Description: Annual Preventative Maintenance - DHHR Parking Garage

Extended Description:

Honeywell ProWatch Access System Corrective and Preventative Maintenance - DHHR Parking Garage

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
3	81112201			HOUR	95.000000
	Service From	Service To			

Commodity Line Description: Annual Preventative Maintenance - Office Inspector General

Extended Description:

Honeywell ProWatch Access System Corrective and Preventative Maintenance Office of Inspector General - Bldg 6 Capitol Complex

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
4	81112201			HOUR	95.000000
	Service From	Service To			

Commodity Line Description: Annual Preventative Maintenance - Bullitt St. Warehouse

Extended Description:

Honeywell ProWatch Access System Corrective and Preventative Maintenance - Bullitt Street Warehouse

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
5	81112201			HOUR	95.000000
	Service From	Service To			

Commodity Line Description: Annual Preventative Maintenance - OIG Leon Sullivan Way

Extended Description:

Honeywell ProWatch Access System Corrective and Preventative Maintenance Office Inspector General Leon Sullivan Way

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
6	81112201			HOUR	95.000000
	Service From	Service To			

Commodity Line Description: Annual Preventative Maintenance - Chief Medical Examiner

Extended Description:

Honeywell ProWatch Access System Corrective and Preventative Maintenance - Office of Chief Medical Examiner

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
7	81112201			HOUR	95.000000
	Service From	Service To			

Commodity Line Description: Annual Preventative Maintenance - Office Laboratory Services

Extended Description:

Honeywell ProWatch Access System Corrective and Preventative Maintenance Office of Laboratory Services - 167 11th Ave., So. Chas.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
8	81112201			HOUR	95.000000
	Service From	Service To			

Commodity Line Description: Annual Preventative Maintenance - One Davis Square

Extended Description:

Honeywell ProWatch Access System Corrective and Preventative Maintenance One Davis Square

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
9	81112201			HOUR	95.000000
	Service From	Service To			

Commodity Line Description: Annual Preventative Maint. Office of Laboratory Services

Extended Description:

Honeywell ProWatch Access System Corrective and Preventative Maintenance Office of Laboratory Services Environmental Laboratory

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
10	81112201			HOUR	95.000000
	Service From	Service To			

Commodity Line Description: Annual Preventative Maintenance - Mingo County DHHR

Extended Description:

Honeywell ProWatch Access System Corrective and Preventative Maintenance
Mingo County DHHR

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
11	81112201			hour	95.000000
	Service From	Service To			

Commodity Line Description: Corrective Maintenance - Regular / Hourly Rate

Extended Description:

Honeywell ProWatch Access System Corrective and Preventative Maintenance - Flat Regular hourly rate

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
12	81112201				0.000000
	Service From	Service To			
	2020-12-01	2022-11-30			

Commodity Line Description: Corrective Maintenance - Parts % Mark-up

Extended Description:

Corrective Maintenance Vendor Manufactured parts:
Parts cost multiplier = 1.42



420 16th Street
Dunbar, WV 25062
304-766-0000(P)
304-766-0003(F)


West Virginia Department of Health and Human Resources

To whom it may concern,

NewTech Systems, Inc. agrees to renew CMA 0506 HHR21*1 with the WVDHHR for the annual preventative and corrective maintenance on the ProWatch security systems for 12/1/2021 through 11/30/2022. We agree to renew the contract based on the identical terms, conditions, and pricing as the original purchase order.

Please feel free to contact me with any questions or concerns.

Respectfully,


Nicholas Andrew Angell
Branch Manager – Dunbar, WV

Kimberly S. Jobe
ok to renew



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Bill J. Crouch
Cabinet Secretary

Office of Operations
One Davis Square, Suite 100 West
Charleston, WV 25301
Telephone: (304) 558-0234
Fax: (304) 558-1571

George Montgomery
Executive Director of Operations

November 4, 2021

To whom it may concern:

The renewal of the ProWatch Preventative and Corrective Maintenance contract HHR21*1 will allow for the ProWatch card access system and multiple locations to have fixed pricing for corrective repairs as well as routine preventative maintenance to occur on an annual basis. This will allow for DHHR locations to be secure, thus meeting various requirements for assets to be safe and secure.

If you have any questions, please let me know.

A handwritten signature in black ink, appearing to read "B. Pauley", written over a horizontal line.

Brian Pauley
Director of Operational Administration

Kimberly S. Jobe
ok to renew



STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Office of Operations

One Davis Square, Suite 100 West
Charleston, WV 25301

Telephone: (304) 558-0234 Fax: (304) 558-1571

Bill J. Crouch
Cabinet Secretary

George Montgomery
Executive Director of Operations

October 22, 2020

To whom it may concern:

DHHR Operations Office of Operational Administration is seeking Division of Protective Services approval to establish a one (1) year contract with three (3) renewals for Honeywell ProWatch card access system corrective and preventative maintenance.

We plan to establish a direct award contract with the local vendor who can provide the services.

Your review and approval are much appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Pauley", written over a circular stamp or seal.

Brian Pauley

**DIVISION OF PROTECTIVE SERVICES
CAPITOL POLICE**

**Building 1, Room 152-A
1900 Kanawha Boulevard, East
Charleston, West Virginia 25305**

Telephone: 304-558-9911


Fax: 304-558-5604

KEVIN J. FOREMAN
DIRECTOR

JACK C. CHAMBERS
DEPUTY DIRECTOR

MEMORANDUM

TO: Brian Pauley, Director Security and Loss Management
Office of Operations
Department of Health and Human Resources

FROM: Matthew W. Brown, Security Systems Manager 

DATE: October 22, 2020

SUBJECT: Maintenance on Honeywell Systems

This office has reviewed the above referenced renewal for preventive maintenance and service on your Honeywell Access Control and Visitor Management System.

The specifications as written are approved and no further review by the Department of Homeland Security. Please include this memorandum in your contract File.

If you have any additional questions, please contact me at 558-9911.

MWB/mc

cc: Kevin J. Foreman, Director
Jack Chambers, Deputy Director

File: 2020 - 013



STATE OF WEST VIRGINIA
DEPARTMENT OF ADMINISTRATION
OFFICE OF TECHNOLOGY
State Capitol
Charleston, West Virginia 25305

Allan L. McVey
Cabinet Secretary

Joshua D. Spence
Chief Technology Officer

M E M O R A N D U M

**TO: Alicia Sodder, Administrative Services Manager 1
Department of Health and Human Resources**

**FROM: Joshua D. Spence, Chief Technology Officer
Office of Technology**

A handwritten signature in blue ink, appearing to read "JDS", positioned to the right of the "FROM:" line.

**SUBJECT: INFORMATION TECHNOLOGY PROCUREMENT
HR001437; IS&C NUMBER: 2020-5524**

DATE: October 23, 2020

West Virginia Code §5A-6-4(a)(3) permits the Chief Technology Officer to "evaluate the economic justification, system design and suitability of information equipment and related services, and review and make recommendations on the purchase, lease or acquisition of information equipment and contracts for related services by the state spending units."

West Virginia Code §5A-6-4c requires that the Chief Technology Officer review and approve "a major information technology project."

West Virginia Code §5A-6-5 requires that "any state spending unit that pursues an information technology purchase that does not meet the definition of a 'major technology project' and that is required to submit a request for proposal to the State Purchasing Division prior to purchasing goods or services shall obtain the approval of the Chief Technology Officer, in writing, of any proposed purchase of goods or services related to its information technology and telecommunication systems."

After conducting a review of your request for direct award to Vendor NewTech for a ProWatch maintenance contract for 1 year with 3 renewals, the Office of Technology has determined:

That your request is approved.

That your request is not subject to the review and approval provisions contained in Chapter 5A, Article 6 of the Code, therefore, it does not need approval by the Office of Technology.

This memorandum constitutes this office's official review and a copy should be attached to your purchase order and any other correspondence related to this request.

If you have questions, or need additional information, please contact Consulting Services at Consulting.Services@wv.gov.