



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 10-08-2021

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0506 2896 WIC1800000007 9	Procurement Folder:	449404
Document Name:	CO 1 - Cancellation of remaining balance.	Reason for Modification:	CO 1 - To cancel remaining balance per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.
Document Description:	CO 1 - Cancellation of remaining balance.		
Procurement Type:	Central Delivery Order		
Buyer Name:	Crystal G Hustead		
Telephone:	(304) 558-2402		
Email:	crystal.g.hustead@wv.gov		
Shipping Method:	Best Way	Master Agreement Number:	CMA 0511 HHR1600000001 9
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR				DEPARTMENT CONTACT	
Vendor Customer Code:	000000208534			Requestor Name:	Timothy A Boyd
FAHLGREN INC				Requestor Phone:	(304) 356-4979
4030 EASTON STATION STE 300				Requestor Email:	timothy.a.boyd@wv.gov
COLUMBUS		OH	43219	<div style="font-size: 2em; font-weight: bold;">22</div> FILE LOCATION _____	
US					
Vendor Contact Phone:	614-383-1500	Extension:			
Discount Details:					
	Discount Allowed	Discount Percentage	Discount Days		
#1	No	0.0000	30		
#2	No		0		
#3	No		0		
#4	No		0		

INVOICE TO	SHIP TO
PURCHASING DIRECTOR 304-356-4116	PURCHASING DIRECTOR 304-356-4116
HEALTH AND HUMAN RESOURCES	HEALTH AND HUMAN RESOURCES
BPH - NUTRITION SERVICES	BPH - NUTRITION SERVICES
350 CAPITOL ST, RM 519	350 CAPITOL ST, RM 519
CHARLESTON WV 25301-3717	CHARLESTON WV 25301-3717
US	US

Total Order Amount: \$140,135.91

Purchasing Division's File Copy

ENTERED

CH 10/12/21
 PURCHASING DIVISION AUTHORIZATION
 DATE: *Linda Harper 10/13/21*
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
 DATE: *10/13/2021*
 ELECTRONIC SIGNATURE ON FILE

Extended Description:

CO 1 - To cancel remaining balance per the attached vendor cancellation letter indicating the vendor has no more invoices against this PO.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	82101800	650.00000	HOUR	\$110.0000	\$71,500.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2018-06-01	2019-04-29				

Commodity Line Description: Account Services (4.1.2)

Extended Description:

Account Services (4.1.2)

650 hours at \$110.00=\$71,500.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	82101800	359.50000	HOUR	\$80.0000	\$28,760.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2018-06-01	2019-04-29				

Commodity Line Description: Print Media (4.1.7)

Extended Description:

Print Media (4.1.7)

450 hours at \$80.00=\$36,000.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	82101800	0.00000		\$0.0000	\$39,875.91
Service From	Service To	Manufacturer		Model No	Delivery Date
2018-06-01	2019-04-29				

Commodity Line Description: Subcontract Purchases Add-On

Extended Description:

Percentage Add-On for Subcontractor Purchases = 0%

Vendor will pass through actual costs with NO MARKUP

Outside production costs associated with the overall campaign (may include printing, shipping, video production related expenses and other program related expenses) - \$42,000.00



STATE OF WEST VIRGINIA
 DEPARTMENT OF HEALTH AND HUMAN RESOURCES
 Bureau for Public Health
 Commissioner's Office

Bill J. Crouch
 Cabinet Secretary

Catherine C. Slemp, MD, MPH
 Commissioner & State Health Officer

September 29, 2021

Fahlgren Inc
 4030 Easton Station, Ste 300
 Columbus, OH 43219

Re: Cancellation of Remaining Balance
 PO#: CDO WIC1800000007

Dear Vendor:

The above referenced Purchase Order in the amount of \$ \$149,500.00 was issued on May 4, 2021. We are requesting your approval to cancel the remaining balance of \$9,364.09 that still exists on purchase order # CDO WIC1800000007.

Your signature on the line below will acknowledge that you concur with this action and there are no outstanding invoices against this purchase order. Please mail this letter back to my attention at 350 Capitol Street Room 206, Charleston, WV 25301, or email to me at Timothy.A.Boyd@wv.gov , or fax it to me at (304) 558-8005. Failure to receive written exception to this cancellation by October 29, 2021 will also constitute your concurrence with our cancellation plan.

This cancellation does not impact current or future contracts which you may have with this office. It pertains to this specific purchase order only.

If you have questions or need additional information, please call me at (304) 352-4841.

Sincerely


 Timothy Boyd
 Bureau for Public Health

Pam Lowe

Signature

October 4, 2021

Date

Ok

Althea Greenhow