



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

# State of West Virginia Delivery Order

Order Date: 12-14-2021

CORRECT ORDER NUMBER MUST APPEAR  
 ON ALL PACKAGES, INVOICES, AND  
 SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

<b>Order Number:</b>	CDO 0506 2835 HHR2100000005 3	<b>Procurement Folder:</b>	901913
<b>Document Name:</b>	Change Order No. 2- Balance Closeout	<b>Reason for Modification:</b>	Change Order No. 2 - Balance Closeout
<b>Document Description:</b>	Security Services for Region II and Region IV		
<b>Procurement Type:</b>	Central Delivery Order		
<b>Buyer Name:</b>	Mark A Atkins		
<b>Telephone:</b>	(304) 558-2307		
<b>Email:</b>	mark.a.atkins@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Master Agreement Number:</b>	CMA 0212 SECSVS19 3
<b>Free on Board:</b>	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000216853	<b>Requestor Name:</b>	Brian D Pauley
G4S SECURE SOLUTIONS USA INC 2333 MACCORKLE AVE STE 200		<b>Requestor Phone:</b>	(304) 558-2810
SAINT ALBANS WV 251772073		<b>Requestor Email:</b>	brian.d.pauley@wv.gov
US		<div style="font-size: 48pt; font-weight: bold;">22</div> <div style="font-size: 24pt; font-weight: bold;">FILE LOCATION _____</div>	
<b>Vendor Contact Phone:</b>	3047274608 Extension: 304		
<b>Discount Details:</b>			
	Discount Allowed	Discount Percentage	Discount Days
#1	No	0.0000	0
#2	No		0
#3	No		0
#4	No		0

INVOICE TO	SHIP TO
BUYER - 304-957-0209 HEALTH AND HUMAN RESOURCES OPERATIONS/PURCHASING ONE DAVIS SQUARE, FIRST FLOOR, RM 110 CHARLESTON WV 25301 US	STATE OF WEST VIRGINIA VARIOUS LOCATIONS AS INDICATED BY ORDER No City WV 99999 US

<b>Total Order Amount:</b>	\$179,296.14
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Purchasing Division's File Copy

ENTERED

*MA 12/16/2021*  
**PURCHASING DIVISION AUTHORIZATION**  
**DATE:** *Tarah 12/16/21*  
**ELECTRONIC SIGNATURE ON FILE**

**ENCUMBRANCE CERTIFICATION**  
**DATE:** *Beverly 12-16-21*  
**ELECTRONIC SIGNATURE ON FILE**

**Extended Description:**

**CHANGE ORDER**

Change Order No.2 is issued to cancel this contract/purchase order (uncompleted scope of work or undelivered commodities) and funds associated with the work or commodities undelivered. All remaining provisions of the original Contract and subsequent Change Orders not modified herein shall remain in full force and effect. Effective date of cancellation: 10/07/21. Amount of cancellation: \$742,845.86

Delivery Order CDO HHR22\*02 was created for administrative purposes to change the name of the vendor identified in CDO HHR21\*05 to Universal Protection Service LP from G4S Secure Solutions USA Inc.

System limitations require that this delivery order be given a new number moving forward. All original terms, conditions, prices specifications and change orders contained therein remain in full force and effect.

Vendor was: G4S Secure Solutions USA Inc.  
2333 MACCORKLE AVE STE 200  
SAINT ALBANS, WV 25177 2073

Vendor now: Universal Protection Service LP  
PO Box 277469  
Atlanta, GA 30384 7469

Effective Date of Change: 10/07/21  
Old PF number: 901913  
No other changes

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	92121504	456.00000	HOUR	\$14.5000	\$6,612.00
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-07-25	2021-10-07				

**Commodity Line Description:** Region II - Security Guard III - Diamond Desk

**Extended Description:**

CO 2 original hrs: 2340  
Region 2 - Security Guard III - Diamond Desk 45 hrs/wks x 52 wks = 2340 hrs x \$14.50 hr = \$30,160  
CO 2 Actual hrs: 456  
Dates of Service 07/25/21 - 10/07/21  
Actual: 456/hr @ \$14.50 = \$6,612.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	92121504	1675.50060	HOUR	\$14.5000	\$24,294.76
Service From	Service To	Manufacturer	Model No	Delivery Date	
2021-07-25	2022-07-24				

**Commodity Line Description:** Region II - Security Guard III - Rover

**Extended Description:**

CO 2 Original hrs: 8736  
Region II - Security Guard III - Rover  
168 hrs/wk x 52wks = 8736 hrs x \$14.50 = \$126,672.00  
CO 2 Actual hrs: 1675.50060  
dates of service: 07/25/21 - 10/07/21  
actual: 1675.50060hrs @ \$14.50 = \$24,294.76

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	92121504	1665.50000	HOUR	\$14.5000	\$24,149.75
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-25	2022-07-24				

**Commodity Line Description:** Region II - Sergeant - Shift Supevisor

**Extended Description:**

CO 2 Original hrs: 8736  
 Region II - Sergeant - Shift Supervisor  
 168 hrs/wk x 52 wks = 8736 hrs x \$14.50 = \$126,672.00  
 CO 2 Actual hrs: 1665.50000  
 dates of service: 07/25/21 - 10/07/21  
 actual: 1665.50000 hrs @ \$14.50 hr = \$24,149.75

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	92121504	591.00000	HOUR	\$14.5000	\$8,569.50
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-25	2022-07-24				

**Commodity Line Description:** Region II - Security Guard III - ODS Desk

**Extended Description:**

CO 2 Original hrs 3120 hrs  
 Region II - Security Guard III - ODS Desk  
 60 hrs/wks x 52 wks = 3120 hrs x \$14.50 hr = \$45,240  
 CO 2 Actual hrs 591  
 dates of service: 07/25/21 - 10/07/21  
 actual: 591 hrs @ \$14.50 = \$8569.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	92121504	608.00000	HOUR	\$14.5000	\$8,816.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-25	2022-07-24				

**Commodity Line Description:** Region II - Security Guard III - Garage

**Extended Description:**

Region II - Security Guard III - Garage - CO 2 Original hrs 3380  
 65 hrs/wks x 52 wks = 3380 hrs x \$14.50 hr = \$49,010.00  
 Commodity Line 5 and Line 6 have been combined into one commodity line. The totals above reflect that change.  
 CO 2 Actual hrs 608  
 dates of service: 07/25/21 - 10/07/21  
 actual: 608 hrs @ \$14.50 = \$8,816.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	92121504	0.00000	HOUR	\$14.5000	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-25	2022-07-24				

**Commodity Line Description:** Region II - Security Guard III - Garage

**Extended Description:**

Region II - Security Guard III  
 Line 5 and Line 6 have been combined into one commodity line.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	92121504	427.25010	HOUR	\$14.5000	\$6,195.13
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-25	2022-07-24				

**Commodity Line Description:** Region II - Lieutenant - Site Supervisor

**Extended Description:**

CO 2 Original hrs 2080  
 Region 2 - Lieutenant - Site Supervisor  
 40 hrs/wk x 52 wks = 2080 hrs x \$14.50 hr = \$30,160.00  
 CO 2 Actual hrs 427.25010  
 dates of service: 07/25/21 - 10/07/21  
 actual: 427.25010 hrs @ \$14.50 hr = 6195.13

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	92121504	0.00000	HOUR	\$14.5000	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-25	2022-07-24				

**Commodity Line Description:** Region II - Security Guard III - Unusual Circumstance

**Extended Description:**

Region II - Security Guard III - Diamond Bldg., Diamond Garage and One Davis Square  
 Unusual Circumstance - 10% of Total Hours 55 hrs x 52 wks = 2860 x  
 \$14.50 = \$41,470.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	92121504	2376.00000	HOUR	\$14.5000	\$34,452.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-25	2022-07-24				

**Commodity Line Description:** Region II - Security Guard III - Rover Kan. County BCF

**Extended Description:**

CO 2 Original hrs 8736  
 Region II - Security Guard III - Rover - Kan. County BCF 168 hrs/wks x 52 wks = 8736 hrs x \$14.50 = \$126,672  
 CO 2 Actual hrs 2376  
 dates of service: 07/25/21 - 10/07/21  
 actual: 2376hrs @ \$14.50hr = \$34,452.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	92121504	0.00000	HOUR	\$14.5000	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-25	2022-07-24				

**Commodity Line Description:** Region II - Security Guard III - Rover Kan. County BCF - UC

**Extended Description:**

Region II - Security Guard III - Rover Kan. County BCF  
 Unusual Circumstances = 10% of Total Hours 17 hrs x 52 wks = 884 hrs x \$14.50 = \$12,818.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	92121504	1260.00000	HOUR	\$14.5000	\$18,270.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-25	2022-07-24				

**Commodity Line Description:** Region II - Security Guard III - Rover Cabell County BCF

**Extended Description:**

CO 2 Original hrs 2340  
 Region 2 - Security Guard III - Cabell County BCF  
 45 hrs/wks x 52 wks = 2340 hrs x \$14.50 hr = \$30,160  
 Corrected the location on this line.  
 CO 2 Actual hrs 1260  
 dates of service: 07/25/21 - 10/07/21  
 actual: 1260 hrs @ \$14.50 hr = \$18,270.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	92121504	406.00000	HOUR	\$14.5000	\$5,887.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-25	2022-07-24				

**Commodity Line Description:** Region II - Security Guard III - Rover Cabell Cnty BCF - UC

**Extended Description:**

CO 2 Original hrs 624  
 Region II - Security Guard III - Rover Cabell Cnty BCF  
 Unusual Circumstances - 10% of Total Hours 12 hrs x 52 wks = 624 hrs x \$14.50 = \$9,048  
 CO 2 Actual hrs 406  
 dates of service: 07/25/21 - 10/07/21  
 actual: 406hrs @ \$14.50 hr = \$5,887.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	92121504	1800.00000	HOUR	\$14.5000	\$26,100.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-25	2022-07-24				

**Commodity Line Description:** Region II - Security Guard III - Rover OCME

**Extended Description:**

CO 2 Original hrs 8736  
 Region II - Security Guard III - Rover OCME  
 168 hrs/wk x 52 wks = 8736 hrs x \$14.50 = \$126,672  
 CO 2 Actual hrs 1800  
 dates of service: 07/25/21 - 10/07/21  
 actual: 1800 hrs @ \$14.50hr = \$26,100.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
14	92121504	0.00000	HOUR	\$14.5000	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-25	2022-07-24				

**Commodity Line Description:** Region II - Security Guard III - Rover OCME - UC

**Extended Description:**

Region II - Security Guard III - Rover OCME  
 Unusual Circumstances - 10% of total hours  
 17hrs x 52wks = 884hrs x \$14.50 = \$12,818.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
15	92121504	286.00000	HOUR	\$14.5000	\$4,147.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-25	2022-07-24				

**Commodity Line Description:** Region IV - Security Guard III - Rover Mercer Cnty BCF

**Extended Description:**

CO 2 Original hrs 2860  
 Region IV - Security Guard III - Rover  
 55hrs x 52wks = 2860hrs x \$14.50 = \$41,470.00  
 CO 2 Actual hrs 286  
 dates of service: 07/25/21 - 10/07/21  
 actual: 286 hrs @ \$14.50 hr = \$4,147.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
16	92121504	231.00000	HOUR	\$14.5000	\$3,349.50
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-25	2022-07-24				

**Commodity Line Description:** Region IV - Security Guard III - Mercer Cnty BCF - UC

**Extended Description:**

CO 2 Original hrs 312  
 Region IV - Security Guard III - Rover - Mercer County BCF  
 Unusual Circumstances - 10% of Total Hours 6 hrs x 52 wks = 312 hrs x \$14.50 = \$4,524.00  
 CO 2 Actual hrs 231  
 dates of service: 07/25/21 - 10/07/21  
 actual: 231 hrs @ \$14.50hr = \$3,349.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
17	92121504	583.00000	HOUR	\$14.5000	\$8,453.50
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-25	2022-07-24				

**Commodity Line Description:** Region IV - Security Guard III - Rover Raleigh Cnty BCF

**Extended Description:**

CO 2 Original hrs 2860  
 Region IV - Security Guard III - Rover Raleigh County BCF  
 55 hrs/wk x 52 wks = 2860 hrs x \$14.50 = \$41,470  
 CO 2 Actual hrs 583  
 dates of service: 07/25/21 - 10/07/21  
 actual: 583 hrs @ \$14.50hr = \$8,453.50

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
18	92121504	0.00000	HOUR	\$14.5000	\$0.00
Service From	Service To	Manufacturer		Model No	Delivery Date
2021-07-25	2022-07-24				

**Commodity Line Description:** Region IV - Security Guard III - Raleigh Cnty BCF - UC

**Extended Description:**

Region IV - Security Guard III - Rover Raleigh County BCF  
 Unusual Circumstances - 10% of Total Hours 6 hrs x 52 wks = 312 hrs x \$14.50 = \$4,524.00



12/07/2021

Allied Universal Security Services  
West Virginia Branch  
2333 MacCorkle Avenue, St.  
Albans, WV 25177

Dear Alisha D. Tribett-Tackett,

Per our conversations and emails this letter is to confirm that to the best of my knowledge there are no no outstanding invoices between G4S and DHHR.

We look forward to continuing to work with you over the next year! As always, if you have any questions or need any assistance do not hesitate to reach me at 502-645-2308 or [Charles.Wimer@aus.com](mailto:Charles.Wimer@aus.com).

Wishing you a successful, safe, and secure year!



Chuck Wimer

Branch Manager, Allied Universal



Date: August 13, 2021  
To: Our valued clients from legacy G4S  
From: John Petruzzi, Mid-Atlantic Regional President, Allied Universal  
Subj: Integration of G4S and Allied Universal operations

**Attachments:** Sample Standard Invoice, Instructions on submitting electronic payments, Form W-9

Dear Valued Client:

On **April 5, 2021**, we announced that Allied Universal had acquired G4S. Over the last few months, the combined leadership of both legacy companies has been diligently working to integrate the best of both world-class organizations. We are pleased to announce that your security program, together with all legacy G4S services, will be integrated into Allied Universal operations on **October 8, 2021**.

As the President of Allied Universal's Mid-Atlantic region, I want to thank you for your trust and confidence in Allied Universal. This integration enables us to combine both legacy companies' resources to provide you—our valued client—with more experience, more expertise, and more access to state-of-the-art security solutions.

Please be assured that you will experience no disruption to your current service during or after the transition. However, there will be some minor changes to current processes as a result of the integration, all beginning on **October 8, 2021**:

- Security Professionals will begin wearing uniforms bearing the Allied Universal brand (unless the current uniform is not branded – in that case, there will be no change to Security Professional uniforms).
- Invoices will originate from the Allied Universal billing system. **(Sample invoice attached.)**
  - You will receive future invoices from an @aus.com email address. **(Please update spam filters accordingly.)**
- For your convenience, an updated **Form W-9** is attached.
- Depictions of the Allied Universal billing cycles are enclosed.
- Client Payments:
  - Lockbox addresses will remain the same, except checks should now be made payable and addressed to “Allied Universal.” Please refer to the enclosed “Lockbox Addresses” section.
  - For **ACH** or **Wire** payments, you can find bank instructions in attached document. The account number will remain the same as they were for G4S, but the remittance address will change to [Remittance@aus.com](mailto:Remittance@aus.com).
- Insurance coverage across all policies is still in place and not impacted at this time. Updated certificates of insurance documenting go-forward coverage will be delivered to existing certificate holders prior to 10/8/2021. If you do not receive a COI or if you require an additional copy, you can reach out to your Allied Universal point of contact.
- Legacy G4S services such as SecureTrax and the Custom Protection Officer (CPO) program, if applicable to your account, will continue to exist in the same form with only minor visual changes from re-branding.

We are honored to continue to provide services to your organization. We value your business and are committed to your satisfaction. Please do not hesitate to reach out to your account team—or to me directly—if you have any questions.

Sincerely,  
John Petruzzi,  
Regional President, Mid-Atlantic Region



**Enclosures:** (1) Allied Universal Billing Cycles and Lockbox Addresses

**Allied Universal Billing Cycles:**

Please refer to your contracted billing cycle below:

Billing Cycle	G4S Final Invoice Period	Allied Universal Invoice #1	Allied Universal Invoice #2
Weekly	thru Oct. 7 <sup>th</sup>	Oct. 8 – Oct. 14	Oct. 15 – Oct. 21
Bi-Weekly	thru Oct. 7 <sup>th</sup>	Oct. 8 – Oct. 21	Oct. 22 – Nov. 4
Monthly	thru Oct. 7 <sup>th</sup>	Oct. 8 – Nov. 4	Nov. 5 – Dec. 2
Calendar Monthly	thru Oct. 7 <sup>th</sup>	Oct. 8 – Oct. 31	Nov. 1 – Nov. 30

**Lockbox Addresses:**

Lockbox Name / Number	P.O. Box Address	Street Address (for Overnight Deliveries)
Atlanta, GA Lockbox # 277469	Allied Universal P.O. 277469 Atlanta, GA 30384-7469	Bank of America Lockbox Services Lockbox 277469 6000 Feldwood Road College Park, GA 30349-3652  Phone (770) 774-6057