



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Contract

Order Date: 11-15-2021

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CCT 0506 2859 BPH2100000002 5	Procurement Folder:	735918
Document Name:	CO 1 EMERGENCY CREDENTIALING SYSTEM - Year 2	Reason for Modification:	CO 1 is issued to renew the contract from 12/2/21 through 12/1/22. Renewal Years Remaining: 2 No other changes.
Document Description:	CO 1 EMERGENCY CREDENTIALING SYSTEM - Year 2		
Procurement Type:	Central Contract - Fixed Amt		
Buyer Name:	Crystal G Husted		
Telephone:	(304) 558-2402		
Email:	crystal.g.husted@wv.gov		
Shipping Method:	Best Way	Effective Start Date:	2020-12-02
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-12-01

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	000000161584	Requestor Name:	Jodie F Miller	
COLLABORATIVE FUSION INC 235 PEACHTREE ST NE SUITE 2300		Requestor Phone:	(304) 356-4057	
ATLANTA GA 30303		Requestor Email:	jodie.f.miller@wv.gov	
US		<div style="font-size: 48pt; font-weight: bold;">22</div> <div style="font-size: 24pt; font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	999-999-9999			Extension:
Discount Details:				
#1	No	0.0000	0	
#2	Not Entered			
#3	Not Entered			
#4	Not Entered			

INVOICE TO	SHIP TO
PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH - THREAT PREPAREDNESS 505 CAPITOL ST, STE 200 CHARLESTON WV 25301 US	PURCHASING DIRECTOR 304-356-4116 HEALTH AND HUMAN RESOURCES BPH - THREAT PREPAREDNESS 505 CAPITOL ST, STE 200 CHARLESTON WV 25301 US

Total Order Amount:	\$233,190.00
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11/18/2021
 Purchasing Division's File Copy

ENTERED

PURCHASING DIVISION AUTHORIZATION <i>Linda Harper</i> DATE: 11-18-2021 ELECTRONIC SIGNATURE ON FILE	ATTORNEY GENERAL APPROVAL AS TO FORM <i>John S. Gray</i> DATE: 11/19/2021 ELECTRONIC SIGNATURE ON FILE	ENCUMBRANCE CERTIFICATION <i>[Signature]</i> DATE: 11/19/2021 ELECTRONIC SIGNATURE ON FILE
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Extended Description:

Change Order

Change Order No. 1 is issued to renew the original contract according to all terms, conditions, prices and specifications contained in the original contract including all authorized change orders.

Effective date of renewal is 12/02/2021 through 12/01/2022.

Renewal Years Remaining: 2

No other changes.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	42171909	1.00000	EA	11300.000000	\$11,300.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Year 1 - Deliverable 1 - Per Section 4.12.1.1-4.12.1.5

Extended Description:

Year 1 - Deliverable 1-5
4.12.1.1-4.12.1.5

Within the 1st month of the contract start date the following mandatory deliverables must be performed by vendor:

Year 1 - Deliverable 1 Per Section 4.12.1.1

By the end of Day two (2) of the contract start date, Vendor will meet with CTP to develop basic concepts of credential system, implementation strategy and training plan. This portion of the deliverable can be accomplished by a telephone conference call or web x type presentation.

Year 1 - Deliverable 2 Per Section 4.12.1.2

By the end of Week one (1) of the contract start date, Vendor will meet with Notification System Workgroup (State developed) to finalize implementation strategy and training plan. This meeting must be conducted in Charleston, WV with State staff. The implementation strategy must include comprehensive technical documentation necessary that defines the implementation of the system in a new hosting setting.

Year 1 - Deliverable 3 Per Section 4.12.1.3

By the end of Week two (2) of the contract start date, Vendor will develop/implement State and Local Health components of Notification System. This will include integration of the system to applicable web-based databases and IT systems (e.g. state and federal professional licensure agencies, WV Department of Motor Vehicles, National ESAR-VHP) using vendor supplied integration tools. Also included is the completion of the transfer (or re-build) of currently housed group and individual registrant data from the incumbent system to the new Vendor system.

Year 1 - Deliverable 4 Per Section 4.12.1.4

By the end of Week three (3) of the contract start date, Vendor will complete performance tests and correct any residual issues. This will be executed and evaluated on site in Charleston, WV. System will be initialized and placed in-service. Vendor presence will be required in Charleston, WV during the performance test and initiation of the system.

Year 1 - Deliverable 5 Per Section 4.12.1.5

By the end of Week three (3) of the contract start date, Vendor will develop and conduct four (4) initial onsite, in-person user trainings as outlined in Section 4.11.4. A reproducible copy of all training material must be provided to CTP.

Vendor will invoice and Agency will pay the total cost for these Deliverables in arrears upon completion and acceptance by Agency.

Year 1 Unit Price: \$11,300.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
2	42171909	1.00000	EA	895.000000	\$895.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year 1 - Deliverable 6 - Per Section 4.12.1.6

Extended Description:

Year 1 - Deliverable 6 Per Section 4.12.1.6

By the end of thirty (30) calendar days of the contract start date, Vendor will develop and conduct one web-based initial user training (off-site delivery is acceptable), at least one hour in length, as outlined in Section 4.11.5. A recorded copy of the webinars must be provided to CTP.

Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.

Year 1 Unit Price: \$895.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
3	42171909	1.00000	EA	895.000000	\$895.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year 1 - Deliverable 7 - Per Section 4.12.1.7

Extended Description:

Year 1- Deliverable 7- Per Section 4.12.1.7

By the end of ninety (90) calendar days of the contract start date, Vendor will develop and conduct one web-based initial user training (off-site delivery is acceptable), each at least one hour in length, as outlined in Section 4.11.5. One recorded copy of the webinars must be provided to CTP.

Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.

Year 1 Unit Price: \$895.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
4	42171909	1.00000	EA	895.000000	\$895.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year 1 - Deliverable 8 - Per Section 4.12.1.8

Extended Description:

Year 1 - Deliverable 8 Per Section 4.12.1.8

By the end of one-hundred eighty (180) calendar days of the contract start date, Vendor must provide one training on new system updates/changes, via web-based delivery or reproducible DVD.

Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.

Year 1 Unit Price: \$895.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
5	42171909	11.00000	MO	5425.000000	\$59,675.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year 1 - Deliverable 9 - Per Section 4.12.1.9

Extended Description:

Year 1 - Deliverable 9 Per Section 4.12.1.9

From sixty (60) calendar days of the contract start date through the end of the contract, Vendor will maintain system in ready state, constantly monitoring for any operational irregularity to ensure constant availability of system. Vendor will support its use during actual missions and exercises and provide system upgrades and maintenance as required.

Please provide a monthly and total yearly (11 month) cost for this deliverable after the initiation date up to the end of the contract period. The first 30 calendar days (month) from contract start date are development costs and not included in this amount.

Vendor will invoice and Agency will pay the monthly cost of this Deliverable in arrears upon acceptance by Agency.

Year 1 Unit Price: \$5,425.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
6	42171909	11.00000	MO	2085.000000	\$22,935.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year 1 - Deliverable 10 - Per Section 4.12.1.10

Extended Description:

Year 1 - Deliverable 10 Per Section 4.12.1.10

From sixty (60) calendar days of the contract start date through the end of the contract, Technical assistance will be performed as needed upon contact by State or Local staff. Maximum of thirty (30) hours of technical assistance for the first month and a maximum of fifteen (15) hours of technical assistance per month thereafter. Please provide a monthly and total yearly (11 month) cost for this deliverable after the initiation date up to the end of the contract period. The first 30 calendar days (month) from contract start date are development costs and not included in this amount.

Vendor will invoice and Agency will pay the monthly cost of this Deliverable in arrears upon acceptance by Agency.

Year 1 Unit Price: \$2,085.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
7	42171909	1.00000	MO	20000.000000	\$20,000.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year 1 - Deliverable 11 - Per Section 4.12.1.11

Extended Description:

Year 1 - Deliverable 11 PerSection 4.12.1.11

By the end of two-hundred forty (240) calendar days of the contract start date, Vendor must facilitate one Homeland Security Exercise Evaluation Program (HSEEP) - compliant, one WV-specific, functional exercise of the state credentialing system, using the product, in order to satisfy federal ESAR-VHP requirements.

Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.

Year 1 Unit Price: \$20,000.00

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
8	42171909	12.00000	MO	5425.000000	\$65,100.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year 2 - Deliverable 1 - Per Section 4.12.2.1

Extended Description:

Year 2 - Deliverable 1 Per Section 4.12.2.1

From Week one (1) of the contract start date through the end of the contract, Vendor will maintain system in ready state, constantly monitoring for any operational irregularity to ensure constant availability of system. Vendor will support its use during actual missions and exercises and provide system upgrades and maintenance as required

Please provide a monthly and yearly total cost for this deliverable.

Vendor will invoice and Agency will pay the monthly cost of this Deliverable in arrears upon acceptance by Agency.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
9	42171909	12.00000	MO	2085.000000	\$25,020.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year 2 - Deliverable 1 - Per Section 4.12.2.1

Extended Description:

Year 2 - Deliverable 1 Per Section 4.12.2.1

From Week one (1) of the contract start date through the end of the contract, Vendor will maintain system in ready state, constantly monitoring for any operational irregularity to ensure constant availability of system. Vendor will support its use during actual missions and exercises and provide system upgrades and maintenance as required

Please provide a monthly and yearly total cost for this deliverable.

Vendor will invoice and Agency will pay the monthly cost of this Deliverable in arrears upon acceptance by Agency.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
10	42171909	1.00000	EA	2000.000000	\$2,000.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year 2 - Deliverable 3 - Per Section 4.12.2.3

Extended Description:

Year 2 - Deliverable 3 Per Section 4.12.2.3

By the end of thirty (30) calendar days of the contract start date, Vendor will develop and conduct one onsite, in-person user training as outlined in Section 4.11.6. One reproducible copy of all training material must be provided to CTP.

Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
11	42171909	1.00000	EA	1790.000000	\$1,790.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year 2 - Deliverable 4 - Per Section 4.12.2.4

Extended Description:

Year 2 - Deliverable 4 Per Section 4.12.2.4

By the end of one-hundred twenty (120) calendar days of the contract start date, Vendor will develop and conduct two web-based initial user trainings (off-site delivery is acceptable), each at least one hour in length, as outlined in Section 4.11.6. A recorded copy of the webinars must be provided to CTP.

Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
12	42171909	1.00000	EA	1790.000000	\$1,790.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year 2 - Deliverable 5 - Per Section 4.12.2.5

Extended Description:

Year 2- Deliverable 5 Per Section 4.12.2.5

By the end of two hundred forty (240) calendar days of the contract start date, Vendor will develop and conduct two web-based initial user trainings (off-site delivery is acceptable), each at least one hour in length, as outlined in Section 4.11.6. A recorded copy of the webinars must be provided to CTP.

Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
13	42171909	1.00000	EA	895.000000	\$895.00
Service From	Service To	Manufacturer		Model No	

Commodity Line Description: Year 2 - Deliverable 6 - Per Section 4.12.2.6

Extended Description:

Year 2 - Deliverable 6 Per Section 4.12.2.6

By the end of Week one (1) of the contract start date, Vendor must provide one training on system updates/changes, via web-based delivery or reproducible DVD.

Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
14	42171909	1.00000	EA	20000.000000	\$20,000.00
Service From	Service To	Manufacturer	Model No		

Commodity Line Description: Year 2 - Deliverable 7- Per Section 4.12.2.7

Extended Description:

Year 2 - Deliverable 7 Per Section 4.12.2.7

By the end of two-hundred forty (240) calendar days of the contract start date, Vendor must facilitate one Homeland Security Exercise Evaluation Program (HSEEP) - compliant, One WV-specific, functional exercise of the state credentialing system, using the Vendor product, in order to satisfy federal ESAR-VHP requirements. Vendor will invoice and Agency will pay the total cost for this Deliverable in arrears upon completion and acceptance by Agency.



September 8, 2021

Jodie Miller
Procurement Supervisor
WVDHHR – Bureau for Public Health
350 Capitol St – Room 206
Charleston, WV 25301

RE: Contract: CCT BPH2100000002
Renewal Date: December 2, 2021 – December 1, 2022

Dear Ms. Miller,

We are pleased to advise you that Collaborative Fusion Inc. agrees to renew contract CCT BPH2100000002 with The Center for Threat Preparedness effective December 2, 2021 through December 1, 2022 according to the terms, conditions, and pricing contained in the original contract, including all change orders.

If you have any questions, please do not hesitate to contact either myself (nick.meeks@juvare.com) or your Client Success Manager, Ann Marie Brown (annmarie.brown@juvare.com)

We look forward to a continued relationship between Collaborative Fusion, Inc. and the Bureau for Public Health.

Sincerely,

DocuSigned by:
Nicholas Meeks
D4DD6028E50C4C6...

Nicholas Meeks
Executive Vice President and Chief Financial Officer
Collaborative Fusion, Inc., a Juvare company

Agree to Renew.
Alth Sheehan




STATE OF WEST VIRGINIA
DEPARTMENT OF HEALTH AND HUMAN RESOURCES
Bureau for Public Health
Center for Threat Preparedness

Bill J. Crouch
Cabinet Secretary

Ayne Amjad, MD, MPH
Commissioner & State Health Officer

MEMORANDUM

TO: Tara Buckner, DHHR CFO
Bureau for Public Health

FROM: Donnie Haynes, Director
Center for Threat Preparedness 

DATE: September 15, 2021

RE: Justification for Public Health Emergency Credentialing System Renewal
(CCT BPH21*2)

The Center for Threat Preparedness agrees to renew contract CCT BPH2100000002 with Collaborative Fusion Inc. effective December 2, 2021 through December 1, 2022 according to the terms, conditions, and pricing contained in the original contract, including all change orders.

This contract provides a 24/7/365, federally required emergency volunteer public health responder registration, credentialing, and mission management system that enables volunteers to be registered, identified, and provided emergency credentials for service with the state and local emergency response teams in each county in WV without interruptions and/or gaps in services.

CTP has had this system in place for over fourteen years. It is an intricate, web-based system comprised of administrative access for all 49 local health departments and the Center for Threat Preparedness. It includes secure data safeguards across various networks and has the ability to automatically check professional license credentials via links to licensure databases at the federal and state level. A renewal with our current vendor ensures a better continuity of this critical public health emergency credentialing system remaining in place and being fully functional and operational for multiple years.

If you should have questions, please don't hesitate to call.

Ok

