



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Contract**

Order Date: 12-07-2021

CORRECT ORDER NUMBER MUST APPEAR ON ALL PACKAGES, INVOICES, AND SHIPPING PAPERS. QUESTIONS CONCERNING THIS ORDER SHOULD BE DIRECTED TO THE DEPARTMENT CONTACT.

<b>Order Number:</b>	CCT 0432 0432 DCH12070 2	<b>Procurement Folder:</b>	6622
<b>Document Name:</b>	Converted DCH12070~P000023215 CO #2	<b>Reason for Modification:</b>	Change Order #2: Close out of CCT and return of remaining funds to Agency.
<b>Document Description:</b>	A/E SERVICES TO REPAIR WATERPROOFING SYSTEM AT CULTURAL CENT		NO OTHER CHANGES
<b>Procurement Type:</b>	Central Contract - Fixed Amt		
<b>Buyer Name:</b>	Toby L Welch		
<b>Telephone:</b>	(304) 558-8802		
<b>Email:</b>	toby.l.welch@wv.gov		
<b>Shipping Method:</b>	Best Way	<b>Effective Start Date:</b>	2012-08-15
<b>Free on Board:</b>	FOB Dest, Freight Prepaid	<b>Effective End Date:</b>	2015-02-15

VENDOR		DEPARTMENT CONTACT	
<b>Vendor Customer Code:</b>	000000204737	<b>Requestor Name:</b>	Mark W Lynch
CTL ENGINEERING OF WV INC 510 C STREET		<b>Requestor Phone:</b>	(304) 558-0220
SOUTH CHARLESTON WV 25303 US		<b>Requestor Email:</b>	mark.w.lynych@wv.gov
<b>Vendor Contact Phone:</b>	999-999-9999		
<b>Extension:</b>			
<b>Discount Details:</b>			
	<b>Discount Allowed</b>	<b>Discount Percentage</b>	<b>Discount Days</b>
#1	Yes	0.0000	0
#2	Not Entered		
#3	Not Entered		
#4	Not Entered		

**22**

**FILE LOCATION**

INVOICE TO	SHIP TO
RECEIVING DEPARTMENT DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV 25305-0300 US	RECEIVING DEPARTMENT DIVISION OF CULTURE & HISTORY CULTURAL CENTER 1900 KANAWHA BLVD E CHARLESTON WV 25305-0300 US

12-17-21  
BAT

<b>Total Order Amount:</b>	\$45,757.95
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Purchasing Division's File Copy

**ENTERED**

<b>PURCHASING DIVISION AUTHORIZATION</b> <i>Linda Harper</i> DATE: 12/17/2021 ELECTRONIC SIGNATURE ON FILE	<b>ATTORNEY GENERAL APPROVAL AS TO FORM</b> <i>John S. Gray</i> DATE: 12/17/2021 ELECTRONIC SIGNATURE ON FILE	<b>ENCUMBRANCE CERTIFICATION</b> <i>Beverly Tolson</i> DATE: 12-17-2021 ELECTRONIC SIGNATURE ON FILE
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12/17/2021

**Extended Description:**

Change Order

Change Order No. 2 is issued to liquidate the remaining funds encumbered and associated with the contact in it's entirety.

Original Contract Amount - \$52,688.50

Funds paid out for services rendered- \$45,757.95

Remaining Funds returned to Agency - \$6,930.55

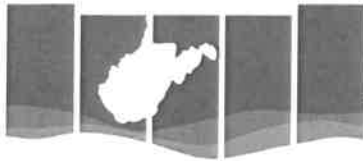
--no other changes--

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	81100000	0.00000		0.000000	\$45,757.95
Service From	Service To	Manufacturer	Model No		
2012-08-15	2015-02-15				

**Commodity Line Description:** ARCHITECT/ENGINEERING SERVICES, PROFESSIONAL

**Extended Description:**

PROFESSIONAL ARCHITECT/ENGINEERING SERVICES



West Virginia Department of  
**ARTS, CULTURE  
AND HISTORY**

The Culture Center  
1900 Kanawha Blvd., E.  
Charleston, WV 25305-0300

**Randall Reid-Smith, Curator**  
Phone 304.558.0220 • www.wvculture.org  
Fax 304.558.2779 • TDD 304.558.3562  
EEO/AA Employer

## MEMORANDUM

**FROM:** Mark Lynch, Manager for Facility Operations

Digitally signed by: Mark Lynch  
DN: CN = Mark Lynch email = mark.  
w.lynch@wv.gov C = US O =  
WVDACH OU = Facility Operations  
Date: 2021.11.08 11:44:22 -06'00'

**TO:** Toby Welch, Buyer, Purchasing Division

**DATE:** November 5, 2021

**RE:** CCT DCH12070-A/E Services, CTL Engineering, Culture Center Waterproofing Project-Final Closeout

On October 21, 2021, an email was sent the CTL Engineering Indicating that CCT DCH12070 was not properly Closed Out by a former Procurement Officer working at that time and that a letter was attached requesting that CCT Engineering Acknowledging that The Project was complete, that all monies were paid, and that nothing else was owed to CTL. The Firm was to respond by close of business November 4, 2021 and that a failure to acknowledge was to be regarded as an acceptance of Close Out (Cancelation) of CCT DCH12070.

That time being passed with no response by CTL Engineering, the Agency is requesting that CCT DCH12070 be canceled. A copy of this Memo will be uploaded along with a copy of the e-mail and the attached letter to the Vendor.

Please let me know if you have any questions.



Lynch, Mark W &lt;mark.w.lynch@wv.gov&gt;

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**CTL Engineering Project # 121000012CHA: Contract Close Out -CCT DCH12070-A/E Services to Repair Waterproofing System at the Culture Center.**

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Lynch, Mark W &lt;mark.w.lynch@wv.gov&gt;

Thu, Oct 21, 2021 at 9:46 AM

To: [ctlwvc@ctleng.com](mailto:ctlwvc@ctleng.com)

Cc: "Samuel J. Calvert" &lt;Samuel.J.Calvert@wv.gov&gt;, Cara M Suppa &lt;cara.m.suppa@wv.gov&gt;, Deidra D Silva &lt;deidra.d.silva@wv.gov&gt;

Good Morning,

Our Finance Section has drawn to my attention that the Procurement Officer of the time of the Work, referred to above, did not properly close out the Contract. In order to close out CCT DCH12070 (CTL Project # 12100002CHA), please review and sign the attached letter acknowledging that all Work has been completed and that all monies have been paid in reference to *CCT DCH12070-A/E Services to Repair Waterproofing System at the Culture Center*.

Please contact me if you have any questions concerning this matter.

Sincerely,

*Mark W. Lynch*

Manager for Facility Operations

Department of Arts, Culture and History

The Culture Center

1900 Kanawha Blvd. E.

Charleston, WV 25305

Phone: 304-558-0220

E-mail: [mark.w.lynch@wv.gov](mailto:mark.w.lynch@wv.gov)**CCT DCH12070-CTL Eng- AE Svcs-Waterproof-CulCent-Close Out-102121.pdf**

394K

STATE OF WEST VIRGINIA  
Purchasing Division  
**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code §5A-3-10a, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: CTL Engineering of West Virginia, Inc.

Authorized Signature: [Signature] Date: 8/11/21

State of West Virginia

County of Monongalia, to-wit:

Taken, subscribed, and sworn to before me this 11<sup>th</sup> day of August, 2021.

My Commission expires August 3, 2023.

**AFFIX SEAL HERE**



Tricia Trevillian Miner

## West Virginia Secretary of State — Online Data Services

### Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

#### CTL ENGINEERING OF WEST VIRGINIA, INC.

\* SEE Attached

Organization Information									
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason	
C   Corporation	8/3/1983		8/3/1983	Domestic	Profit				

Organization Information					
<b>Business Purpose</b>	5413 - Professional, Scientific and Technical Services - Professional, Scientific and Technical Services - Architectural, Engineering and Related Services (landscape architects, drafting, geophysical mapping, testing labs)			<b>Capital Stock</b>	10000.0000
<b>Charter County</b>	Monongalia		<b>Control Number</b>		0
<b>Charter State</b>	WV		<b>Excess Acres</b>		0
<b>At Will Term</b>			<b>Member Managed</b>		
<b>At Will Term Years</b>			<b>Par Value</b>		25.000000

<b>Authorized Shares</b>	400	<b>Young Entrepreneur</b>	Not Specified

<b>Addresses</b>	
Type	Address
<b>Local Office Address</b>	1091 CHAPLIN HILL ROAD MORGANTOWN, WV, 26501
<b>Mailing Address</b>	1091 CHAPLIN HILL ROAD MORGANTOWN, WV, 26501 USA
<b>Notice of Process Address</b>	JOSEPH GRANI 1091 CHAPLIN HILL ROAD MORGANTOWN, WV, 26501
<b>Principal Office Address</b>	1091 CHAPLIN HILL ROAD MORGANTOWN, WV, 26501 USA
Type	Address

<b>Officers</b>	
Type	Name/Address
<b>Director</b>	C.K. SATYAPRIYA 8015 FLINT ROAD WORTHINGTON, OH, 43085
<b>Incorporator</b>	PATRICK E. GALLAGHER SAME AS PRIN OFFICE
<b>Secretary</b>	BIPENDER JINDAL 2860 FISHER ROAD COLUMBUS, OH, 43204
<b>Treasurer</b>	M. ALI JAMSHIDIMEHR 2860 FISHER ROAD COLUMBUS, OH, 43204
<b>Vice-President</b>	C. K. SATYAPRIYA 2860 FISHER RD. COLUMBUS, OH, 43204
Type	Name/Address

<b>Annual Reports</b>
<b>Filed For</b>
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<b>Date filed</b>

For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, October 20, 2021 — 2:51 PM

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# Company Information

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## CTL Engineering of WV, Inc.-South Charleston, WV

**Physical Address**

510 C Street  
South Charleston, WV 25303

[Display map of this company's location](#)

**Phone:** (304) 746-1140

**Fax:** (304) 746-1143

**Company E-mail:** None Listed

**Web Site:** [www.ctleng.com](http://www.ctleng.com)

**Year Established:**

**Labor Affiliation:** Non-union

[maps.expedia.com](http://maps.expedia.com)

### Company Directory

Name	Title	E-mail
Bill Chambers		None listed

**The "Display Map" and Expedia links will cause you to leave this site!**



This site is best viewed with Internet Explorer 6 or higher. The construction reporting service **REQUIRES** Internet Explorer 5.5 SP2 or higher. Download Internet Explorer now!

Vendor/Customer

Address

Address Type	Street 1	City	State/Province	Zip/Postal Code	Principal Contact
✓ Ordering	1091 CHAPLIN HILL RD	MORGANTOWN	WV	26501	Royden Loucks
Billing	510C STREET	SOUTH CHARLESTON	WV	25303	JOHN
Payment	PO BOX 478	COLUMBUS	OH	43085	
Payment	1091 CHAPLIN HILL RD	MORGANTOWN	WV	26501	Default Contact Name
Payment	PO BOX 44548	COLUMBUS	OH	432040548	TAMMY THOMPSON
Payment	510 C ST	SOUTH CHARLESTON	WV	25303	Default Contact Name
Ordering	510 C STREET	SOUTH CHARLESTON	WV	25303	DAVID E MOORE PE

First Prev Next Last

Save [Undo](#) Delete Insert [Copy](#) Paste 

Vendor/Customer : 000000204737  
 CTL ENGINEERING OF WV INC

Active From : 03/02/2015 

Address Type : Ordering

Active To : 

Division/Department :

Default Record :

Additional Address Info. :

Mail Returned :

Prevent New Spending :

Active Address : Yes

Default Currency : USD - US Dollar

▼ Address Information

Address ID : AD000001  Country Phone Code : 1  
 Street 1 : 1091 CHAPLIN HILL RD Phone : 304-292-1135  
 Street 2 : Phone Extension :  
 City : MORGANTOWN County :   
 State/Province : WV  County Name :  
 Zip/Postal Code : 26501 Country : US   
 DUNS :  
 Extended DUNS :  
 CAGE Code :

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