



Department of Administration  
Purchasing Division  
2019 Washington Street East  
Post Office Box 50130  
Charleston, WV 25305-0130

# State of West Virginia Master Agreement

Order Date: 10-25-2021

CORRECT ORDER NUMBER MUST  
APPEAR ON ALL PACKAGES, INVOICES,  
AND SHIPPING PAPERS. QUESTIONS  
CONCERNING THIS ORDER SHOULD BE  
DIRECTED TO THE DEPARTMENT  
CONTACT.

Order Number:	CMA 0314 0314 HST2200000002 1	Procurement Folder:	935124
Document Name:	MINING BOOTS	Reason for Modification:	
Document Description:	Mining Boots		
Procurement Type:	Central Master Agreement		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2021-11-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-10-31

VENDOR	DEPARTMENT CONTACT																				
Vendor Customer Code: VS0000014061 ACCENTUATE TECHNOLOGIES INC 1100 N GLEBE RD STE 1010  ARLINGTON VA 22201-5786 US Vendor Contact Phone: 571-209-8645 Extension:	Requestor Name: Kimberly L Miller Requestor Phone: (304)352-4126 Requestor Email: kimberly.l.miller@wv.gov																				
Discount Details:	<b>22</b> FILE LOCATION _____																				
<table><tr><th></th><th>Discount Allowed</th><th>Discount Percentage</th><th>Discount Days</th></tr><tr><td>#1</td><td>No</td><td>0.0000</td><td>0</td></tr><tr><td>#2</td><td>No</td><td></td><td></td></tr><tr><td>#3</td><td>No</td><td></td><td></td></tr><tr><td>#4</td><td>No</td><td></td><td></td></tr></table>			Discount Allowed	Discount Percentage	Discount Days	#1	No	0.0000	0	#2	No			#3	No			#4	No		
		Discount Allowed	Discount Percentage	Discount Days																	
#1		No	0.0000	0																	
#2		No																			
#3	No																				
#4	No																				

INVOICE TO	SHIP TO
ACCOUNTS PAYABLE OFFICE OF MINERS HEALTH SAFETY AND TRAINING 1900 KANAWHA BLVD EAST BLDG. 3 SUITE 600 CHARLESTON WV 25305 US	OFFICE OF MINERS HEALTH, SAFETY, AND TRAINING STE 2 7 PLAYERS CLUB DR CHARLESTON WV 25311 US

Purchasing Division's File Copy

Total Order Amount:

Open End

ENTERED

TCW 10/25/21

PURCHASING DIVISION AUTHORIZATION
DATE: <i>Tanya K 10/27/2021</i>
ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
DATE: <i>John S. Jones</i>
ELECTRONIC SIGNATURE ON FILE

10/28/2021

ENCUMBRANCE CERTIFICATION
DATE: <i>Beverly J. Jones 10-28-2021</i>
ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

The Vendor, Accentuate Technologies, Inc. agrees to enter into this open-end contract with the West Virginia Office of Miners' Health Safety and Training (HST) to provide various mining boots for Inspectors per the bid requirements, specifications, terms and conditions, Exhibit A Pricing Page, Addendum No. 1 dated 10/14/21 and the Vendors submitted, and accepted bid dated 10/20/21 incorporated herein by reference and made a part hereof.

Effective dates: 11/01/21 - 10/31/22

Optional Renewals Remaining - 3

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	46181604			EA	0.000000
Service From		Service To			

**Commodity Line Description:** Mining Boots

**Extended Description:**

Various Styles and Various Sizes of Mining Safety Boots.  
SEE EXHIBIT A PRICING FOR STYLE, SIZE AND PRICE PER EACH.

	Document Phase	Document Description	Page 3
HST2200000002	Draft	Mining Boots	

**ADDITIONAL TERMS AND CONDITIONS**

See attached document(s) for additional Terms and Conditions

## **GENERAL TERMS AND CONDITIONS:**

**1. CONTRACTUAL AGREEMENT:** Issuance of an Award Document signed by the Purchasing Division Director, or his designee, and approved as to form by the Attorney General's office constitutes acceptance by the State of this Contract made by and between the State of West Virginia and the Vendor. Vendor's signature on its bid, or on the Contract if the Contract is not the result of a bid solicitation, signifies Vendor's agreement to be bound by and accept the terms and conditions contained in this Contract.

**2. DEFINITIONS:** As used in this Solicitation/Contract, the following terms shall have the meanings attributed to them below. Additional definitions may be found in the specifications included with this Solicitation/Contract.

**2.1. "Agency" or "Agencies"** means the agency, board, commission, or other entity of the State of West Virginia that is identified on the first page of the Solicitation or any other public entity seeking to procure goods or services under this Contract.

**2.2. "Bid" or "Proposal"** means the vendors submitted response to this solicitation.

**2.3. "Contract"** means the binding agreement that is entered into between the State and the Vendor to provide the goods or services requested in the Solicitation.

**2.4. "Director"** means the Director of the West Virginia Department of Administration, Purchasing Division.

**2.5. "Purchasing Division"** means the West Virginia Department of Administration, Purchasing Division.

**2.6. "Award Document"** means the document signed by the Agency and the Purchasing Division, and approved as to form by the Attorney General, that identifies the Vendor as the contract holder.

**2.7. "Solicitation"** means the official notice of an opportunity to supply the State with goods or services that is published by the Purchasing Division.

**2.8. "State"** means the State of West Virginia and/or any of its agencies, commissions, boards, etc. as context requires.

**2.9. "Vendor" or "Vendors"** means any entity submitting a bid in response to the Solicitation, the entity that has been selected as the lowest responsible bidder, or the entity that has been awarded the Contract as context requires.

**3. CONTRACT TERM; RENEWAL; EXTENSION:** The term of this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below:

☒ **Term Contract**

**Initial Contract Term:** This Contract becomes effective on November 1, 2021 and the initial contract term extends until October 31, 2022.

**Renewal Term:** This Contract may be renewed upon the mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any request for renewal should be delivered to the Agency and then submitted to the Purchasing Division thirty (30) days prior to the expiration date of the initial contract term or appropriate renewal term. A Contract renewal shall be in accordance with the terms and conditions of the original contract. Unless otherwise specified below, renewal of this Contract is limited to Three (3) successive one (1) year periods or multiple renewal periods of less than one year, provided that the multiple renewal periods do not exceed the total number of months available in all renewal years combined. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

☐ **Alternate Renewal Term** – This contract may be renewed for \_\_\_\_\_ successive \_\_\_\_\_ year periods or shorter periods provided that they do not exceed the total number of months contained in all available renewals. Automatic renewal of this Contract is prohibited. Renewals must be approved by the Vendor, Agency, Purchasing Division and Attorney General's office (Attorney General approval is as to form only)

**Delivery Order Limitations:** In the event that this contract permits delivery orders, a delivery order may only be issued during the time this Contract is in effect. Any delivery order issued within one year of the expiration of this Contract shall be effective for one year from the date the delivery order is issued. No delivery order may be extended beyond one year after this Contract has expired.

☐ **Fixed Period Contract:** This Contract becomes effective upon Vendor's receipt of the notice to proceed and must be completed within \_\_\_\_\_ days.

☐ **Fixed Period Contract with Renewals:** This Contract becomes effective upon Vendor's receipt of the notice to proceed and part of the Contract more fully described in the attached specifications must be completed within \_\_\_\_\_ days. Upon completion of the work covered by the preceding sentence, the vendor agrees that maintenance, monitoring, or warranty services will be provided for \_\_\_\_\_ year(s) thereafter.

☐ **One Time Purchase:** The term of this Contract shall run from the issuance of the Award Document until all of the goods contracted for have been delivered, but in no event will this Contract extend for more than one fiscal year.

☐ **Other:** See attached \_\_\_\_\_  
Revised 07/01/2021

**4. AUTHORITY TO PROCEED:** Vendor is authorized to begin performance of this contract on the date of encumbrance listed on the front page of the Award Document unless either the box for "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked in Section 3 above. If either "Fixed Period Contract" or "Fixed Period Contract with Renewals" has been checked, Vendor must not begin work until it receives a separate notice to proceed from the State. The notice to proceed will then be incorporated into the Contract via change order to memorialize the official date that work commenced.

**5. QUANTITIES:** The quantities required under this Contract shall be determined in accordance with the category that has been identified as applicable to this Contract below.

☒ **Open End Contract:** Quantities listed in this Solicitation/Award Document are approximations only, based on estimates supplied by the Agency. It is understood and agreed that the Contract shall cover the quantities actually ordered for delivery during the term of the Contract, whether more or less than the quantities shown.

☐ **Service:** The scope of the service to be provided will be more clearly defined in the specifications included herewith.

☐ **Combined Service and Goods:** The scope of the service and deliverable goods to be provided will be more clearly defined in the specifications included herewith.

☐ **One Time Purchase:** This Contract is for the purchase of a set quantity of goods that are identified in the specifications included herewith. Once those items have been delivered, no additional goods may be procured under this Contract without an appropriate change order approved by the Vendor, Agency, Purchasing Division, and Attorney General's office.

**6. EMERGENCY PURCHASES:** The Purchasing Division Director may authorize the Agency to purchase goods or services in the open market that Vendor would otherwise provide under this Contract if those goods or services are for immediate or expedited delivery in an emergency. Emergencies shall include, but are not limited to, delays in transportation or an unanticipated increase in the volume of work. An emergency purchase in the open market, approved by the Purchasing Division Director, shall not constitute a breach of this Contract and shall not entitle the Vendor to any form of compensation or damages. This provision does not excuse the State from fulfilling its obligations under a One Time Purchase contract.

**7. REQUIRED DOCUMENTS:** All of the items checked below must be provided to the Purchasing Division by the Vendor as specified below.

☐ **BID BOND (Construction Only):** Pursuant to the requirements contained in W. Va. Code § 5-22-1(c), All Vendors submitting a bid on a construction project shall furnish a valid bid bond in the amount of five percent (5%) of the total amount of the bid protecting the State of West Virginia. The bid bond must be submitted with the bid.

☐ **PERFORMANCE BOND:** The apparent successful Vendor shall provide a performance bond in the amount of 100% of the contract. The performance bond must be received by the Purchasing Division prior to Contract award.

☐ **LABOR/MATERIAL PAYMENT BOND:** The apparent successful Vendor shall provide a labor/material payment bond in the amount of 100% of the Contract value. The labor/material payment bond must be delivered to the Purchasing Division prior to Contract award.

In lieu of the Bid Bond, Performance Bond, and Labor/Material Payment Bond, the Vendor may provide certified checks, cashier's checks, or irrevocable letters of credit. Any certified check, cashier's check, or irrevocable letter of credit provided in lieu of a bond must be of the same amount and delivered on the same schedule as the bond it replaces. A letter of credit submitted in lieu of a performance and labor/material payment bond will only be allowed for projects under \$100,000. Personal or business checks are not acceptable. Notwithstanding the foregoing, West Virginia Code § 5-22-1 (d) mandates that a vendor provide a performance and labor/material payment bond for construction projects. Accordingly, substitutions for the performance and labor/material payment bonds for construction projects is not permitted.

☐ **MAINTENANCE BOND:** The apparent successful Vendor shall provide a two (2) year maintenance bond covering the roofing system. The maintenance bond must be issued and delivered to the Purchasing Division prior to Contract award.

☐ **LICENSE(S) / CERTIFICATIONS / PERMITS:** In addition to anything required under the Section of the General Terms and Conditions entitled Licensing, the apparent successful Vendor shall furnish proof of the following licenses, certifications, and/or permits upon request and in a form acceptable to the State. The request may be prior to or after contract award at the State's sole discretion.

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The apparent successful Vendor shall also furnish proof of any additional licenses or certifications contained in the specifications regardless of whether or not that requirement is listed above.

**8. INSURANCE:** The apparent successful Vendor shall furnish proof of the insurance identified by a checkmark below and must include the State as an additional insured on each policy prior to Contract award. The insurance coverages identified below must be maintained throughout the life of this contract. Thirty (30) days prior to the expiration of the insurance policies, Vendor shall provide the Agency with proof that the insurance mandated herein has been continued. Vendor must also provide Agency with immediate notice of any changes in its insurance policies, including but not limited to, policy cancelation, policy reduction, or change in insurers. The apparent successful Vendor shall also furnish proof of any additional insurance requirements contained in the specifications prior to Contract award regardless of whether that insurance requirement is listed in this section.

Vendor must maintain:

☒ **Commercial General Liability Insurance** in at least an amount of: 1,000,000 per occurrence.

☐ **Automobile Liability Insurance** in at least an amount of: \_\_\_\_\_ per occurrence.

☐ **Professional/Malpractice/Errors and Omission Insurance** in at least an amount of: \_\_\_\_\_ per occurrence. Notwithstanding the forgoing, Vendor's are not required to list the State as an additional insured for this type of policy.

☐ **Commercial Crime and Third Party Fidelity Insurance** in an amount of: \_\_\_\_\_ per occurrence.

☐ **Cyber Liability Insurance** in an amount of: \_\_\_\_\_ per occurrence.

☐ **Builders Risk Insurance** in an amount equal to 100% of the amount of the Contract.

☐ **Pollution Insurance** in an amount of: \_\_\_\_\_ per occurrence.

☐ **Aircraft Liability** in an amount of: \_\_\_\_\_ per occurrence.

☐☐☐☐



Notwithstanding anything contained in this section to the contrary, the Director of the Purchasing Division reserves the right to waive the requirement that the State be named as an additional insured on one or more of the Vendor's insurance policies if the Director finds that doing so is in the State's best interest.

**9. WORKERS' COMPENSATION INSURANCE:** Vendor shall comply with laws relating to workers compensation, shall maintain workers' compensation insurance when required, and shall furnish proof of workers' compensation insurance upon request.

**10. [Reserved]**

**11. LIQUIDATED DAMAGES:** This clause shall in no way be considered exclusive and shall not limit the State or Agency's right to pursue any other available remedy. Vendor shall pay liquidated damages in the amount specified below or as described in the specifications:

☐ \_\_\_\_\_ for \_\_\_\_\_.

☐ Liquidated Damages Contained in the Specifications.

☒ Liquidated Damages Are Not Included in this Contract.

**12. ACCEPTANCE:** Vendor's signature on its bid, or on the certification and signature page, constitutes an offer to the State that cannot be unilaterally withdrawn, signifies that the product or service proposed by vendor meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise indicated, and signifies acceptance of the terms and conditions contained in the Solicitation unless otherwise indicated.

**13. PRICING:** The pricing set forth herein is firm for the life of the Contract, unless specified elsewhere within this Solicitation/Contract by the State. A Vendor's inclusion of price adjustment provisions in its bid, without an express authorization from the State in the Solicitation to do so, may result in bid disqualification. Notwithstanding the foregoing, Vendor must extend any publicly advertised sale price to the State and invoice at the lower of the contract price or the publicly advertised sale price.

**14. PAYMENT IN ARREARS:** Payments for goods/services will be made in arrears only upon receipt of a proper invoice, detailing the goods/services provided or receipt of the goods/services, whichever is later. Notwithstanding the foregoing, payments for software maintenance, licenses, or subscriptions may be paid annually in advance.

**15. PAYMENT METHODS:** Vendor must accept payment by electronic funds transfer and P-Card. (The State of West Virginia's Purchasing Card program, administered under contract by a banking institution, processes payment for goods and services through state designated credit cards.)

**16. TAXES:** The Vendor shall pay any applicable sales, use, personal property or any other taxes arising out of this Contract and the transactions contemplated thereby. The State of West Virginia is exempt from federal and state taxes and will not pay or reimburse such taxes.

**17. ADDITIONAL FEES:** Vendor is not permitted to charge additional fees or assess additional charges that were not either expressly provided for in the solicitation published by the State of West Virginia, included in the Contract, or included in the unit price or lump sum bid amount that Vendor is required by the solicitation to provide. Including such fees or charges as notes to the solicitation may result in rejection of vendor's bid. Requesting such fees or charges be paid after the contract has been awarded may result in cancellation of the contract.

**18. FUNDING:** This Contract shall continue for the term stated herein, contingent upon funds being appropriated by the Legislature or otherwise being made available. In the event funds are not appropriated or otherwise made available, this Contract becomes void and of no effect beginning on July 1 of the fiscal year for which funding has not been appropriated or otherwise made available. If that occurs, the State may notify the Vendor that an alternative source of funding has been obtained and thereby avoid the automatic termination. Non-appropriation or non-funding shall not be considered an event of default.

**19. CANCELLATION:** The Purchasing Division Director reserves the right to cancel this Contract immediately upon written notice to the vendor if the materials or workmanship supplied do not conform to the specifications contained in the Contract. The Purchasing Division Director may also cancel any purchase or Contract upon 30 days written notice to the Vendor in accordance with West Virginia Code of State Rules § 148-1-5.2.b.

**20. TIME:** Time is of the essence regarding all matters of time and performance in this Contract.

**21. APPLICABLE LAW:** This Contract is governed by and interpreted under West Virginia law without giving effect to its choice of law principles. Any information provided in specification manuals, or any other source, verbal or written, which contradicts or violates the West Virginia Constitution, West Virginia Code, or West Virginia Code of State Rules is void and of no effect.

**22. COMPLIANCE WITH LAWS:** Vendor shall comply with all applicable federal, state, and local laws, regulations and ordinances. By submitting a bid, Vendor acknowledges that it has reviewed, understands, and will comply with all applicable laws, regulations, and ordinances.

**SUBCONTRACTOR COMPLIANCE:** Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to comply with all applicable laws, regulations, and ordinances. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

**23. ARBITRATION:** Any references made to arbitration contained in this Contract, Vendor's bid, or in any American Institute of Architects documents pertaining to this Contract are hereby deleted, void, and of no effect.

**24. MODIFICATIONS:** This writing is the parties' final expression of intent. Notwithstanding anything contained in this Contract to the contrary no modification of this Contract shall be binding without mutual written consent of the Agency, and the Vendor, with approval of the Purchasing Division and the Attorney General's office (Attorney General approval is as to form only). Any change to existing contracts that adds work or changes contract cost, and were not included in the original contract, must be approved by the Purchasing Division and the Attorney General's Office (as to form) prior to the implementation of the change or commencement of work affected by the change.

**25. WAIVER:** The failure of either party to insist upon a strict performance of any of the terms or provision of this Contract, or to exercise any option, right, or remedy herein contained, shall not be construed as a waiver or a relinquishment for the future of such term, provision, option, right, or remedy, but the same shall continue in full force and effect. Any waiver must be expressly stated in writing and signed by the waiving party.

**26. SUBSEQUENT FORMS:** The terms and conditions contained in this Contract shall supersede any and all subsequent terms and conditions which may appear on any form documents submitted by Vendor to the Agency or Purchasing Division such as price lists, order forms, invoices, sales agreements, or maintenance agreements, and includes internet websites or other electronic documents. Acceptance or use of Vendor's forms does not constitute acceptance of the terms and conditions contained thereon.

**27. ASSIGNMENT:** Neither this Contract nor any monies due, or to become due hereunder, may be assigned by the Vendor without the express written consent of the Agency, the Purchasing Division, the Attorney General's office (as to form only), and any other government agency or office that may be required to approve such assignments.

**28. WARRANTY:** The Vendor expressly warrants that the goods and/or services covered by this Contract will: (a) conform to the specifications, drawings, samples, or other description furnished or specified by the Agency; (b) be merchantable and fit for the purpose intended; and (c) be free from defect in material and workmanship.

**29. STATE EMPLOYEES:** State employees are not permitted to utilize this Contract for personal use and the Vendor is prohibited from permitting or facilitating the same.

**30. PRIVACY, SECURITY, AND CONFIDENTIALITY:** The Vendor agrees that it will not disclose to anyone, directly or indirectly, any such personally identifiable information or other confidential information gained from the Agency, unless the individual who is the subject of the information consents to the disclosure in writing or the disclosure is made pursuant to the Agency's policies, procedures, and rules. Vendor further agrees to comply with the Confidentiality Policies and Information Security Accountability Requirements, set forth in <http://www.state.wv.us/admin/purchase/privacy/default.html>.

**31. YOUR SUBMISSION IS A PUBLIC DOCUMENT:** Vendor's entire response to the Solicitation and the resulting Contract are public documents. As public documents, they will be disclosed to the public following the bid/proposal opening or award of the contract, as required by the competitive bidding laws of West Virginia Code §§ 5A-3-1 et seq., 5-22-1 et seq., and 5G-1-1 et seq. and the Freedom of Information Act West Virginia Code §§ 29B-1-1 et seq.

**DO NOT SUBMIT MATERIAL YOU CONSIDER TO BE CONFIDENTIAL, A TRADE SECRET, OR OTHERWISE NOT SUBJECT TO PUBLIC DISCLOSURE.**

Submission of any bid, proposal, or other document to the Purchasing Division constitutes your explicit consent to the subsequent public disclosure of the bid, proposal, or document. The Purchasing Division will disclose any document labeled "confidential," "proprietary," "trade secret," "private," or labeled with any other claim against public disclosure of the documents, to include any "trade secrets" as defined by West Virginia Code § 47-22-1 et seq. All submissions are subject to public disclosure without notice.

**32. LICENSING:** In accordance with West Virginia Code of State Rules § 148-1-6.1.e, Vendor must be licensed and in good standing in accordance with any and all state and local laws and requirements by any state or local agency of West Virginia, including, but not limited to, the West Virginia Secretary of State's Office, the West Virginia Tax Department, West Virginia Insurance Commission, or any other state agency or political subdivision. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Upon request, the Vendor must provide all necessary releases to obtain information to enable the Purchasing Division Director or the Agency to verify that the Vendor is licensed and in good standing with the above entities.

**SUBCONTRACTOR COMPLIANCE:** Vendor shall notify all subcontractors providing commodities or services related to this Contract that as subcontractors, they too are required to be licensed, in good standing, and up-to-date on all state and local obligations as described in this section. Obligations related to political subdivisions may include, but are not limited to, business licensing, business and occupation taxes, inspection compliance, permitting, etc. Notification under this provision must occur prior to the performance of any work under the contract by the subcontractor.

**33. ANTITRUST:** In submitting a bid to, signing a contract with, or accepting a Award Document from any agency of the State of West Virginia, the Vendor agrees to convey, sell, assign, or transfer to the State of West Virginia all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of West Virginia for price fixing and/or unreasonable restraints of trade relating to the particular commodities or services purchased or acquired by the State of West Virginia. Such assignment shall be made and become effective at the time the purchasing agency tenders the initial payment to Vendor.

**34. VENDOR CERTIFICATIONS:** By signing its bid or entering into this Contract, Vendor certifies (1) that its bid or offer was made without prior understanding, agreement, or connection with any corporation, firm, limited liability company, partnership, person or entity submitting a bid or offer for the same material, supplies, equipment or services; (2) that its bid or offer is in all respects fair and without collusion or fraud; (3) that this Contract is accepted or entered into without any prior understanding, agreement, or connection to any other entity that could be considered a violation of law; and (4) that it has reviewed this Solicitation in its entirety; understands the requirements, terms and conditions, and other information contained herein.

Vendor's signature on its bid or offer also affirms that neither it nor its representatives have any interest, nor shall acquire any interest, direct or indirect, which would compromise the performance of its services hereunder. Any such interests shall be promptly presented in detail to the Agency. The individual signing this bid or offer on behalf of Vendor certifies that he or she is authorized by the Vendor to execute this bid or offer or any documents related thereto on Vendor's behalf; that he or she is authorized to bind the Vendor in a contractual relationship; and that, to the best of his or her knowledge, the Vendor has properly registered with any State agency that may require registration.

**35. VENDOR RELATIONSHIP:** The relationship of the Vendor to the State shall be that of an independent contractor and no principal-agent relationship or employer-employee relationship is contemplated or created by this Contract. The Vendor as an independent contractor is solely liable for the acts and omissions of its employees and agents. Vendor shall be responsible for selecting, supervising, and compensating any and all individuals employed pursuant to the terms of this Solicitation and resulting contract. Neither the Vendor, nor any employees or subcontractors of the Vendor, shall be deemed to be employees of the State for any purpose whatsoever. Vendor shall be exclusively responsible for payment of employees and contractors for all wages and salaries, taxes, withholding payments, penalties, fees, fringe benefits, professional liability insurance premiums, contributions to insurance and pension, or other deferred compensation plans, including but not limited to, Workers' Compensation and Social Security obligations, licensing fees, etc. and the filing of all necessary documents, forms, and returns pertinent to all of the foregoing.

Vendor shall hold harmless the State, and shall provide the State and Agency with a defense against any and all claims including, but not limited to, the foregoing payments, withholdings, contributions, taxes, Social Security taxes, and employer income tax returns.

**36. INDEMNIFICATION:** The Vendor agrees to indemnify, defend, and hold harmless the State and the Agency, their officers, and employees from and against: (1) Any claims or losses for services rendered by any subcontractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of the Contract; (2) Any claims or losses resulting to any person or entity injured or damaged by the Vendor, its officers, employees, or subcontractors by the publication, translation, reproduction, delivery, performance, use, or disposition of any data used under the Contract in a manner not authorized by the Contract, or by Federal or State statutes or regulations; and (3) Any failure of the Vendor, its officers, employees, or subcontractors to observe State and Federal laws including, but not limited to, labor and wage and hour laws.

**37. PURCHASING AFFIDAVIT:** In accordance with West Virginia Code §§ 5A-3-10a and 5-22-1(i), the State is prohibited from awarding a contract to any bidder that owes a debt to the State or a political subdivision of the State, Vendors are required to sign, notarize, and submit the Purchasing Affidavit to the Purchasing Division affirming under oath that it is not in default on any monetary obligation owed to the state or a political subdivision of the state.

**38. CONFLICT OF INTEREST:** Vendor, its officers or members or employees, shall not presently have or acquire an interest, direct or indirect, which would conflict with or compromise the performance of its obligations hereunder. Vendor shall periodically inquire of its officers, members and employees to ensure that a conflict of interest does not arise. Any conflict of interest discovered shall be promptly presented in detail to the Agency.

**39. REPORTS:** Vendor shall provide the Agency and/or the Purchasing Division with the following reports identified by a checked box below:

☒ Such reports as the Agency and/or the Purchasing Division may request. Requested reports may include, but are not limited to, quantities purchased, agencies utilizing the contract, total contract expenditures by agency, etc.

☐ Quarterly reports detailing the total quantity of purchases in units and dollars, along with a listing of purchases by agency. Quarterly reports should be delivered to the Purchasing Division via email at [purchasing.division@wv.gov](mailto:purchasing.division@wv.gov).

**40. BACKGROUND CHECK:** In accordance with W. Va. Code § 15-2D-3, the State reserves the right to prohibit a service provider's employees from accessing sensitive or critical information or to be present at the Capitol complex based upon results addressed from a criminal background check. Service providers should contact the West Virginia Division of Protective Services by phone at (304) 558-9911 for more information.

**41. PREFERENCE FOR USE OF DOMESTIC STEEL PRODUCTS:** Except when authorized by the Director of the Purchasing Division pursuant to W. Va. Code § 5A-3-56, no contractor may use or supply steel products for a State Contract Project other than those steel products made in the United States. A contractor who uses steel products in violation of this section may be subject to civil penalties pursuant to W. Va. Code § 5A-3-56. As used in this section:

- a. "State Contract Project" means any erection or construction of, or any addition to, alteration of or other improvement to any building or structure, including, but not limited to, roads or highways, or the installation of any heating or cooling or ventilating plants or other equipment, or the supply of and materials for such projects, pursuant to a contract with the State of West Virginia for which bids were solicited on or after June 6, 2001.
- b. "Steel Products" means products rolled, formed, shaped, drawn, extruded, forged, cast, fabricated or otherwise similarly processed, or processed by a combination of two or more or such operations, from steel made by the open hearth, basic oxygen, electric furnace, Bessemer or other steel making process.
- c. The Purchasing Division Director may, in writing, authorize the use of foreign steel products if:

1. The cost for each contract item used does not exceed one tenth of one percent (.1%) of the total contract cost or two thousand five hundred dollars (\$2,500.00), whichever is greater. For the purposes of this section, the cost is the value of the steel product as delivered to the project; or
2. The Director of the Purchasing Division determines that specified steel materials are not produced in the United States in sufficient quantity or otherwise are not reasonably available to meet contract requirements.

**42. PREFERENCE FOR USE OF DOMESTIC ALUMINUM, GLASS, AND STEEL:** In Accordance with W. Va. Code § 5-19-1 et seq., and W. Va. CSR § 148-10-1 et seq., for every contract or subcontract, subject to the limitations contained herein, for the construction, reconstruction, alteration, repair, improvement or maintenance of public works or for the purchase of any item of machinery or equipment to be used at sites of public works, only domestic aluminum, glass or steel products shall be supplied unless the spending officer determines, in writing, after the receipt of offers or bids, (1) that the cost of domestic aluminum, glass or steel products is unreasonable or inconsistent with the public interest of the State of West Virginia, (2) that domestic aluminum, glass or steel products are not produced in sufficient quantities to meet the contract requirements, or (3) the available domestic aluminum, glass, or steel do not meet the contract specifications. This provision only applies to public works contracts awarded in an amount more than fifty thousand dollars (\$50,000) or public works contracts that require more than ten thousand pounds of steel products.

The cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than twenty percent (20%) of the bid or offered price for foreign made aluminum, glass, or steel products. If the domestic aluminum, glass or steel products to be supplied or produced in a "substantial labor surplus area", as defined by the United States Department of Labor, the cost of domestic aluminum, glass, or steel products may be unreasonable if the cost is more than thirty percent (30%) of the bid or offered price for foreign made aluminum, glass, or steel products. This preference shall be applied to an item of machinery or equipment, as indicated above, when the item is a single unit of equipment or machinery manufactured primarily of aluminum, glass or steel, is part of a public works contract and has the sole purpose or of being a permanent part of a single public works project. This provision does not apply to equipment or machinery purchased by a spending unit for use by that spending unit and not as part of a single public works project.


All bids and offers including domestic aluminum, glass or steel products that exceed bid or offer prices including foreign aluminum, glass or steel products after application of the preferences provided in this provision may be reduced to a price equal to or lower than the lowest bid or offer price for foreign aluminum, glass or steel products plus the applicable preference. If the reduced bid or offer prices are made in writing and supersede the prior bid or offer prices, all bids or offers, including the reduced bid or offer prices, will be reevaluated in accordance with this rule.

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Nasir Huq , CEO  
(Name, Title)  
Nasir Huq and CEO  
(Printed Name and Title)  
1100 N. Glebe Rd, Suite 1010 Arlington, VA 22201  
(Address)  
571-209-8645 / (703) 232-1469  
(Phone Number) / (Fax Number)  
nasirul.huq@accentuatetech.com  
(email address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

*By signing below, I further certify that I understand this Contract is subject to the provisions of West Virginia Code § 5A-3-62, which automatically voids certain contract clauses that violate State law.*

Accentuate Technology Inc.  
(Company)  
 Nasir Huq , CEO  
(Authorized Signature) (Representative Name, Title)  
Nasir Huq and CEO  
(Printed Name and Title of Authorized Representative)  
10/25/2021  
(Date)  
571-209-8645 (703) 232-1469  
(Phone Number) (Fax Number)



# REQUEST FOR QUOTATION MINING SAFETY BOOTS

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## SPECIFICATIONS

1. **PURPOSE AND SCOPE:** The West Virginia Office of Miner's Health and Safety Training is soliciting bids to establish an open-end contract for mining boots. The West Virginia Office of Miner's Health and Safety Training has approximately 100 inspectors. The number of staff could increase or decrease at any time. This contract will require various boots in various sizes. Orders are typically frequent; however, orders may be placed for only one item at a time.

Vendor shall provide a wide range of sizes (7 through 15) and half sizes on all boots. Vendor shall also provide regular and wide widths in whole and half sizes. Vendor shall exchange boots if boots do not fit properly or if the quality is questionable.

2. **DEFINITIONS:** The terms listed below shall have the meanings assigned to them below. Additional definitions can be found in section 2 of the General Terms and Conditions.

- 2.1 **"Contract Item" or "Contract Items"** means the list of items identified in Section 3.1 below and on the Pricing Pages.

- 2.2 **"Pricing Pages"** means the schedule of prices, estimated order quantity, and totals contained in wvOASIS or attached hereto as Exhibit A, and used to evaluate the Solicitation responses.

- 2.3 **"Solicitation"** means the official notice of an opportunity to supply the State with goods or services that is published by the West Virginia Office of Miner's Health and Safety Training.

- 2.4 **"ASTM International"** (formerly known as American Society for Testing and Materials) is an international standards organization that develops and publishes voluntary consensus technical standards for a wide range of materials, products, systems, and services.

- 2.5 **"UL"** Underwriters' Laboratories is an organization that provides rigorous independent research and analyzes safety data to develop standards to guide safer, sustainable commercialization of evolving technologies.

3. **GENERAL REQUIREMENTS:**

- 3.1 **Contract Items and Mandatory Requirements:** Vendor shall provide Agency with the Contract Items listed below on an **open-end and continuing basis**. Contract Items must meet or exceed the mandatory requirements as shown below.

**REQUEST FOR QUOTATION  
MINING SAFETY BOOTS**

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**3.1.1 Men's 10" Waterproof Insulated Internal Metguard Ranch  
Wellington Boot Matterhorn Product Number: MT200 or  
equal**

- 3.1.1.1** Must have leather upper.
- 3.1.1.2** Must be abrasion resistant leather vamp and heel.
- 3.1.1.3** Must be slip and puncture resistant.
- 3.1.1.4** Must have high abrasion boot tip.
- 3.1.1.5** Must be insulated.
- 3.1.1.6** Must have non-metallic internal metatarsal guard.
- 3.1.1.7** Must have moisture wicking lining.
- 3.1.1.8** Must have internal polyurethane midsole.
- 3.1.1.9** Boots must be steel or composite toe that meet or exceed ASTM International for compression.
- 3.1.1.10** Must be waterproof or water resistant from the toes to the top.
- 3.1.1.11** Must have removable footbed.
- 3.1.1.12** Must have heavy-duty non-metallic shank.
- 3.1.1.13** Must have heavy duty rubber outsole.
- 3.1.1.14** Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.
- 3.1.1.15** Boots must meet ASTM requirements for electrical hazard resistance.

**3.1.2 Men's 10" Waterproof Internal Metguard Ranch  
Wellington Boot Matterhorn Product Number: MT201 or  
equal**

- 3.1.2.1** Must have leather upper.
- 3.1.2.2** Must be abrasion resistant leather vamp and heel.
- 3.1.2.3** Must be slip and puncture resistant.
- 3.1.2.4** Must have high abrasion boot tip.
- 3.1.2.5** Must be non-insulated, mesh or light lining acceptable.
- 3.1.2.6** Boots must be steel or composite toe that meet or exceed ASTM International for compression.
- 3.1.2.7** Must have moisture wicking lining.
- 3.1.2.8** Must be waterproof or water resistant from the toes to the top.
- 3.1.2.9** Must have removable footbed.
- 3.1.2.10** Must have non-metallic internal metatarsal guard
- 3.1.2.11** Must have heavy-duty non-metallic shank.
- 3.1.2.12** Must have heavy duty rubber outsole.
- 3.1.2.13** Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.

**REQUEST FOR QUOTATION  
MINING SAFETY BOOTS**

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**3.1.2.14 Boots must meet ASTM requirements for electrical hazard resistance.**

**3.1.3 Men's 11" Waterproof Internal Metguard Ranch  
Wellington Boot Matterhorn Product Number: MT210 or  
equal**

- 3.1.3.1 Must have leather upper.**
- 3.1.3.2 Must be abrasion resistant leather heel.**
- 3.1.3.3 Must be slip and puncture resistant.**
- 3.1.3.4 Must have high abrasion boot tip.**
- 3.1.3.5 Must be non-insulated, mesh or light lining acceptable.**
- 3.1.3.6 Boots must be steel toe that meet or exceed ASTM International for compression.**
- 3.1.3.7 Must be waterproof or water resistant from the toes to the top.**
- 3.1.3.8 Must have removable footbed.**
- 3.1.3.9 Must have moisture wicking lining.**
- 3.1.3.10 Must have impact protection internal metatarsal guard.**
- 3.1.3.11 Must have steel shank.**
- 3.1.3.12 Must have heavy duty rubber outsole.**
- 3.1.3.13 Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.**
- 3.1.3.14 Boots must meet ASTM requirements for electrical hazard resistance.**

**3.1.4 Men's 15" Waterproof Internal Metguard Pull on Boot  
Matterhorn Product Number: MT703 or equal**

- 3.1.4.1 Must have leather upper.**
- 3.1.4.2 Must be slip and puncture resistant.**
- 3.1.4.3 Must have high abrasion boot tip.**
- 3.1.4.4 Must be non-insulated, mesh or light lining acceptable.**
- 3.1.4.5 Boots must be composite toe that meet or exceed ASTM International for compression.**
- 3.1.4.6 Must be waterproof or water resistant from the toes to the top.**
- 3.1.4.7 Must have external shin guard.**
- 3.1.4.8 Must have removable footbed.**
- 3.1.4.9 Must have non-metallic internal metatarsal guard.**
- 3.1.4.10 Must have moisture wicking lining.**
- 3.1.4.11 Must have internal polyurethane midsole**
- 3.1.4.12 Must have heavy duty non-metallic shank.**
- 3.1.4.13 Must have heavy duty rubber outsole.**

**REQUEST FOR QUOTATION  
MINING SAFETY BOOTS**

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**3.1.4.14** Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.

**3.1.4.15** Boots must meet ASTM requirements for electrical hazard resistance.

**3.1.5 Men's 17" Waterproof Insulated Internal Metguard Mining Boot Matterhorn Product Number: MT700 or equal**

**3.1.5.1** Must have leather upper.

**3.1.5.2** Must be abrasion resistant leather vamp and heel.

**3.1.5.3** Must be slip and puncture resistant.

**3.1.5.4** Must have high abrasion boot tip.

**3.1.5.5** Must be insulated.

**3.1.5.6** Boots must be composite toe that meet or exceed ASTM International for compression.

**3.1.5.7** Must be waterproof or water resistant from the toes to the top.

**3.1.5.8** Must have non-metallic internal metatarsal guard.

**3.1.5.9** Must have moisture wicking lining.

**3.1.5.10** Must have removable footbed.

**3.1.5.11** Must have triple rib steel shank.

**3.1.5.12** Must have heavy duty rubber outsole.

**3.1.5.13** Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.

**3.1.5.14** Boots must meet ASTM requirements for electrical hazard resistance.

**3.1.6 Men's 16" Waterproof Lace to Toe Internal Metguard Mining Boot Matterhorn Product Number: 12216 or equal**

**3.1.6.1** Must have leather upper.

**3.1.6.2** Must have high abrasion boot tip.

**3.1.6.3** Must be slip and puncture resistant.

**3.1.6.4** Must have puncture resistant stainless-steel plate.

**3.1.6.5** Must be non-insulated, mesh or light lining acceptable.

**3.1.6.6** Boots must be steel safety toe cap that meet or exceed ASTM International for compression.

**3.1.6.7** Must be waterproof or water resistant from the toes to the top.

**3.1.6.8** Must have steel internal metatarsal guard.

**3.1.6.9** Must have Kevlar internal lining.

**3.1.6.10** Must have removable footbed.

**3.1.6.11** Must have steel shank.

**REQUEST FOR QUOTATION  
MINING SAFETY BOOTS**

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- 3.1.6.12** Must have heavy duty rubber outsole.
- 3.1.6.13** Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.
- 3.1.6.14** Boots must meet ASTM requirements for electrical hazard resistance.

**3.1.7 Men's 14" Waterproof Internal Metguard Boot  
Matterhorn Product Number: MT705 or equal**

- 3.1.7.1** Must have leather upper.
- 3.1.7.2** Must have non-metallic puncture resistant sole.
- 3.1.7.3** Must be slip resistant.
- 3.1.7.4** Must have high abrasion boot tip.
- 3.1.7.5** Must have external shin guard.
- 3.1.7.6** Boots must be aluminum safety toe cap that meet or exceed ASTM International for compression.
- 3.1.7.7** Must be waterproof or water resistant from the toes to the top.
- 3.1.7.8** Must have removable footbed.
- 3.1.7.9** Must have moisture wicking lining.
- 3.1.7.10** Must have non-metallic internal metatarsal guard.
- 3.1.7.11** Must have triple rib steel shank.
- 3.1.7.12** Must have heavy duty rubber outsole.
- 3.1.7.13** Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.
- 3.1.7.14** Boots must meet ASTM requirements for electrical hazard resistance.

**3.1.8 Men's 10" Waterproof Lace to Toe Insulated Internal  
Metguard Boot Matterhorn Product Number: CV12000 or  
equal**

- 3.1.8.1** Must have leather upper.
- 3.1.8.2** Must have external ankle support.
- 3.1.8.3** Must be slip resistant.
- 3.1.8.4** Must have high abrasion boot tip.
- 3.1.8.5** Must be insulated.
- 3.1.8.6** Must have non-metallic puncture resistant insole.
- 3.1.8.7** Boots must be steel toe cap that meet or exceed ASTM International for compression.
- 3.1.8.8** Must be waterproof or water resistant from the toes to the top.
- 3.1.8.9** Must have removable footbed.
- 3.1.8.10** Must have moisture wicking lining.

## REQUEST FOR QUOTATION MINING SAFETY BOOTS

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- 3.1.8.11** Must have non-metallic internal metatarsal guard.
- 3.1.8.12** Must have steel shank.
- 3.1.8.13** Must have heavy duty rubber outsole.
- 3.1.8.14** Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.
- 3.1.8.15** Boots must meet ASTM requirements for electrical hazard resistance.

### **3.1.9 Men's 10" Waterproof Internal Metguard Boot Matterhorn Product Number: MT910 or equal**

- 3.1.9.1** Must have leather upper.
- 3.1.9.2** Must be slip resistant.
- 3.1.9.3** Must have high abrasion boot tip.
- 3.1.9.4** Must be non-insulated, mesh or light lining acceptable.
- 3.1.9.5** Must have abrasion resistant leather heel.
- 3.1.9.6** Boots must be steel toe that meet or exceed ASTM International for compression.
- 3.1.9.7** Must be waterproof or water resistant from the toes to the top.
- 3.1.9.8** Must have removable footbed.
- 3.1.9.9** Must have moisture wicking lining.
- 3.1.9.10** Must have impact protection internal metatarsal guard.
- 3.1.9.11** Must have steel shank.
- 3.1.9.12** Must have heavy duty rubber outsole.
- 3.1.9.13** Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.
- 3.1.9.14** Boots must meet ASTM requirements for electrical hazard resistance.

### **3.1.10 Men's 10" Waterproof Internal Metguard Boot Matterhorn Product Number: MT903 or equal**

- 3.1.10.1** Must have leather upper.
- 3.1.10.2** Must be slip resistant.
- 3.1.10.3** Must have high abrasion boot tip.
- 3.1.10.4** Must be non-insulated, mesh or light lining acceptable.
- 3.1.10.5** Must have puncture resistant stainless steel bottom plate.
- 3.1.10.6** Boots must be steel toe that meet or exceed ASTM International for compression.
- 3.1.10.7** Must be waterproof or water resistant from the toes to the top.
- 3.1.10.8** Must have removable footbed.
- 3.1.10.9** Must have non-metallic internal metatarsal guard.

**REQUEST FOR QUOTATION  
MINING SAFETY BOOTS**

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- 3.1.10.10** Must have triple rib steel shank.
- 3.1.10.11** Must have oil resistant rubber outsole.
- 3.1.10.12** Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.
- 3.1.10.13** Boots must meet ASTM requirements for electrical hazard resistance.

**3.1.11 Men's 10" Insulated Waterproof Internal Metguard Boot  
Matterhorn Product Number: MT900 or equal**

- 3.1.11.1** Must have leather upper.
- 3.1.11.2** Must be slip resistant.
- 3.1.11.3** Must have high abrasion boot tip.
- 3.1.11.4** Must be insulated.
- 3.1.11.5** Must have puncture resistant stainless-steel plate.
- 3.1.11.6** Boots must be composite toe that meet or exceed ASTM International for compression.
- 3.1.11.7** Must be waterproof or water resistant from the toes to the top.
- 3.1.11.8** Must have moisture wicking lining.
- 3.1.11.9** Must have removable footbed.
- 3.1.11.10** Must have non-metallic internal metatarsal guard.
- 3.1.11.11** Must have triple rib steel shank.
- 3.1.11.12** Must have rubber midsole and outsole.
- 3.1.11.13** Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.
- 3.1.11.14** Boots must meet ASTM requirements for electrical hazard resistance.

**3.1.12 Men's 10" Waterproof Lace to Toe Internal Metguard Boot  
Matterhorn Product Number: 12255 or equal**

- 3.1.12.1** Must have leather upper.
- 3.1.12.2** Must be slip resistant.
- 3.1.12.3** Must have high abrasion boot tip.
- 3.1.12.4** Must be non-insulated, mesh or light lining acceptable.
- 3.1.12.5** Must have puncture resistant stainless-steel plate.
- 3.1.12.6** Boots must be steel toe that meet or exceed ASTM International for compression.
- 3.1.12.7** Must be waterproof or water resistant from the toes to the top.
- 3.1.12.8** Must have Kevlar lining.
- 3.1.12.9** Must have removable footbed.
- 3.1.12.10** Must have steel internal metatarsal guard.

**REQUEST FOR QUOTATION  
MINING SAFETY BOOTS**

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- 3.1.12.11** Must have steel shank.
- 3.1.12.12** Must have rubber outsole.
- 3.1.12.13** Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.
- 3.1.12.14** Must have polyurethane midsole.
- 3.1.12.15** Boots must meet ASTM requirements for electrical hazard resistance.

**3.1.13 Women's 10" Waterproof Insulated Internal Metguard  
Boot Matterhorn Product Number: MT975 or equal**

- 3.1.13.1** Must have leather upper.
- 3.1.13.2** Must be slip resistant.
- 3.1.13.3** Must have high abrasion boot tip.
- 3.1.13.4** Must be insulated.
- 3.1.13.5** Must have non-metallic puncture resistant insole.
- 3.1.13.6** Boots must be steel toe that meet or exceed ASTM International for compression.
- 3.1.13.7** Must be waterproof or water resistant from the toes to the top.
- 3.1.13.8** Must have moisture wicking lining.
- 3.1.13.9** Must have removable footbed.
- 3.1.13.10** Must have non-metallic metatarsal guard.
- 3.1.13.11** Must have steel shank.
- 3.1.13.12** Must have rubber outsole.
- 3.1.13.13** Sizes: Women's 5 through 10 (including available half sizes), regular and wide widths.
- 3.1.13.14** Must have polyurethane midsole.
- 3.1.13.15** Boots must meet ASTM requirements for electrical hazard resistance.

**3.1.14 Men's Wolverine Blade LX 10 Inch Waterproof Composite  
Toe Wellington Product Number: W10650 or equal**

- 3.1.14.1** Must have leather upper.
- 3.1.14.2** Must be slip resistant.
- 3.1.14.3** Must have high abrasion boot tip and heel.
- 3.1.14.4** Must have non-metallic puncture resistant insole.
- 3.1.14.5** Boots must be composite toe that meet or exceed ASTM International for compression.
- 3.1.14.6** Must be waterproof or water resistant from the toes to the top.
- 3.1.14.7** Must have moisture wicking lining.
- 3.1.14.8** Must have removable footbed.



**REQUEST FOR QUOTATION  
MINING SAFETY BOOTS**

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- 3.1.14.9** Must have nylon shank.
- 3.1.14.10** Must have rubber outsole.
- 3.1.14.11** Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.
- 3.1.14.12** Must have polyurethane midsole.
- 3.1.14.13** Boots must meet ASTM requirements for electrical hazard resistance.

**3.1.15 Men's Wolverine Bandit 10 Inch Waterproof Composite  
Toe Wellington Product Number: W10846 or equal**

- 3.1.15.1** Must have leather upper.
- 3.1.15.2** Must be slip resistant.
- 3.1.15.3** Must have non-metallic puncture resistant insole.
- 3.1.15.4** Boots must be composite toe that meet or exceed ASTM International for compression.
- 3.1.15.5** Must be waterproof or water resistant from the toes to the top.
- 3.1.15.6** Must have moisture wicking lining.
- 3.1.15.7** Must have removable footbed.
- 3.1.15.8** Must have nylon shank.
- 3.1.15.9** Must have rubber outsole.
- 3.1.15.10** Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.
- 3.1.15.11** Must have polyurethane midsole.
- 3.1.15.12** Boots must meet ASTM requirements for electrical hazard resistance.

**3.1.16 Men's Wolverine Overpass Waterproof Composite Toe  
Wellington Product Number: W10708 or equal**

- 3.1.16.1** Must have leather upper.
- 3.1.16.2** Must be slip resistant.
- 3.1.16.3** Must have abrasion resistant toe.
- 3.1.16.4** Must have non-metallic puncture resistant insole.
- 3.1.16.5** Boots must be composite toe that meet or exceed ASTM International for compression.
- 3.1.16.6** Must be waterproof or water resistant from the toes to the top.
- 3.1.16.7** Must have moisture wicking lining.
- 3.1.16.8** Must have removable footbed.
- 3.1.16.9** Must have nylon shank.
- 3.1.16.10** Must have rubber outsole.

**REQUEST FOR QUOTATION  
MINING SAFETY BOOTS**

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**3.1.16.11** Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.

**3.1.16.12** Must have polyurethane midsole.

**3.1.16.13** Boots must meet ASTM requirements for electrical hazard resistance.

**3.1.17 Men's Wolverine Floorhand 10 Inch Waterproof Steel Toe  
Wellington Product Number: W10680 or equal**

**3.1.17.1** Must have leather upper.

**3.1.17.2** Must be slip resistant.

**3.1.17.3** Boots must be steel toe that meet or exceed ASTM International for compression.

**3.1.17.4** Must be waterproof or water resistant from the toes to the top.

**3.1.17.5** Must have moisture wicking lining.

**3.1.17.6** Must have removable footbed.

**3.1.17.7** Must have nylon shank.

**3.1.17.8** Must have rubber outsole.

**3.1.17.9** Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.

**3.1.17.10** Boots must meet ASTM requirements for electrical hazard resistance.

**3.1.18 Men's Wolverine Overman 10 Inch Composite Toe  
Waterproof Wellington Product Number: W10488 or  
equal**

**3.1.18.1** Must have leather upper.

**3.1.18.2** Must be oil and slip resistant.

**3.1.18.3** Must have abrasion resistant heel and toe.

**3.1.18.4** Boots must be composite toe that meet or exceed ASTM International for compression.

**3.1.18.5** Must be waterproof or water resistant from the toes to the top.

**3.1.18.6** Must have moisture wicking lining.

**3.1.18.7** Must have removable footbed.

**3.1.18.8** Must have nylon shank.

**3.1.18.9** Must have rubber outsole.

**3.1.18.10** Must have heel and toe impact absorbing compression pads.

**3.1.18.11** Must have polyurethane midsole

**3.1.18.12** Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.

**REQUEST FOR QUOTATION  
MINING SAFETY BOOTS**

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**3.1.18.13 Boots must meet ASTM requirements for electrical hazard resistance.**

**3.1.19 Men's 10" Waterproof UL Steel Toe Chainsaw Boot  
Matterhorn Product Number: MT2000 or equal**

- 3.1.19.1 Must have leather upper.**
- 3.1.19.2 Must be slip resistant.**
- 3.1.19.3 Must have abrasion resistant toe.**
- 3.1.19.4 Must have Kevlar cut resistant lining.**
- 3.1.19.5 Boots must be steel toe that meet or exceed ASTM International for compression.**
- 3.1.19.6 Must be waterproof or water resistant from the toes to the top.**
- 3.1.19.7 Must have moisture wicking lining.**
- 3.1.19.8 Must have polyurethane midsole.**
- 3.1.19.9 Must have steel shank.**
- 3.1.19.10 Must have rubber outsole.**
- 3.1.19.11 Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.**

**3.1.20 Men's 10" Waterproof Non-Metallic Toe Search and Rescue Matterhorn Product Number: 127000 or equal**

- 3.1.20.1 Must have leather upper.**
- 3.1.20.2 Must be slip resistant.**
- 3.1.20.3 Must have high abrasion boot tip.**
- 3.1.20.4 Must have puncture resistant stainless-steel plate.**
- 3.1.20.5 Must have Nomex/Kevlar fire retardant lining.**
- 3.1.20.6 Boots must be safety composite toe that meet or exceed ASTM International for compression.**
- 3.1.20.7 Must be waterproof or water resistant from the toes to the top.**
- 3.1.20.8 Must have Kevlar upper and sole stitching.**
- 3.1.20.9 Must have moisture wicking lining.**
- 3.1.20.10 Must have polyurethane removable footbed.**
- 3.1.20.11 Must have steel shank.**
- 3.1.20.12 Must have fire resistant outsole.**
- 3.1.20.13 Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.**

**3.1.21 Men's 10" Waterproof Insulated Logger Boot  
Matterhorn Product Number: MT960 or equal**

## REQUEST FOR QUOTATION MINING SAFETY BOOTS

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- 3.1.21.1 Must have leather upper.
- 3.1.21.2 Must be slip resistant.
- 3.1.21.3 Must have triple rib steel shank.
- 3.1.21.4 Must have internal polyurethane midsole.
- 3.1.21.5 Must be insulated.
- 3.1.21.6 Boots must be safety composite toe that meet or exceed ASTM International for compression.
- 3.1.21.7 Must be waterproof or water resistant from the toes to the top.
- 3.1.21.8 Must have a removable kiltie.
- 3.1.21.9 Boots must meet ASTM requirements for electrical hazard resistance.
- 3.1.21.10 Must have moisture wicking lining.
- 3.1.21.11 Must have removable footbed.
- 3.1.21.12 Must have rubber outsole.
- 3.1.21.13 Sizes: Men's 7 through 15 (including available half sizes), regular and wide widths.

**3.2 ADDITIONS/DELETIONS:** Items discontinued by the Agency will be deleted from the contract when necessary. Replacement boots may be added by mutual consent, with specifications and prices agreed upon by both parties and entered into via formal change order to the contract. This situation may occur when a manufacturer has discontinued a contract item and a replacement or substitution item is needed. A change order will not be needed for an "item number" only change. **Vendor must notify agency when a contract item is being discontinued.**

#### **4. CONTRACT AWARD:**

- 4.1 Contract Award:** The Contract is intended to provide Agencies with a purchase price on all Contract Items. The Contract shall be awarded to the Vendor that provides the Contract Items meeting the required specifications for the lowest overall **OVERALL BID AMOUNT** as shown on the Pricing Pages. Vendors submitting paper bids must print off Exhibit A Pricing page and enter a unit price for each item. Vendor must then add all extended prices together for an Overall Bid Amount.
- 4.2 Pricing Pages:** Vendor must complete the Pricing Pages by providing individual unit price for each contract item, then multiply the unit cost by the estimated annual quantity listed to the extended price for each item (individual unit price times (x) estimated quantity for each item). The unit price will set the price per item per size. The quantities listed are approximate to establish a bid price and actual amount ordered may vary.

## REQUEST FOR QUOTATION MINING SAFETY BOOTS

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Vendor must complete the Pricing Pages in their entirety as failure to do so may result in Vendor's bids being disqualified.

Vendor shall list the "add wide" price for any contract item requiring wide width. The "add" price is the amount charged above the base contract price for wide widths as listed on the pricing page (example: unit price for size 10.5 is \$150 – vendor will list unit price at \$150 at 10.5 line; then on the "add wide width" line provide the upcharge for the extended size –example: vendor price for size 13W boot is \$170 {addition \$10 up charge for wide width} vendor will list the \$10 on the "Add wide width" line for the item on the pricing page).

Vendor will then provide an overall bid total (all extended prices added together). Vendor must list brands and item numbers in the space provided for any "or equal" items bid.

The Pricing Pages contain a list of the Contract Items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

Vendor should electronically enter the information into the Pricing Pages through wvOASIS, if available, or as an electronic document.

### **5. ORDERING AND PAYMENT:**

- 5.1 Ordering:** Vendor shall accept orders through wvOASIS, regular mail, facsimile, e-mail, or any other written form of communication. Vendor may, but is not required to, accept on-line orders through a secure internet ordering portal/website. If Vendor has the ability to accept on-line orders, it should include in its response a brief description of how Agencies may utilize the on-line ordering system. Vendor shall ensure that its on-line ordering system is properly secured prior to processing Agency orders on-line.
- 5.2 Payment:** Vendor shall accept payment in accordance with the payment procedures of the State of West Virginia.
- 5.3 Invoices:** Vendor shall e-mail, fax or mail the Agency an original itemized invoice for each and every order. Invoices should be provided to the Agency within thirty days of order delivery. The invoice should reference the contract number.

### **6. DELIVERY AND RETURN:**

- 6.1 Delivery Time:** Deliver clock will start one (1) business day after the Agency sends

**REQUEST FOR QUOTATION  
MINING SAFETY BOOTS**

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the Vendor an order. Vendor shall deliver standard orders within forty-five (45) calendar days after orders are received. Vendor shall ship all orders in accordance with the above schedule and shall not hold orders until a minimum delivery quantity is met.

**6.1.1 An itemized delivery ticket must be included with each order.**

- 6.2 Late Delivery:** The Agency placing the order under this Contract must be notified in writing if orders will be delayed for any reason. Any delay in delivery that could cause harm to an Agency will be grounds for cancellation of the delayed order, and/or obtaining the items ordered from a third party.

Any Agency seeking to obtain items from a third party under this provision must first obtain approval of the Purchasing Division.

- 6.3 Delivery Payment/Risk of Loss:** Standard order delivery shall be F.O.B. destination to the Agency's location. Vendor shall include the cost of standard order delivery charges in its bid pricing/discount and is not permitted to charge the Agency separately for such delivery. The Agency will pay delivery charges on all emergency orders provided that Vendor invoices those delivery costs as a separate charge with the original freight bill attached to the invoice.
- 6.4 Return of Unacceptable Items:** If the Agency deems the Contract Items to be unacceptable, the Contract Items shall be returned to Vendor at Vendor's expense and with no restocking charge. Vendor shall either make arrangements for the return within five (5) days of being notified that items are unacceptable, or permit the Agency to arrange for the return and reimburse Agency for delivery expenses. If the original packaging cannot be utilized for the return, Vendor will supply the Agency with appropriate return packaging upon request. All returns of unacceptable items shall be F.O.B. the Agency's location. The returned product shall either be replaced, or the Agency shall receive a full credit or refund for the purchase price, at the Agency's discretion.
- 6.5 Return Due to Agency Error:** Items ordered in error by the Agency will be returned for credit within 30 days of receipt, F.O.B. Vendor's location. Vendor shall not charge a restocking fee if returned products are in a resalable condition. Items shall be deemed to be in a resalable condition if they are unused and in the original packaging. Any restocking fee for items not in a resalable condition shall be the lower of the Vendor's customary restocking fee or 5% of the total invoiced value of the returned items.

**REQUEST FOR QUOTATION  
MINING SAFETY BOOTS**

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**7. VENDOR DEFAULT:**

**7.1** The following shall be considered a vendor default under this Contract.

- 7.1.1** Failure to provide Contract Items in accordance with the requirements contained herein.
- 7.1.2** Failure to comply with other specifications and requirements contained herein.
- 7.1.3** Failure to comply with any laws, rules, and ordinances applicable to the Contract Services provided under this Contract.
- 7.1.4** Failure to remedy deficient performance upon request.

**7.2** The following remedies shall be available to Agency upon default.

- 7.2.1** Immediate cancellation of the Contract.
- 7.2.2** Immediate cancellation of one or more release orders issued under this Contract.
- 7.2.3** Any other remedies available in law or equity.

**8. MISCELLANEOUS:**

- 8.1 No Substitutions:** Vendor shall supply only Contract Items submitted in response to the Solicitation unless a contract modification is approved in accordance with the provisions contained in this Contract.
- 8.2 Vendor Supply:** Vendor must carry sufficient inventory of the Contract Items being offered to fulfill its obligations under this Contract. By signing its bid, Vendor certifies that it can supply the Contract Items contained in its bid response.

**REQUEST FOR QUOTATION  
MINING SAFETY BOOTS**

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**8.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

**8.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

**Contract Manager:** Nasir Huq  
**Telephone Number:** 571-209-8645  
**Fax Number:** (703) 232-1469  
**Email Address:** nasirul.huq@accentuatetech.com



EXHIBIT A PRICING PAGE - WEST VIRGINIA OFFICE OF MINERS HEALTH AND SAFETY TRAINING BOOTS

Item	Item Description	Manufacturer for "or equal" bids	Manufacturer's Item Number for "or equal bids"	Size or type	Unit of Measure	Unit Price	Estimated Annual Use	Extended Price
<b>BOOTS</b>								
3.1.1	Men's 10" Waterproof Insulated Internal Metguard Ranch Wellington Boot			7-7.5	EA	265.00		
				8-8.5	EA	265.00		
				9-9.5	EA	265.00		
				10-10.5	EA	265.00		
				11-11.5	EA	265.00		
				12-12.5	EA	265.00		
				13-13.5	EA	265.00		
				14-14.5	EA	265.00		
				15	EA	265.00		
				Add wide	EA	265.00		
3.1.2	Men's 10" Waterproof Internal Metguard Ranch Wellington Boot			7-7.5	EA	260.00		
				8-8.5	EA	260.00		
				9-9.5	EA	260.00		
				10-10.5	EA	260.00		
				11-11.5	EA	260.00		
				12-12.5	EA	260.00		
				13-13.5	EA	260.00		
				14-14.5	EA	260.00		
				15	EA	260.00		
				Add wide	EA	260.00		
3.1.3	Men's 11" Waterproof Internal Metguard Ranch Wellington Boot			7-7.5	EA	270.00		
				8-8.5	EA	270.00		
				9-9.5	EA	270.00		
				10-10.5	EA	270.00		
				11-11.5	EA	270.00		
				12-12.5	EA	270.00		
				13-13.5	EA	270.00		
				14-14.5	EA	270.00		
				15	EA	270.00		
				Add wide	EA	270.00		

[illegible]

3.1.8 Men's 10" Waterproof Lace to Toe Insulated Internal Metguard Boot Matterhorn Product Number: CV12000 or EQUAL		7-7.5	EA	340.00
		8-8.5	EA	340.00
		9-9.5	EA	340.00
		10-10.5	EA	340.00
		11-11.5	EA	340.00
		12-12.5	EA	340.00
		13-13.5	EA	340.00
		14-14.5	EA	340.00
		15	EA	340.00
		Add wide	EA	340.00
3.1.9 Men's 10" Waterproof Internal Metguard Boot Matterhorn Product Number: MT930 or EQUAL		7-7.5	EA	280.00
		8-8.5	EA	280.00
		9-9.5	EA	280.00
		10-10.5	EA	280.00
		11-11.5	EA	280.00
		12-12.5	EA	280.00
		13-13.5	EA	280.00
		14-14.5	EA	280.00
		15	EA	280.00
		Add wide	EA	280.00
3.1.10 Men's 10" Waterproof Internal Metguard Boot Matterhorn Product Number: MT903 or EQUAL		7-7.5	EA	220.00
		8-8.5	EA	220.00
		9-9.5	EA	220.00
		10-10.5	EA	220.00
		11-11.5	EA	220.00
		12-12.5	EA	220.00
		13-13.5	EA	220.00
		14-14.5	EA	220.00
		15	EA	220.00
		Add wide	EA	220.00
3.1.11 Men's 10" Insulated Waterproof Internal Metguard Boot Matterhorn Product Number: MT900 or EQUAL		7-7.5	EA	300.00
		8-8.5	EA	300.00
		9-9.5	EA	300.00
		10-10.5	EA	300.00
		11-11.5	EA	300.00
		12-12.5	EA	300.00
		13-13.5	EA	300.00
		14-14.5	EA	300.00
		15	EA	300.00
		Add wide	EA	300.00

[illegible]

3.1.16	Men's Wolverine Overpass Waterproof Composite Toe Wellington Product Number: W10708 or EQUAL	7-7.5	EA	230.00
		8-8.5	EA	230.00
		9-9.5	EA	230.00
		10-10.5	EA	230.00
		11-11.5	EA	230.00
		12-12.5	EA	230.00
		13-13.5	EA	230.00
3.1.17	Men's Wolverine Floorhand 10 inch Waterproof Steel Toe Wellington Product Number: W10680 or EQUAL	14-14.5	EA	230.00
		15	EA	230.00
		Add wide	EA	230.00
		7-7.5	EA	160.00
		8-8.5	EA	160.00
		9-9.5	EA	160.00
		10-10.5	EA	160.00
3.1.18	Men's Wolverine Overman 10 inch Composite Toe Waterproof Wellington Product Number: W10488 or EQUAL	11-11.5	EA	160.00
		12-12.5	EA	160.00
		13-13.5	EA	160.00
		14-14.5	EA	160.00
		15	EA	160.00
		Add wide	EA	160.00
		7-7.5	EA	220.00
3.1.19	Men's 10" Waterproof UL Steel Toe Chainsaw Boot Matterhorn Product Number: MT2000 or EQUAL	8-8.5	EA	220.00
		9-9.5	EA	220.00
		10-10.5	EA	220.00
		11-11.5	EA	220.00
		12-12.5	EA	220.00
		13-13.5	EA	220.00
		14-14.5	EA	220.00
3.1.20	Men's 10" Waterproof Non-Metallic Toe Search and Rescue Boot Matterhorn Product Number: 12700 or	15	EA	220.00
		Add wide	EA	220.00
		7-7.5	EA	600.00
		8-8.5	EA	600.00
		9-9.5	EA	600.00
		10-10.5	EA	600.00
		11-11.5	EA	600.00
		12-12.5	EA	600.00
		13-13.5	EA	600.00
		14-14.5	EA	600.00
		15	EA	600.00
		Add wide	EA	600.00
		7-7.5	EA	100.00
		8-8.5	EA	100.00





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/11/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> BIBERK P.O. Box 113247 Stamford, CT 06911	<b>CONTACT NAME:</b> <b>PHONE</b> 844-472-0967 <b>(A/C. No. Ext):</b> <b>E-MAIL</b> customerservice@biBERK.com <b>ADDRESS:</b>	<b>FAX</b> 203-654-3613 <b>(A/C. No):</b>
<b>INSURED</b> Accentuate Technology Inc  1100 North Glebe Road Suite 1010 Arlington, VA 22201-5798	<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A : Berkshire Hathaway Direct Insurance Company INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	<b>NAIC #</b> 10391

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER:	Y		N9BP298441	06/09/2021	06/09/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE  DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> Y	N/A	N9WC281831	05/01/2021	05/01/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
	Professional Liability (Errors & Omissions): Claims-Made						Per Occurrence/ Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Exclusions:  
Nasirul Huq;

The State of West Virginia C/O Department of Administration are listed as additional insured as it pertains to general liability (see endorsement attached)

## CERTIFICATE HOLDER

The State Of West Virginia  
C/O Department of Administration Bldg 6 room B100  
1900 Kanawha Blvd E  
Charleston, West Virginia 25305

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*[Signature]*