



Department of Administration  
 Purchasing Division  
 2019 Washington Street East  
 Post Office Box 50130  
 Charleston, WV 25305-0130

State of West Virginia  
**Master Agreement**

Order Date: 10-29-2021

CORRECT ORDER NUMBER MUST  
 APPEAR ON ALL PACKAGES, INVOICES,  
 AND SHIPPING PAPERS. QUESTIONS  
 CONCERNING THIS ORDER SHOULD BE  
 DIRECTED TO THE DEPARTMENT  
 CONTACT.

|                              |   |                                 |  |
|------------------------------|---|---------------------------------|--|
| <b>Order Number:</b>         | CMA 0313 0313 DEP220000009B 2                             | <b>Procurement Folder:</b>      | 955135   |
| <b>Document Name:</b>        | Benthic Macroinvertebrate Sample Processing and ID        | <b>Reason for Modification:</b> | CO 1 Admin Change Only issued to change unit of measure on CL2 & CL3 from EACH to HOUR |
| <b>Document Description:</b> | CO 1 Admin Change Only issued to change unit on CL2 & CL3 |                                 |  |
| <b>Procurement Type:</b>     | Central Master Agreement                                  |                                 |  |
| <b>Buyer Name:</b>           |   |                                 |  |
| <b>Telephone:</b>            |   |                                 |  |
| <b>Email:</b>                |   |                                 |  |
| <b>Shipping Method:</b>      | Best Way  | <b>Effective Start Date:</b>    | 2021-11-01   |
| <b>Free on Board:</b>        | FOB Dest, Freight Prepaid                                 | <b>Effective End Date:</b>      | 2022-10-31   |

| VENDOR   |   | DEPARTMENT CONTACT   |                         |
|--|---|--|-------------------------|
| <b>Vendor Customer Code:</b>                         | 000000114826  | <b>Requestor Name:</b>   | Jeffrey E Bailey        |
| WATERSHED ASSESSMENT ASSOCIATES<br>1861 CHRYSLER AVE |   | <b>Requestor Phone:</b>  | (304) 926-0499          |
| SCHENECTADY NY 12303<br>US                           |   | <b>Requestor Email:</b>  | jeffrey.e.bailey@wv.gov |
| <b>Vendor Contact Phone:</b>                         | 518-339-0715 Extension:   | <div style="font-size: 48pt; font-weight: bold;">22</div> <div style="font-size: 24pt; font-weight: bold;">FILE LOCATION _____</div> |                         |
| <b>Discount Details:</b>                             |   |  |                         |
|  | <b>Discount Allowed    Discount Percentage    Discount Days</b> |  |                         |
| #1   | No                      0.0000                      0           |  |                         |
| #2   | No  |  |                         |
| #3   | No  |  |                         |
| #4   | No  |  |                         |

| INVOICE TO  | SHIP TO  |
|---|--|
| ENVIRONMENTAL PROTECTION<br>DIV OF WASTE AND WATER MGT<br>601 57TH ST SE<br>CHARLESTON WV 25304<br>US | ENVIRONMENTAL PROTECTION<br>DIVISION OF WATER AND WASTE MGT<br>601 57TH ST SE<br>CHARLESTON WV 25304<br>US |

Purchasing Division's File Copy

Total Order Amount:

Open End

ENTERED

*QA 10-29-2021*  
**PURCHASING DIVISION AUTHORIZATION**  
 DATE: *11/02/2021*  
 ELECTRONIC SIGNATURE ON FILE

**ATTORNEY GENERAL APPROVAL AS TO FORM**  
 DATE: *11/3/2021*  
 ELECTRONIC SIGNATURE ON FILE

**ENCUMBRANCE CERTIFICATION**  
*Beverly Toler*  
 DATE: *11-3-2021*  
 ELECTRONIC SIGNATURE ON FILE

**Extended Description:**

CO 1 Admin Change Only issued to change unit of measure on CL2 & CL3 from EACH to HOUR

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The vendor, Watershed Assessment Associates, agrees to enter this multi-award open contract with the agency, The West Virginia Department of Environmental Protection, for the processing and identification of benthic macroinvertebrate samples collected from West Virginia waters. The selection method will be based on the lowest bidder and closest proximity to the sample location due to sample holding times, which will require samples to be delivered in a time sensitive manner, per the specifications, terms and conditions, Addendum #1 issued 9/8/2021, and the vendor's submitted bid response dated 9/07/2021 all incorporated herein by reference and made apart of hereof.

| Line | Commodity Code      | Manufacturer      | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|------|------------|
| 1    | 81131504            |                   |          | EA   | 200.000000 |
|      | <b>Service From</b> | <b>Service To</b> |          |      |            |
|      |                     |                   |          |      |            |

**Commodity Line Description:** Sample Sorting and ID to Genus Level

**Extended Description:**

SORTING AND IDENTIFICATION OF A 200 ORGANISM SUBSAMPLE TO GENUS LEVEL: INCLUDE TRAVEL COST FOR SAMPLE PICKUP AND DELIVERY PER UNIT.

| Line | Commodity Code      | Manufacturer      | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|------|------------|
| 2    | 81131504            |                   |          | HOUR | 175.000000 |
|      | <b>Service From</b> | <b>Service To</b> |          |      |            |
|      |                     |                   |          |      |            |

**Commodity Line Description:** Sample ID to Genus Level Only: Samples Pre-Sorted

**Extended Description:**

Sample Identified to Genus Level Only : Samples Pre-sorted

Reference 3.2.1B in specifications

| Line | Commodity Code      | Manufacturer      | Model No | Unit | Unit Price |
|------|---------------------|-------------------|----------|------|------------|
| 3    | 81131504            |                   |          | HOUR | 125.000000 |
|      | <b>Service From</b> | <b>Service To</b> |          |      |            |
|      |                     |                   |          |      |            |

**Commodity Line Description:** Professional Staff Rep of Data In Legal

**Extended Description:**

PROFESSIONAL STAFF REPRESENTATION OF DATA IN LEGAL

Reference 3.2.2 in specifications

# West Virginia Secretary of State — Online Data Services

## Business and Licensing

Online Data Services Help

### Business Organization Detail

*NOTICE: The West Virginia Secretary of State's Office makes every reasonable effort to ensure the accuracy of information. However, we make no representation or warranty as to the correctness or completeness of the information. If information is missing from this page, it is not in the The West Virginia Secretary of State's database.*

### WATERSHED ASSESSMENT ASSOCIATES, LLC

| Organization Information        |                |                  |             |         |        |          |                  |                    |
|---------------------------------|----------------|------------------|-------------|---------|--------|----------|------------------|--------------------|
| Org Type                        | Effective Date | Established Date | Filing Date | Charter | Class  | Sec Type | Termination Date | Termination Reason |
| LLC   Limited Liability Company | 6/16/2014      |                  | 6/16/2014   | Foreign | Profit |          |                  |                    |

| Organization Information  |   |  |  |                           |                           |
|---------------------------|---|--|--|---------------------------|---------------------------|
| <b>Business Purpose</b>   | 5417 - Professional, Scientific and Technical Servies - Professional, Scientific and Technical Servies - Scientific Research and Development Services (physical, engineering, life sciences, social sciences, humanities) |  |  | <b>Capital Stock</b>      |                           |
| <b>Charter County</b>     |   |  |  | <b>Control Number</b>     |                           |
| <b>Charter State</b>      | NY  |  |  |                           | <b>Excess Acres</b>       |
| <b>At Will Term</b>       | A   |  |  |                           | <b>Member Managed</b> MGR |
| <b>At Will Term Years</b> |   |  |  | <b>Par Value</b>          |                           |
| <b>Authorized Shares</b>  |   |  |  | <b>Young Entrepreneur</b> | Not Specified             |
|                           |   |  |  |                           |                           |

| <b>Addresses</b>                 |  |
|----------------------------------|--|
| <b>Type</b>                      | <b>Address</b>   |
| <b>Designated Office Address</b> | 1861 CHRISLER AVE.<br>SCHENECTADY, NY, 12303   |
| <b>Mailing Address</b>           | 1861 CHRISLER AVE.<br>SCHENECTADY, NY, 12303<br>USA                                  |
| <b>Notice of Process Address</b> | WATERSHED ASSESSMENT ASSOCIATES, LLC<br>1861 CHRISLER AVE.<br>SCHENECTADY, NY, 12303 |
| <b>Principal Office Address</b>  | 1861 CHRISLER AVE.<br>SCHENECTADY, NY, 12303<br>USA                                  |
| <b>Type</b>                      | <b>Address</b>   |

| <b>Officers</b> |  |
|-----------------|--|
| <b>Type</b>     | <b>Name/Address</b>  |
| <b>Manager</b>  | CHRISTINE MURPHY<br>1861 CHRISLER AVE.<br>SCHENECTADY, NY, 12303 |
| <b>Type</b>     | <b>Name/Address</b>  |

| <b>Annual Reports</b> |  |
|-----------------------|--|
| <b>Filed For</b>      |  |
| 2021                  |  |
| 2020                  |  |
| 2019                  |  |
| 2018                  |  |
| 2017                  |  |
| 2016                  |  |
| 2015                  |  |
| <b>Date filed</b>     |  |

For more information, please contact the Secretary of State's Office at 304-558-8000.

Friday, October 29, 2021 — 3:08 PM

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