



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Delivery Order

Order Date: 11-09-2021

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0313 0313 DEP2200000008 1	Procurement Folder:	964998
Document Name:	REAP / Ford F350 DRW X3D / (Y1) White / Diesel / Class 30	Reason for Modification:	
Document Description:	REAP / Ford F350 DRW X3D / (Y1) White / Diesel / Class 30		
Procurement Type:	Central Delivery Order		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Master Agreement Number: CMA 0212 MVTRUCK22A 1	
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	000000199714	Requestor Name:	Dennis Stottlemeyer	
STEPHENS AUTO CENTER PO BOX 278		Requestor Phone:	(304) 926-0499	
DANVILLE WV 25053278		Requestor Email:	dennis.o.stottlemeyer@wv.gov	
US		<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	999-999-9999			Extension:
Discount Details:				
#1	No	0.0000	0	
#2	No			
#3	No			
#4	No			

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV 25304 US

Total Order Amount:	\$46,605.00
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Purchasing Division's File Copy

ENTERED

MA 11/10/2021

PURCHASING DIVISION AUTHORIZATION DATE: <i>Tanya J...</i> ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION DATE: <i>Beverly Tolson 11-12-21</i> ELECTRONIC SIGNATURE ON FILE
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Extended Description:

REAP / Ford F350 DRW X3D / (Y1) White / Diesel / Class 30, for the WV Department of Environmental Protection, REAP Office. Pricing per attached DOA-FM-059 Vehicle Request.
MVTRUCK22A

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	1.00000	EA	\$46,605.0000	\$46,605.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: REAP / Ford F350 DRW X3D / (Y1) White / Diesel / Class 30

Extended Description:

MVTRUCK22A 2022 or Latest Model Vehicle:
See attached pricing page(s) for contract pricing.

**Class 30 - Automobile
Large Pick Up Super Cab**

Vendor Name: Stephens Auto Center
Manufacturer/Brand: Ford
Model Name & Number: F-350 DRW X3D

Vendor Contact: Mike Ballard
Phone No.: 304-369-2411
Email: mballard@stephensauto.com

Vehicle Requirements:

Classification:	Large Pick Up Super Cab	Manufacturer's Standard Available Colors	
Drive:	4 Wheel/All wheel	Standard Color Code	Color Description
Passenger seating:	5 minimum (including driver)	B3	Atlas Blue
Doors:	4, minimum	D1	Stone Gray
Wheelbase:	140 in., minimum	HX	Anitmatter Gray
GVWR:	13,000 lbs. min,	J5	Iconic Silver
Engine:	8 cylinder minimum for gasoline engines, 6 cylinder minimum for diesel	L9	Forged Green
Off Road Package:	Includes but not limited to: Limited Slip rear axle, traction lock differential, heavy duty engine cooling, skid plates, heavy duty suspension with gas shocks, tow hooks and all terrain tires.	M7	Carbonized Gray
Tow Package:	Factory Complete: Includes integrated electric trailer brake controller, hitch, and wiring	PQ	Race Red
Switches:	Minimum of three (3) Factory Up-Fitter Switches.	UM	Agate Black
Bed:	Long bed (8')	Z1	Oxford White
Bedliner:	Installed Spray-In Liner		
Snow plow prep package:	Installed		

Additional Requirements: Factory Running Boards/Step Bars, cab length

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Vendor Bid Response:	
Vehicle fuel type	Unit Price
Gasoline	\$ -
Flex-fuel	\$ 37,114.00
Diesel	\$ 46,605.00
CNG/Bifuel	\$ -

Options:

FOB Dealership: (Deduct) N/A
FOB Other than Metro Charleston - Per Mile \$ 2.00

*Note - The above delivery "options" above are not evaluated as part of the award.



**West Virginia
Department of Administration
Fleet Management**

For Governors Office Use Only

Approved Declined

Ann Vincent
Signature
DCoS
11/8/21
Date

AGENCY INFORMATION

COORDINATOR NAME Steve Brightwell DEPARTMENT EN - Environmental
 AGENCY/BILL CODE EP01 DEP ADMINISTRATION
 E-MAIL michael.s.brightwell@wv.gov
 PHONE NO. (304) 414-1138 EXT 41138 DATE 11/4/2021
 FUND # 3332 DEPT # 0313 UNIT # 9368/9526

VEHICLE MISSION

What type of request is this? Replacement vehicle Increase to fleet
 Reassignment

JUSTIFICATION Current vehicle has 183,284 miles.

Est. # of days per week used 5

Est. # of miles per month used 2,000

CABINET SECRETARY APPROVAL

Donald W. Ward

DATE 11-4-21

VEHICLE PURCHASE

Type of vehicle: New Vehicle Used Vehicle Used Vehicle Mileage
 Who owns this vehicle? Leased from Fleet Agency Owned DOC ID

MAKE Ford MODEL F350 DRW X3D
 YEAR 2022 COLOR WHITE FUEL TYPE Diesel

Class 3D/ Diesel Ford F-350 DRW 1-ton, 4WD Super Cab

NEW VEHICLE CLASS/DESCRIPTION

DEALERSHIP Stephens Auto Center PURCHASE PRICE \$46,605.00

VEHICLE PURPOSE: ASSIGNED - Vehicles that are assigned to a state employee, driver's name must appear in ARI

USED VEHICLE VIN#

DECOMMISSIONED VEHICLE

MAKE FORD MODEL F350 PICK UP
 YEAR 2016 MILEAGE 183,284 LICENSE # SB002116

VIN # 1FT8W3BT3GEA73094
 DECOMMISSIONING METHOD TRAD - Trade-In
 JUSTIFICATION FOR DEFERRED DTSP

For FMO Office Use Only

APPROVED DECLINED

EXECUTIVE DIRECTOR, FMD

Shirley Gardner

DATE 11/8/21

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

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BOONE MOTOR SALES, INC. * SEE DBA

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	4/17/1934		4/17/1934	Domestic	Profit			

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)		Capital Stock 5000.0000
Charter County	Boone	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	0.200000
Authorized Shares	25000	Young Entrepreneur	Not Specified

Addresses

Type	Address
Mailing Address	P.O. BOX 278 DANVILLE, WV, 25053 USA
Notice of Process Address	RICHARD STEPHENS PO BOX 278 DANVILLE, WV, 25053
Principal Office Address	104 STEPHENS DRIVE DANVILLE, WV, 25053 USA
Type	Address

Officers	
Type	Name/Address
Incorporator	HARRY HATFIELD MADISON, WV, 25130 USA
Incorporator	O. L. MULLINS MADISON, WV, 25130 USA
President	RICHARD STEPHENS 115 POTTERFIELD DR CHARLESTON, WV, 25314
Secretary	PAULA BALLARD 141 FRANKLIN AVENUE MADISON, WV, 25130
Treasurer	MICHAEL STEPHENS 255 WALNUT AVENUE MADISON, WV, 25130
Vice-President	MIKE W BALLARD 85 MOUNTAINVIEW DRIVE MADISON, WV, 25130
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
AUTO BUYERS OF WEST VIRGINIA	TRADENAME	9/9/2020	
STEPHENS AUTO CENTER	TRADENAME	6/12/1990	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
6/23/2020	UPDATED CAPITAL STOCK.
Date	Amendment

Annual Reports
Filed For
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For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, November 10, 2021 — 1:25 PM

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