



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia Delivery Order

Order Date: 11-09-2021

CORRECT ORDER NUMBER MUST APPEAR
 ON ALL PACKAGES, INVOICES, AND
 SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CDO 0313 0313 DEP2200000005 1	Procurement Folder:	964973
Document Name:	HSER / Ford Explorer K8B / (YZ) Oxford White / Gas / Class 7	Reason for Modification:	
Document Description:	HSER / Ford Explorer K8B / (YZ) Oxford White / Gas / Class 7		
Procurement Type:	Central Delivery Order		
Buyer Name:	Joseph E Hager III		
Telephone:	(304) 558-2306		
Email:	joseph.e.hageriii@wv.gov		
Shipping Method:	Best Way	Master Agreement Number: CMA 0212 MV22A 1	
Free on Board:	FOB Dest, Freight Prepaid		

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	000000199714	Requestor Name:	Nathan Meadows	
STEPHENS AUTO CENTER PO BOX 278		Requestor Phone:	(304) 926-0499	
DANVILLE WV 25053278		Requestor Email:	nathan.c.meadows@wv.gov	
US		<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	999-999-9999			Extension:
Discount Details:				
#1	No	0.0000	0	
#2	No			
#3	No			
#4	No			

INVOICE TO	SHIP TO
ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV 25304 US	ENVIRONMENTAL PROTECTION OFFICE OF ADMINISTRATION 601 57TH ST SE CHARLESTON WV 25304 US

Total Order Amount:	\$29,633.00
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Purchasing Division's File # _____

ENTERED

MA 11/10/2021

PURCHASING DIVISION AUTHORIZATION
DATE: <i>Tara Hager 11/10/2021</i>
ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
DATE: <i>Beverly Tiden 11-12-21</i>
ELECTRONIC SIGNATURE ON FILE

Extended Description:

HSER / Ford Explorer K8B / (YZ) Oxford White / Gas / Class 7, for the WV Department of Environmental Protection, HSER Elkview Office. Pricing per attached DOA-FM-059 Vehicle Request.
MV22A

Line	Commodity Code	Quantity	Unit	Unit Price	Total Price
1	25100000	1.00000	EA	\$29,633.0000	\$29,633.00
Service From	Service To	Manufacturer	Model No	Delivery Date	

Commodity Line Description: HSER / Ford Explorer K8B / (YZ) Oxford White / Gas / Class 7

Extended Description:

MV22A 2022 or Latest Model Vehicle:
See attached pricing page(s) for contract pricing.

**Class 7 - Automobile
Mid Size Utility**

Vendor Name: STEPHENS AUTO CENTER
Manufacturer/Brand: FORD
Model Name & Number: EXPLORER K8B

Vendor Contact: Mike Ballard
Phone No.: 304-369-2411 EXT. 33
Email: mballard@stephensauto.com

Vehicle Requirements:	Mid Size Utility		
Classification:	Mid Size Utility		
Drive:	4 Wheel/All Wheel	Manufacturer's Standard Available Colors	
Passenger seating:	5 minimum (including driver)	Standard Color Code	Color Description
Doors:	4, minimum	B3	ATLAS BLUE
Wheelbase:	109 in., minimum	JS	ICONIC SILVER
GVWR:	6100 lbs. min, 7300 lbs. max.	L9	FORGED GREEN
Engine:	6 cylinder minimum	M7	CARBONIZED GRAY
Additional Requirements:		UM	AGATE BLACK
Tow Package:	Installed Hitch and Wiring	YZ	OXFORD WHITE
Slush/All-Weather Mats:	Installed: Driver, Passenger, Cargo area		

The vehicle bid shall include the standard equipment requirements as required in section 3.1.1.1 of the specification.

Vendor Bid Response:				
Vehicle fuel type	EPA HIGHWAY MPG Rating	EPA CITY MPG Rating	Unit Price	Total Life Cycle Cost
Gasoline	23	16	\$29,633.00	\$42,897.27
Flex-fuel	15	11	\$29,633.00	\$49,633.00
Diesel				
CNG/Bifuel				
Hybrid				

***Options:**

FOB Dealership: (Deduct) N/A
 FOB Other than Metro Charleston - Per Mile \$ 2.00

*Note - The above delivery "options" above are not evaluated as part of the award



West Virginia
Department of Administration
Fleet Management

For Governors Office Use Only

Approved Declined

Signature

Title

Donna M. Worley
DG-5
11/8/2021
Date

Vehicle Request

AGENCY INFORMATION

COORDINATOR NAME Steve Brightwell DEPARTMENT 0313
 AGENCY/BILL CODE EP01
 E-MAIL MICHAEL.S.BRIGHTWELL@WV.GOV
 PHONE NO. 304-926-0489 EXT 41138 DATE 11/8/2021
 FUND # 3331 DEPT # 0313 UNIT # 9430

VEHICLE MISSION

What type of request is this? Replacement vehicle Increase to fleet
 Reassignment
 JUSTIFICATION F150 OVER 150K
 Est. # of days per week used 5 Est. # of miles per month used 1100
 CABINET SECRETARY APPROVAL [Signature] DATE 11-8-21

VEHICLE PURCHASE

Type of vehicle: New Vehicle Used Vehicle Used Vehicle Mileage _____
 Who owns this vehicle? Leased from Fleet Agency Owned DOC ID _____
 MAKE FORD MODEL EXPLORER
 YEAR 2022 COLOR WHITE FUEL TYPE GAS

NEW VEHICLE CLASS/DESCRIPTION

DEALERSHIP STEPHEN'S AUTO PURCHASE PRICE \$29,633

VEHICLE PURPOSE:

COMMAND VEH. USED FOR TRAINING CLASSES AND EMERGENCY RESPONSE

USED VEHICLE VIN# _____

DECOMMISSIONED VEHICLE

MAKE FORD MODEL F150
 YEAR 2012 MILEAGE 159,295 LICENSE # SA003871
 VIN # 1FTFX1EFXCFC61307 FLT
 DECOMMISSIONING METHOD SURPLUS OTSP DEFERRED _____
 JUSTIFICATION FOR DEFERRED _____

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APPROVED DECLINED

EXECUTIVE DIRECTOR, FMD [Signature]

DATE 11/8/21

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West Virginia Secretary of State — Online Data Services

Business and Licensing

Online Data Services Help

Business Organization Detail

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BOONE MOTOR SALES, INC. * SEE DBA

Organization Information								
Org Type	Effective Date	Established Date	Filing Date	Charter	Class	Sec Type	Termination Date	Termination Reason
C Corporation	4/17/1934		4/17/1934	Domestic	Profit			

Organization Information			
Business Purpose	4411 - Retail Trade - Motor Vehicle and Parts Dealers - Automobile Dealers (new, used)		Capital Stock 5000.0000
Charter County	Boone	Control Number	0
Charter State	WV	Excess Acres	0
At Will Term		Member Managed	
At Will Term Years		Par Value	0.200000
Authorized Shares	25000	Young Entrepreneur	Not Specified

Addresses

Type	Address
Mailing Address	P.O. BOX 278 DANVILLE, WV, 25053 USA
Notice of Process Address	RICHARD STEPHENS PO BOX 278 DANVILLE, WV, 25053
Principal Office Address	104 STEPHENS DRIVE DANVILLE, WV, 25053 USA
Type	Address

Officers	
Type	Name/Address
Incorporator	HARRY HATFIELD MADISON, WV, 25130 USA
Incorporator	O. L. MULLINS MADISON, WV, 25130 USA
President	RICHARD STEPHENS 115 POTTERFIELD DR CHARLESTON, WV, 25314
Secretary	PAULA BALLARD 141 FRANKLIN AVENUE MADISON, WV, 25130
Treasurer	MICHAEL STEPHENS 255 WALNUT AVENUE MADISON, WV, 25130
Vice-President	MIKE W BALLARD 85 MOUNTAINVIEW DRIVE MADISON, WV, 25130
Type	Name/Address

DBA			
DBA Name	Description	Effective Date	Termination Date
AUTO BUYERS OF WEST VIRGINIA	TRADENAME	9/9/2020	
STEPHENS AUTO CENTER	TRADENAME	6/12/1990	
DBA Name	Description	Effective Date	Termination Date

Date	Amendment
6/23/2020	UPDATED CAPITAL STOCK.
Date	Amendment

Annual Reports
Filed For
2021
2020
2019
2018
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2017
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Date filed

For more information, please contact the Secretary of State's Office at 304-558-8000.

Wednesday, November 10, 2021 — 12:51 PM

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