



Department of Administration
 Purchasing Division
 2019 Washington Street East
 Post Office Box 50130
 Charleston, WV 25305-0130

State of West Virginia
Master Agreement

Order Date: 10-26-2021

CORRECT ORDER NUMBER MUST
 APPEAR ON ALL PACKAGES, INVOICES,
 AND SHIPPING PAPERS. QUESTIONS
 CONCERNING THIS ORDER SHOULD BE
 DIRECTED TO THE DEPARTMENT
 CONTACT.

Order Number:	CMA 0228 0228 PAI1800000001 4	Procurement Folder:	459802
Document Name:	Master Agreement - Sexual Assault Kits	Reason for Modification:	Change Order No.3- issued to renew the original contract (master agreement)
Document Description:	Sexual Assault Kits		
Procurement Type:	Central Sole Source		
Buyer Name:			
Telephone:			
Email:			
Shipping Method:	Best Way	Effective Start Date:	2018-07-01
Free on Board:	FOB Dest, Freight Prepaid	Effective End Date:	2022-06-30

VENDOR		DEPARTMENT CONTACT		
Vendor Customer Code:	000000162755	Requestor Name:	Philip W Morrison	
SIRCHIE ACQUISITION COMPANY LLC 100 HUNTER PL		Requestor Phone:	(304) 558-3348	
YOUNGSVILLE NC 27596-9447		Requestor Email:	philip.w.morrison@wv.gov	
US		<div style="font-size: 48px; font-weight: bold;">22</div> <div style="font-size: 24px; font-weight: bold;">FILE LOCATION _____</div>		
Vendor Contact Phone:	800-815-1649			Extension:
Discount Details:				

INVOICE TO	SHIP TO
304-558-3348 WV PROSECUTING ATTORNEYS INSTITUTE STE 4500 1124 SMITH ST CHARLESTON WV 25301 US	304-558-3348 WV PROSECUTING ATTORNEYS INSTITUTE STE 4500 1124 SMITH ST CHARLESTON WV 25301 US

11-16-21
 BAs

Total Order Amount: _____ **Open End**

Purchasing Division's File Copy

ENTERED

MKP 11/03/2021
PURCHASING DIVISION AUTHORIZATION
 DATE: *Tara K 11/16/2021*
 ELECTRONIC SIGNATURE ON FILE

ATTORNEY GENERAL APPROVAL AS TO FORM
John S. Gray
 DATE: _____
 ELECTRONIC SIGNATURE ON FILE

ENCUMBRANCE CERTIFICATION
11/18/2021
 DATE: _____
 ELECTRONIC SIGNATURE ON FILE

11/18/2021

Extended Description:

Change Order #3 - is issued to Renew the original contract (master agreement) according to all terms, conditions, prices and specifications contained in the original contract (master agreement) and all authorized change orders.

Effective Immediately

Dates of renewal: July 1, 2021 - June 30, 2022

Renewals Years Remaining: (0)

No other changes.

All provisions of the original contract and subsequent change order not modified herein shall remain in full force and effect.

Line	Commodity Code	Manufacturer	Model No	Unit	Unit Price
1	41116104			EA	23.510000
	Service From	Service To			

Commodity Line Description: WV Sexual Assault Kits - WV400B

Extended Description:

CHAIRPERSON
JOHN L. BORD

VICE CHAIRPERSON
TIMOTHY HAUGHT

EXECUTIVE DIRECTOR
PHILIP W. MORRISON, II



1124 Smith Street
Suite 4500
Charleston, West Virginia 25301
Telephone: (304) 558-3348
Facsimile: (304) 558-8008
www.pai.wv.gov

EXECUTIVE COUNCIL
MIKE COCHRANE
JOSH DOWNEY
A. BROOKE FITZGERALD
MICHAEL PARKER
JUSTIN ST. CLAIR
AGNES QUEEN

May 24, 2021

Sue Jennings, Account Representative
SIRCHIE Acquisition Company, LLC
100 Hunter Place
Youngsville, NC 25796

Re: CMA 0225 PA11800000001
Sole Source Agreement for sexual assault kits.

Dear Ms. Jennings:

The WV Prosecuting Attorney's Institute is offering to renew the sole source agreement for sexual assault kits contract Central Master Agreement (CMA) 0228 PA11800000001 according to all the same terms, conditions, pricing and specifications of the original contract.

The renewal period will begin on July 01, 2021 and expire on June 30, 2022 with (0) - optional renewals remaining.

If SIRCHIE Acquisition Company, LLC agrees to this renewal, please sign below and return this letter to my attention as soon as possible.

Attached is a Purchasing Affidavit that is to be part of the purchase order and is required to be signed and dated. In addition, please include a copy of SIRCHIE Acquisition Company, LLC current Certificate of Liability Insurance for our files.

Please contact me at 304.558.3348 with any questions. Thank you

Sincerely,

Philip W. Morrison, II
Executive Director

Sirchie Acquisition Company, LLC agrees to renew the contract as state above under the same terms and conditions in the original central master agreement and any changes orders hereto:

Signature: Sue Jennings Date Signed: 6-15-21
Name & Title Printed: Acct. Rep - Product LEAD MANGER
cc: Thomas Hynes, Procurement Office and Melissa Pettrey, Senior Buyer
Enclosure(s): Purchasing Affidavit

from: **Leslie, Amy**
R <amy.r.leslie@wv.gov>
to: "Pettrey, Melissa K"
<melissa.k.pettrey@wv.gov>
date: Nov 15, 2021, 8:00 PM

The WVP AI was late on the renewal process for the Sirchie contract renewal due to the conversion of email, files getting lost and difficulty with remote access during this time. Please let me know if additional information is needed.

Thank you

Amy R. Leslie, MS

Forensic Medical Examination Fund Coordinator/
ChildFirst WV Coordinator

West Virginia Prosecuting Attorneys Institute
1124 Smith Street, Suite 4500
Charleston, WV 25301
(304) 558-3348 - voice
(304) 558-6008 - fax

*Back dock
app
Dr*